



FORT ORD REUSE AUTHORITY

REGULAR EXECUTIVE COMMITTEE MEETING MINUTES

3:30 p.m., Wednesday, April 29, 2015 | FORA Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

1. CALL TO ORDER

Chair O'Connell declared a quorum and called the meeting to order at 3:30 p.m.

Committee Members Present: Chair O'Connell, Mayor Edelen, Mayor Gunter, Mayor Rubio, and Andre Lewis.

Committee Members Absent: Supervisor Parker and Supervisor Potter.

2. CLOSED SESSION - The Committee adjourned into closed session at 3:31 p.m.

a. Conference with Legal Counsel - Existing Litigation, Gov Code 54956.9(a) – 2 Cases

i. Keep Fort Ord Wild v. Fort Ord Reuse Authority (FORA), Case Number: M114961

ii. The City of Marina v. Fort Ord Reuse Authority, Case Number: M11856

Chair O'Connell recused himself from item 2.a.ii

3. REPORT OUT OF CLOSED SESSION

The Committee reconvened into open session at 3:38 p.m. Authority Counsel Jon Giffen announced that FORA and the City of Marina had executed a settlement agreement in the Preston Park litigation (case number M11856) and that FORA looked forward to successful completion of the terms.

4. ACKNOWLEDGEMENTS, ANNOUNCEMENT, AND CORRESPONDENCE

Executive Officer Michael Houlemard announced that FORA had submitted award nominations to the Association of Defense Communities for several Fort Ord related projects and accomplishments.

5. PUBLIC COMMENT PERIOD

None.

6. APPROVAL OF MEETING MINUTES

a. April 1, 2014 Executive Committee Minutes

MOTION: Mayor Edelen moved, seconded by Mayor Gunter, to approve the meeting minutes as presented.

MOTION PASSED UNANIMOUSLY

7. AGENDA REVIEW – MAY 8, 2015 BOARD MEETING

Mr. Houlemard provided an overview of the draft Board packet, noting that Authority Counsel had suggested removal of item 3.a.i. Deputy Clerk Lena Spilman requested the Committee consider adding an agenda item requesting approval of positions on current state legislation.

MOTION: Mayor Gunter moved, seconded by Mayor Rubio, to place the item as 7d on the consent agenda.

MOTION PASSED UNANIMOUSLY

Mr. Houlemard distributed a draft travel report that included a proposed budget increase to accommodate unforeseen travel needs. Mr. Houlemard requested the Committee's direction on whether to keep this item in the travel report or present it as a separate business item.

MOTION: Mayor Edelen moved, seconded by Chair O'Connell, to include the requested budget increase in the travel report, as presented.

MOTION PASSED UNANIMOUSLY

Mr. Houlemard discussed the Administrative Committee's review of the agenda packet earlier that day and asked whether, given the agenda length, the Committee would like to agendize presentation of the "where the guidelines apply" Regional Urban Design Guidelines (RUDG)map at the May meeting. The Committee requested that copies of the map be made available to the public, but that the item be presented with the draft RUDG.

The Committee received public comments on the draft agenda packet. Jane Haines, member of the public, explained that the Administrative Committee had recommended inclusion of materials she provided in the Board packet. She requested the Executive Committee allow her to resubmit updated materials for this purpose and the Committee agreed, provided they were received by staff's packet deadline.

8. BUSINESS ITEMS

a. FY 2015-16 Annual Budget

i. Review Budget/Receive Finance Committee Recommendation

ii. Provide Board Recommendation – Salaries and Benefits

Assistant Executive Officer Steve Endsley provided an overview of the proposed FY 2015-16 budget. Controller Ivana Bednarik discussed budget highlights, noting staff's request for a 2.4% cost of living increase. She stated that the Finance Committee had confirmed availability of funds for proposed items.

MOTION: Mayor Rubio moved, seconded by Mayor Edelen, to recommend Board approval of the budget with a 2.4% cost-of-living increase for FORA employees.

MOTION PASSED UNANIMOUSLY

b. Purchase Authorizations

Ms. Spilman requested Committee approval of a reimbursement to the Executive Officer of \$120 for the purchase of office chairs.

MOTION: Mayor Gunter moved, seconded by Mayor Rubio, to authorize \$120to reimburse the Executive Officer for the purchase of office chairs.

MOTION APPROVED UNANIMOUSLY

c. Monthly Executive Officer Expenditures

Ms. Spilman stated that this was informational, not requiring discussion.

9. ITEMS FROM MEMBERS

Mr. Houlemard announced that the U.S. Army had agreed to sign the deed for Preston Park, which staff planned to mail by the end of the day.

10. ADJOURNMENT

Chair O'Connell adjourned the meeting at 4:06 p.m.