



FORT ORD REUSE AUTHORITY

REGULAR EXECUTIVE COMMITTEE MEETING MINUTES

3:30 p.m., Wednesday, April 1, 2015 | FORA Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

1. CALL TO ORDER

Chair O'Connell declared a quorum and called the meeting to order at 3:30 p.m.

Committee Members Present: Chair O'Connell, Mayor Edelen, Mayor Gunter, Mayor Rubio, and President Ochoa.

Committee Members Absent: Supervisor Parker

2. CLOSED SESSION - The Committee adjourned into closed session at 3:31 p.m.

a. Conference with Legal Counsel - Existing Litigation, Gov Code 54956.9(a) – 2 Cases

i. Keep Fort Ord Wild v. Fort Ord Reuse Authority (FORA), Case Number: M114961

ii. The City of Marina v. Fort Ord Reuse Authority, Case Number: M11856

Chair O'Connell recused himself from item 2.a.ii

3. REPORT OUT OF CLOSED SESSION

The Committee reconvened into open session at 3:37 p.m. and Authority Counsel Jon Giffen announced the Committee had taken no reportable action.

4. ACKNOWLEDGEMENTS, ANNOUNCEMENT, AND CORRESPONDENCE

Executive Officer Michael Houlemard announced FORA's open recruitments for an Economic Development Coordinator and an Associate/Transportation Planner, with another for the Deputy Clerk/Executive Assistant to be announced soon.

5. PUBLIC COMMENT PERIOD

None.

6. APPROVAL OF MEETING MINUTES

a. March 4, 2014 Executive Committee Minutes

MOTION: Mayor Edelen moved, seconded by Mayor Gunter, to approve the meeting minutes as presented.

MOTION PASSED UNANIMOUSLY

7. AGENDA REVIEW – APRIL 10, 2015 BOARD MEETING

Mr. Houlemard provided an overview of the draft Board packet, noting distribution of a revised draft Board agenda and substitute items.

a. Fort Ord Reuse Authority Prevailing Wage Program

Mr. Houlemard stated that the Administrative Committee provided direction to clarify staff's recommendation on the prevailing wage item within the draft staff report text. Staff distributed amended sections of the prevailing wage staff report for review.

b. Marina Coast Water District Proposed Water Augmentation Project

Mr. Houlemard discussed changes proposed for the water augmentation item, which were reflected in the revised draft Board agenda distributed to the Committee.

Environmental Services Cooperative Agreement (ESCA) Program Manager Stan Cook reviewed the ESCA status update report, noting that ARCADIS personnel changes would be a primary topic of coordination on the upcoming Federal Legislative Mission.

MOTION: Mayor Edelen moved, seconded by Mayor Rubio, to accept the revised draft Board agenda as presented.

MOTION PASSED UNANIMOUSLY

8. BUSINESS ITEMS

a. Travel Report

Deputy Clerk Lena Spilman stated a revised travel report was distributed prior to the meeting and provided an update on the April 13-16, 2015 Annual Federal Legislative Mission. Ms. Spilman explained the Annual State Legislative Mission would likely occur in May and may require overnight stay, depending on availability. She requested Committee authorization for the Executive Officer and two Board members to participate.

Ms. Spilman also requested authorization for the Executive Officer and two Board members to attend the June 21-24, 2015 Association of Defense Communities National Summit in Washington, DC. She explained flights were high that time of year and recommended an \$800 maximum flight reimbursement limit. Registration would be heavily discounted due to FORA's sustaining membership and IRS per diem accommodations had been reserved.

MOTION: Mayor Rubio moved, seconded by Mayor Gunter, to

- i. authorize the Executive officer and two Board members to travel to Sacramento, CA to participate in the Annual State Legislative Mission.
- ii. authorize the Executive Officer and two Board members to attend the June 21-24, 2015 Association of Defense Communities National Summit in Washington, DC., setting a \$800 maximum flight reimbursement for each traveler.

MOTION PASSED UNANIMOUSLY

b. Purchase Authorizations

Ms. Spilman requested Committee approval of the Assistant Executive Officer's \$155 American Society for Public Administration membership renewal.

MOTION: Mayor Gunter moved, seconded by Mayor Rubio, to authorize \$155 Annual Society for Public Administration membership renewal for the Assistant Executive Officer.

MOTION APPROVED UNANIMOUSLY

c. Monthly Executive Officer Expenditures

Ms. Spilman stated that this was informational, not requiring discussion.

9. ITEMS FROM MEMBERS

None.

10. ADJOURNMENT

Chair O'Connell adjourned the meeting at 4:00 p.m.