



# FORT ORD REUSE AUTHORITY

## REGULAR MEETING FORT ORD REUSE AUTHORITY (FORA) FINANCE COMMITTEE

Monday, February 24, 2020 at 11:00 a.m.  
920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933 (FORA Conference Room)

### AGENDA

1. CALL TO ORDER/ESTABLISHMENT OF QUORUM
2. PLEDGE OF ALLEGIANCE
3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE
4. PUBLIC COMMENT PERIOD

*Members of the public wishing to address the Committee on matters within its jurisdiction, but not on this agenda, may comment for up to 3 minutes and will not receive Committee action.*

5. MEETING MINUTES **ACTION**
  - a. Approve April 30, 2019 Regular Meeting Minutes

6. BUSINESS ITEMS **INFORMATION/ACTION**

*Business items are for Committee discussion, debate, direction to staff, and/or action. Comments from the public are not to exceed 3 minutes or as otherwise determined by the Chair. Whenever possible, written correspondence on a Business Item should be submitted to the Committee staff 36 hours in advance of the meeting, to provide adequate time for its consideration.*

- a. Preliminary Review/Discussion of FY19-20 Mid-year Budget

7. ITEMS FROM MEMBERS

*Receive communication from Committee members as it may pertain to future agenda items.*

8. ADJOURNMENT

*For information regarding items on this agenda or to request disability related modifications and/or accommodations please contact the FORA office at (831)883-3672, 48 hours prior to the meeting. Agendas are available on the FORA website at [www.fora.org](http://www.fora.org).*



**FORT ORD REUSE AUTHORITY  
FINANCE COMMITTEE MEETING MINUTES**

**9:00 a.m., Monday, January 06, 2020 | Executive Officer's Conference Room  
920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933**

**1. CALL TO ORDER/ESTABLISHMENT OF QUORUM**

Chair City of Salinas Mayor Joe Gunter, called the meeting to order at 9:00 a.m.

**MEMBERS PRESENT:**

Mayor Joe Gunter (City of Salinas)  
Mayor Pro-Tem Gail Morton (City of Marina)  
Andre Lewis (CSUMB)  
Cynthia Garfield (City of Pacific Grove)

**2. PLEDGE OF ALLEGIANCE** was led by City of Marina Pro-Tem Gail Morton.

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, AND CORRESPONDENCE**

- Controller/Finance Manager Helen Rodriguez announced Joshua Metz as FORA's new Executive Officer.
- Senior Project Manager Peter Said has accepted a position with the State of California.

**4. PUBLIC COMMENT PERIOD**

There were no comments received from the public.

**5. APPROVAL OF MEETING MINUTES**

- a. April 30, 2019 Regular Meeting Minutes

**MOTION:** On motion by Committee member Morton and seconded by Committee member Lewis and carried by the following vote the Finance Committee approved the regular meeting minutes of April 30, 2019 with one abstention by Committee member Garfield.

**6. BUSINESS ITEMS**

- a. Fiscal Year 2018-19 Audited Financial Report

Controller Helen Rodriguez reviewed the fiscal year 2018-19 audited financial report and introduced the auditor representative from Moss, Levey & Hartzheim, Hadley Hui, CPA. Mrs. Rodriguez and Mr. Hui responded to questions and comments from the Committee.

**MOTION:** On motion by Committee member Garfield and seconded by Committee member Morton and carried by the following vote, the Finance Committee moved to recommend the fiscal year 2018-19 audited financial report to the Board of Directors.

- b. Post FORA Transition

Mrs. Rodriguez opened the discussion on Post FORA Transition, advising the Committee with the pending Sunset of FORA, Marina Coast Water District will be moving into the current FORA office building and has shown interest in purchasing the existing furniture/fixtures. Mrs. Rodriguez advised the Committee the assets have been fully depreciated and have a zero value. Mrs. Rodriguez requested the Committee provide

direction on how they would like Mrs. Rodriguez to determine the value. The Committee gave direction to value the furniture/fixtures at garage sale value prices. Mrs. Rodriguez advised the Committee in preparation for the mid-year budget, any renewal membership fees after January will be canceled, and requested if members have any items, they would like her to keep an eye on for the mid-year budget. The Committee provided direction to Mrs. Rodriguez. A doodle poll will be sent out in the coming weeks to schedule the next Committee meeting to review the draft mid-year budget and final Capital Improvement Program.

**7. ITEMS FROM MEMBERS**

There were no items from members.

**8. ADJOURNMENT** at 10:23 a.m.

Minutes Prepared by:  
Heidi Lizarbe  
Deputy Clerk

DRAFT