



FORT ORD REUSE AUTHORITY

REGULAR MEETING FORT ORD REUSE AUTHORITY (FORA) FINANCE COMMITTEE Tuesday, March 31, 2020 at 11:00 a.m. AGENDA

This meeting may be accessed remotely using the following Zoom link:

<https://zoom.us/j/956115894>

Please review FORA's updated meeting protocol and remote meeting best practices here:

https://fora.org/remote_meetings_protocols

1. CALL TO ORDER/ESTABLISHMENT OF QUORUM
2. PLEDGE OF ALLEGIANCE
3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE
4. PUBLIC COMMENT PERIOD

Members of the public wishing to address the Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes and will not receive Committee action. Due to the [Governors Stay at Home Order](#) and recent [Executive Order related to Public Meetings Protocols](#), all FORA Meetings will now be conducted via Zoom. Public comments should be emailed to board@fora.org. Thank for your patience and understanding during these unprecedented times.

5. MEETING MINUTES ACTION
 - a. Approve February 24, 2020 Regular Meeting Minutes

6. BUSINESS ITEMS INFORMATION/ACTION
 - a. Draft Fiscal Year 2019-20 Mid-Year Budget Review
 - b. FORA Active Asset List Review

7. ITEMS FROM MEMBERS

Receive communication from Committee members as it may pertain to future agenda items.

8. ADJOURNMENT

For information regarding items on this agenda or to request disability related modifications and/or accommodations please contact the FORA office at (831)883-3672 48 hours prior to the meeting. Agendas are available on the FORA website at www.fora.org.



**FORT ORD REUSE AUTHORITY
FINANCE COMMITTEE MEETING MINUTES**

**11:00 a.m., Monday, February 24, 2020 | FORA's Conference Room
920 2nd Avenue, Suite A, Marina CA 93933**

1. CALL TO ORDER/ESTABLISHMENT OF QUORUM

Chair Joe Gunter, called the meeting to order at 11:00 a.m.

MEMBERS PRESENT:

Mayor Joe Gunter (City of Salinas)
Cynthia Garfield (City of Pacific Grove)
Councilmember Jon Wizard (City of Seaside)
Councilmember Alan Haffa (City of Monterey)

2. CALL TO ORDER/ESTABLISHMENT OF QUORUM

Chair Joe Gunter, called the meeting to order at 11:00 a.m.

MEMBERS PRESENT:

Mayor Joe Gunter (City of Salinas)
Cynthia Garfield (City of Pacific Grove)
Councilmember Jon Wizard (City of Seaside)
Councilmember Alan Haffa (City of Monterey)

3. PLEDGE OF ALLEGIANCE was led by Council member Jon Wizard.

4. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, AND CORRESPONDENCE

- Deputy Clerk Heidi Gaddy has accepted a position with the Monterey Peninsula Unified School District.

5. PUBLIC COMMENT PERIOD

There were no comments received from the public.

6. APPROVAL OF MEETING MINUTES

- a. January 6, 2020 Regular Meeting Minutes

MOTION: On motion by Committee member Garfield and seconded by Committee member Wizard and carried by the following vote the Finance Committee approved the regular meeting minutes of January 6, 2020.

MOTION PASSED UNANIMOUSLY

7. BUSINESS ITEMS

- a. Preliminary Review/Discussion of FY19-20 Mid-year Budget

Controller Helen Rodriguez addressed the post FORA assets noting that after the January 6, 2020 Finance Committee meeting, Marina Coast Water District ("MCWD") presented a letter received from FORA's retired Executive Officer Michael A. Houlemard, Jr. dated October 27, 2011. The letter outlined MCWD as receiving the furniture and server equipment upon the anticipated sunset of FORA in 2014. This would leave minimal furniture, computer

equipment, and kitchen essentials. Ms. Rodriguez stated these items are of no value and should be left to MCWD. The committee expressed their desire to provide any remaining furniture and kitchen equipment to the Veterans Transition Center. Ms. Rodriguez provided a section-by-section overview of the Fiscal Year 19-20 Preliminary Mid-Year budget and noted that leases on the two copiers will be terminate upon receipt on or before June 30, 2020. The combined budget will be brought back to Finance Committee for Board recommendation at the next meeting in March. Also, she noted that the Capital Improvement Plan ("CIP") budget will be present at the March 18, 2020 meeting. Committee member Wizard presented a list of projected CIP and road maintenance costs for Eucalyptus Road, General Jim Moore Boulevard and Lightfighter Drive in the amount of \$2.7M. The Committee recommended the Board consider directing FORA Staff to allocate \$100,000 to the City of Seaside to cover projected Local Reuse Authority administrative costs and allocate any remaining general fund balance to FORA's CalPERS Termination Obligation. Ms. Rodriguez heard comments and responded to questions from the Committee.

MOTION: On motion by Committee member Garfield and seconded by Committee member Wizard and carried by the following vote, the Finance Committee moved to have Mrs. Rodriguez compile a list of FORA assets not promised to the ESCA Program or MCWD, and allow the Veterans Transition Center an opportunity to choose from the remainder of the assets after June 30, 2020.

MOTION PASSED UNANIMOUSLY

MOTION: On motion by Committee member Haffa and seconded by Committee member Wizard and carried by the following vote, the Finance Committee moved to recommend the FORA Board provide staff direction to allocate \$100,000 to the City of Seaside for the LRA Administrative cost, and any remaining unrestricted funds be allocated to the CalPERS Termination Obligation.

MOTION PASSED UNANIMOUSLY

8. ITEMS FROM MEMBERS

There were no items from members.

9. ADJOURNMENT at 11:50 a.m.

Minutes Prepared by:
Natalie Van Fleet
Deputy Clerk