



# FORT ORD REUSE AUTHORITY

## REGULAR EXECUTIVE COMMITTEE MEETING MINUTES

3:30 p.m., Wednesday, February 4, 2015 | FORA Conference Room  
920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933

### 1. **CALL TO ORDER**

Chair O'Connell declared a quorum and called the meeting to order at 3:30 p.m.

Committee Members Present: Chair O'Connell, Mayor Edelen, Mayor Rubio, Supervisor Parker, Mayor Gunter, and President Ochoa.

Committee Members Absent: none.

### 2. **CLOSED SESSION** - The Committee adjourned into closed session at 3:31 p.m.

#### a. **Conference with Legal Counsel - Existing Litigation, Gov Code 54956.9(a) – 2 Cases**

i. **Keep Fort Ord Wild v. Fort Ord Reuse Authority (FORA), Case Number: M114961**

ii. **The City of Marina v. Fort Ord Reuse Authority, Case Number: M11856**

Chair O'Connell recused himself from item 2.b.ii

### 3. **REPORT OUT OF CLOSED SESSION**

The Committee reconvened into open session at 3:40 p.m. and Authority Counsel Jon Giffen announced the Committee had taken no reportable action.

### 4. **ACKNOWLEDGEMENTS, ANNOUNCEMENT, AND CORRESPONDENCE**

Executive Officer Michael Houlemard gave a brief report on the January 22<sup>nd</sup> Fort Ord Trails Symposium, which he noted was very well attended. He also discussed the Regional Urban Design Guidelines Charrette Kick-Off.

### 5. **PUBLIC COMMENT PERIOD**

The Committee received comments from members of the public.

### 6. **APPROVAL OF MEETING MINUTES**

#### a. **December 30, 2014 Executive Committee Minutes**

Chair O'Connell noted an inconsistency with the minutes and Deputy Clerk Lena Spilman requested the item be pulled for review. The Committee agreed and directed staff to return the minutes to the next meeting.

### 7. **AGENDA REVIEW – FEBRUARY 13, 2014 BOARD MEETING**

Mr. Houlemard introduced Victor Dover, Dover, Kohl, & Associates. Mr. Dover provided a status report on the Regional Urban Design Guidelines Charrette process and answered questions from the Committee. Mr. Dover highlighted the difference between “guidelines” and “standards.” Mr. Houlemard provided an overview of the February 13<sup>th</sup> Board meeting agenda packet. The Committee directed staff to include \$250,000 in the FY 2014-15 mid-year budget for economic development staffing adjustment/reorganization and to agendize the economic development staffing adjustment/reorganization as a separate agenda item on a subsequent

agenda. Chair O'Connell proposed a new Board travel procedure whereby staff would select conference/legislative mission participants from an alphabetical listing of Board members to allow for broader Board participation. Mr. Houlemard concurred with expanding Board member participation beyond the Executive Committee and Ms. Spilman suggested pairing more experienced Board members with newer members to enhance the orientation process. Chair O'Connell directed staff to include the idea in the staff report for Board input/consideration.

## **8. BUSINESS ITEMS**

### **a. Mid-Year Budget Staffing Adjustments/Reorganization – Board Recommendation**

Mr. Houlemard reviewed the proposed staffing adjustments, noting that the Finance Committee had determined there was funding available to support the item.

MOTION: Mayor Edelen moved, seconded by Supervisor Parker, to recommend Board approval of the proposed salary/staffing adjustments, as presented.

MOTION PASSED UNANIMOUSLY

### **b. Purchase Authorizations**

Ms. Spilman explained that staff requested authority to purchase a luncheon table and informational booth at the February 28, 2015 African American Chamber of Commerce Black Business Expo for \$2,300. Ms. Spilman stated that Mr. Houlemard was scheduled to speak at the event, which would focus on development opportunities on the former Fort Ord.

MOTION: Mayor Rubio moved, seconded by Mayor Gunter, to approve \$2,300 for purchase a luncheon table and informational booth at the February 28, 2015 African American Chamber of Commerce Black Business Expo.

MOTION PASSED UNANIMOUSLY

### **c. Monthly Executive Officer Expenditures**

Ms. Spilman reported one expense for the Executive Officer during the previous month, which was a \$75 registration for the Monterey Bay Economic Summit.

## **9. ITEMS FROM MEMBERS**

President Ochoa discussed the need for clarification regarding the definition of economic development and the appropriate role for FORA in that process prior to Board action or program implementation. Mr. Houlemard agreed and stated that staff would prepare a document for Board review at the next meeting.

## **10. ADJOURNMENT**

Chair O'Connell adjourned the meeting at 4:42 p.m.