



**FORT ORD REUSE AUTHORITY**  
**ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES**  
**8:30 a.m., Wednesday, March 29, 2017 | FORA Conference Room**  
920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933

**1. CALL TO ORDER**

Co-Chair, Craig Malin called the meeting to order at 8:30 a.m.

The following members were present:

AR = After Roll Call; \* = voting member

Layne Long\* (City of Marina)  
Craig Malin\* (City of Seaside)  
Elizabeth Caraker (City of Monterey)  
Nick Nichols\* (Monterey County)  
Anya Spear (CSUMB)  
Steve Matarazzo (UCMBEST)

Michelle Overmeyer (MST)  
Vicki Nakamura (MPC)  
Patrick Breen (MCWD)  
Bill Collins (BRAC)

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Craig Malin

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

Mr. Houlemard announced that public comment letters were received and sent to the Board regarding the Cal-Am Slant Well.

**4. PUBLIC COMMENT PERIOD**

*Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.*

There were no verbal comments received from the public.

**5. APPROVAL OF MEETING MINUTES**

**ACTION**

a. March 15, 2017 Regular Meeting Minutes

***MOTION:** On motion by Committee member Long and second by Committee member Nichols and carried by the following vote, the Administrative Committee moved to approve the regular meeting minutes for March 15, 2017.*

**MOTION PASSED UNANIMOUSLY**

**6. April 7, 2017 FORA BOARD MEETING AGENDA REVIEW      INFORMATION**

Mr. Houlemard provided an overview of the agenda items for the April 7, 2017 Board meeting. There were no questions or comments from the Committee or public.

**7. BUSINESS ITEMS      INFORMATION**

a. 2017 FORA Fee Reallocation Study

Peter Said, Project Manager, presented the item with consultant, Kimley-Horn. The forecasts for residential and non-developments were reviewed for fiscal year 2016/17; as well as, the FORA Area and Traffic Analysis Zone maps. Staff responded to questions, corrections and comments from the Committee and public. Mr. Said indicated the next steps would include completion of the secondary analysis and determination of the fee distribution.

b. Capital Improvement Program Draft Tables

Mr. Said presented the draft community facilities district revenue and the draft land sales revenue tables; as well as the fiscal year 2017/18 through Post-FORA development forecasts for residential annual land use construction (dwelling units), non-residential annual land use construction (building square feet or hotel rooms per year), forecast by acre and the property tax estimate. Staff responded to questions and comments from the Committee and public.

c. Base Reuse Plan Post-Reassessment Category I Report

Jonathan Brinkmann, Principal Planner and Mary Israel, Associate Planner presented the item. Staff responded to questions and comments from the Committee and public.

These items were information only, no action was taken by the Committee.

**8. ITEMS FROM MEMBERS**

There were no items reported from members.

**9. ADJOURNMENT** at 9:57 a.m.