



FORT ORD REUSE AUTHORITY

JOINT ADMINISTRATIVE AND WATER/WASTEWATER OVERSIGHT COMMITTEE

Wednesday, July 17, 2013

920 2nd Avenue, Suite A, Marina, CA 93933 (FORA Conference Room)

MINUTES

1. CALL TO ORDER IMMEDIATELY FOLLOWING ADMINISTRATIVE COMMITTEE MEETING

Administrative Committee Co-Chair Daniel Dawson called the meeting to order at 10:00 AM. The following were present, as indicated by signatures on the roll sheet:

Committee Members:

Daniel Dawson, City of DRO*
Carl Holm, County of Monterey*
Debby Platt, City of Marina*
Elizabeth Caraker, City of Monterey*
Tim O'Halloran, City of Seaside*
Dirk Medema, County of Monterey DPW
Graham Bice, UCMBEST*
Mike Lerch, CSUMB*

Staff:

Steve Endsley, FORA
Jim Arnold, FORA
Crissy Maras, FORA
Brian Lee, MCWD
Patrick Breen, MCWD

Others:

Bob Schaffer
Beth Palmer
Scott Hilk

* Voting Members

2. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

None

3. PUBLIC COMMENT PERIOD

None

4. APPROVAL OF MEETING MINUTES

a. May 15, 2013 WWOC Minutes

MOTION: Tim O'Halloran moved, seconded by Graham Bice, to approve the May 15, 2013 minutes as presented.

MOTION PASSED: Unanimous.

5. NEW BUSINESS

a. Initiate FY 2013-14 WWOC Work Program

The annual WWOC work program is outlined in the Water and Wastewater Facilities Agreement between FORA and MCWD. At the beginning of each fiscal year, the WWOC initiates their work program and schedules WWOC meetings.

MOTION: Graham Bice moved, seconded by Tim O'Halloran, to initiate the FY 2013/14 WWOC work program.

MOTION PASSED: Unanimous

6. OLD BUSINESS

a. FY 2013/14 Ord Community Budget

i. MCWD Draft Rate Study – Preliminary Findings

The draft financial plan and rate study, presented to the MCWD Board on July 15th, was provided. MCWD staff is proposing revisions to their reserves policy by reducing the amount from \$1M per cost center to \$250K per cost center (four total cost centers), and reducing the required operating reserves from 6 months to 3. It was noted that the FORA contribution toward the capacity charge buy-down was not included in the rate study.

Committee members requested that MCWD consider an alternative rate for interim uses of water, like agricultural, irrigation, and construction uses.

MCWD will present the draft rate study to the FORA Board at their August meeting as an informational item and draft FY 2013/14 budget for approval in September.

b. Water Augmentation Program

Based on the current absorption schedule, the need for augmented water is not projected for several years. However, some jurisdictions are reaching their total individual allocation for water use. The Committee discussed the possibility of borrowing water between jurisdictions, within the total amount of potable water available (6,600 af/y). This would be a FORA Board policy decision.

7. SCHEDULE NEXT MEETING

A July 31st meeting was scheduled to review the formal rate study and August 14th was scheduled to review the draft budget. Additional meetings may be scheduled in order to make a recommendation on the budget to the FORA Board.

8. ADJOURNMENT

Co-Chair Dawson adjourned the meeting at 11:40 a.m.