



FORT ORD REUSE AUTHORITY
EXECUTIVE COMMITTEE REGULAR MEETING MINUTES
3:30 p.m., Wednesday, March 29, 2017 | Executive Officer's Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

1. CALL TO ORDER/ESTABLISHMENT OF QUORUM

Chair Rubio called the meeting to order at 3:30 p.m.

The following members were present:

AR = After Roll Call

Mayor Ralph Rubio (City of Seaside)
Supervisor Jane Parker (Monterey County)
Councilmember Frank O'Connell (City of Marina)
Mayor Jerry Edelen (City of Del Rey Oaks)
Mayor Joe Gunter (City of Salinas)
Andre Lewis (CSUMB)

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Rubio

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

There were no acknowledgements, announcements or correspondence presented from staff, committee or the public.

4. PUBLIC COMMENT PERIOD

Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.

There were no verbal comments received from the public.

5. APPROVAL OF MEETING MINUTES

ACTION

a. March 1, 2017 Regular Meeting Minutes

MOTION: On motion by Committee member Gunter and second by Committee member Edelen and carried by the following vote, the Executive Committee approved the regular meeting minutes of March 1, 2017.

MOTION PASSED UNANIMOUSLY

6. April 7, 2017 BOARD MEETING AGENDA REVIEW

Executive Officer, Michael Houlemard, reviewed the items proposed to appear on the Board meeting agenda. There were no questions or comments from the Committee or public.

7. BUSINESS ITEMS

a. Executive Officer Travel Authorization Request

Mr. Houlemard reviewed the items on the travel authorization request and advised the Committee about the re-certification of the California Special District Administrator courses offered at the General Manager Leadership Summit in Newport Beach, CA. Benefits include but not limited to saving FORA a considerable amount of money in regards to insurance and program fee discounts as a result of historically low risk operations. Staff also provided their experiences and opportunities available to them as a result of this distinct designation.

Staff responded to questions and comments from the public and Committee.

MOTION: On motion by Committee member Edelen and second by Committee member Gunter and carried by the following vote, the Executive Committee approved the Executive Officer Travel Authorization Request.

MOTION PASSED UNANIMOUSLY

b. Staff Benefit Adjustment Request

Mr. Houlemard reviewed the item and the Committee heard testimony from staff in regards to this decision. The Executive Committee determined that due to a vote having been taken by the Board, the staff testimony would best be heard at the Board meeting.

Staff responded to questions and comments from the public and Committee.

There was no action taken by the Committee.

c. Purchase Authorization Request – Membership Dues

Helen Rodriguez, Controller, reviewed the membership dues for the California Central Coast Marketing Team and the Association of Certified Fraud Examiners for fiscal year 2016-17. These items were subsequent to the mid-year budget.

Staff responded to questions and comments from the public and Committee.

MOTION: On motion by Committee member Edelen and second by Committee member Lewis and carried by the following vote, the Executive Committee approved the Purchase Authorization Request for membership dues.

MOTION PASSED UNANIMOUSLY

8. ITEMS FROM MEMBERS

There were no items received from members. Mr. Houlemard advised the Committee of the possible attendance of Congressman Panetta at the April 7, 2017 Board meeting. Also, it was announced that the April 7, 2017 Board meeting would be the last for City of Sand City retiring Mayor Pendergrass.

9. ADJOURNMENT at 3:57 p.m.