



FORT ORD REUSE AUTHORITY
ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES
8:30 a.m., Wednesday, November 30, 2016 | FORA Conference Room
920nd Avenue, Suite A, Marina CA 93933

1. **CALL TO ORDER at 8:36 a.m.**

Michael Houlemard called the meeting to order at 8:35 a.m. The following were present:

**voting members, AR = arrived after call to order*

Members Present:

Layne Long (Marina)*AR
Craig Malin (Seaside)
Melanie Beretti (Monterey
County)*
Steve Matarazzo (UCMBEST)
Anya Spear (CSUMB)
Vicki Nakamura (MPC)
Todd Muck (TAMC)
Bill Collins (US ARMY BRAC)
Lisa Rheinheimer (MST)

FORA Staff:

Michael Houlemard
Steve Endsley
Dominique Jones
Jonathan Brinkmann
Mary Israel
Josh Metz
Peter Said

2. **PLEDGE OF ALLEGIANCE**

Pledge of allegiance was led by Anya Spear

3. **ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

a. Oak Woodlands Community Meetings

Mary Israel, Associate Planner, provided a verbal report on the Oak Woodlands community meetings held in Seaside (6 p.m. November 15) and in Monterey County (10 a.m. November 19). Ms. Israel invited the Committee and the public to visit www.oakwoodlands.org for more information and further details on the next steps and how to get involved.

Anya Spear introduced new CSUMB Senior Planner, Matt McCluney.

Josh Metz, Economic Development Manager, advised the Committee and public that the Regional Coworking Space Market Feasibility Study had been released and available on FORA's website. Also, Mr. Metz informed the Committee that the Economic Development department would be kicking off its job survey in January 2017 and present its results/findings at the April Board meeting.

4. **PUBLIC COMMENT PERIOD**

There were no comments received from the public.

5. **APPROVAL OF MEETING MINUTES**

a. November 16, 2016 Regular Meeting Minutes

On motion by Committee member Beretti and Seconded by Committee member Malin and carried by the following vote, the Administrative Committee approved the regular meeting minutes for the November 16, 2016 Administrative Committee meeting with the corrections to the roll call in which Melanie Beretti (Monterey County) was present and Carl Holm was not.

Motion passed unanimously

There was no comment received on the item.

6. DECEMBER 9, 2016 BOARD PACKET REVIEW

Mr. Houlemard reviewed each of the items on the draft board packet for December 9. Peter Said, Project Manager, provided further insight on the business item 7c (Water Augmentation Status Update) and answered questions from the committee in regards to information/documentation to be made available from MCWD. Inquires/Request have been made for MCWD to provide the requested information to be distributed to the FORA Board. Mr. Said also reviewed the purpose of business item 7d - Authorize General Engineering Services Agreement Solicitation. No changes were made to the agenda.

7. BUSINESS ITEMS

a. Capital Improvement Program

Jonathan Brinkmann, Principal Planner, reviewed the item and walked the committee and public through the items provided in the packet. First, a memorandum providing the committee with information regarding the process of the annual update of the CIP and also the development forecast and the forecasts received from the jurisdictions in 2015. The CIP background information and a 5-year land sales landscaping tool.

i. Development Forecast Request

The 2016 jurisdictional forecast are due to be submitted to FORA by December 16. Comments were received from the public. Staff answered.

ii. Caretaker Cost Reimbursement Policy

Mr. Brinkmann reviewed the caretaker cost policy and worksheet. Comments were received from the public. Staff answered.

b. Transportation Agency of the Monterey County (TAMC) Fee Allocation Study

Mr. Houlemard introduced the item and the participants/support of the presentation: Consultant Kimley-Horne, TAMC Deputy Executive Director, Todd Muck and TAMC Principal Transportation Planner, Mike Zeller, and FORA Principal Planner, Jonathan Brinkmann.

Mr. Brinkmann reviewed the background, project schedule, jurisdiction coordination and the next steps. In 1997 the Fort Ord Reuse Plan established a "fair share financing program" in which it states that FORA will fund its "fair share" of "on-site", "off-site", and "regional" roadway and transit capital improvements based on the nexus analysis of the TAMC regional transportation model.

Every 10 years a fee reallocation study is completed. The 2005 FORA fee reallocation study identified need for FORA transportation obligations to be reviewed in context with regional and local planning. As a result, in 2012 FORA Jurisdictions implementation agreements were amended and established that transportation/transit obligation was to be fixed at \$112.7 million (though may be indexed with CCI).

On July 8, 2016, the FORA Board approved the CIP and requested that staff return with a revised CIP after the Fee Reallocation study and Biennial Formulaic Fee Review were completed. Initially, the study was expected to be released in August 2016. The revised schedule currently indicates the study to be available in early 2017.

Staff and consultants answered questions for the committee and public regarding the maps and tables provided.

8. ITEMS FROM MEMBERS

- a. Request for copy of Kimley-Horn presentation.
- b. December 28 Administrative Committee meeting – canceled.

9. ADJOURNMENT

The meeting adjourned at 10:35am