



REGIONAL URBAN DESIGN GUIDELINES (RUDG) TASK FORCE MEETING

10:30 a.m., Wednesday, June 1, 2016, FORA Conference Room

1. CALL TO ORDER

Confirming quorum, FORA Executive Officer and Chair Michael Houlemard Jr. called the meeting to order at 10:30 a.m. The following were present:

Committee Members:

Melanie Baretta, Monterey County (*alt for Carl Holm*)
Craig Malin, City of Seaside
Layne Long, City of Marina
Anya Spear, California State University Monterey Bay (CSUMB)

FORA Staff:

Michael Houlemard, Jr.
Steve Endsley
Josh Metz
Jonathan Brinkmann
Ted Lopez
Mary Israel

Other Attendees:

Victoria Beach, former Task Force member
Kathy Biala, Marina Planning Commission
Brian Boudreau, member of the public
Wendy Elliot, member of the public
Gene Doherty, member of the public
Robert Guidi, U.S. Army Presidio of Monterey
Eric Morgan, Bureau of Land Management
Virginia Murrillo, Transportation Agency of Monterey County (TAMC)
Beth Palmer, member of the public
Bob Schaffer, member of the public
Karyn Wolfe, Citizens for Sustainable Marina
Doug Yount, member of the public

2. PLEDGE OF ALLEGIANCE

Gene Doherty led the pledge of allegiance.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Correspondences from Rob De Vries, Fred Watson, Kathy Biala, Jan Schriener and Karyn Wolfe were presented in hardcopy and are attached to these minutes.

4. APPROVAL OF MEETING MINUTES

a. May 10, 2016

MOTION: Layne Long moved, seconded by Craig Malin, to approve the May 10, 2016 RUDG Task Force minutes.

MOTION PASSED UNANIMOUSLY.

5. PUBLIC COMMENT PERIOD

None.

6. BUSINESS ITEMS

a. Review Public Draft Comments

Economic Development Coordinator Josh Metz said that there were six (6) submittals. One submittal came in after the deadline, but the Task Force unanimously agreed to accept it. Mr. Metz explained staff had reviewed and assessed them in the following manner:

1. Accept and integrate suggestions into the RUDG, or
2. Recognize and note suggestions better given jurisdictional policy consideration, or
3. Recognize and note suggestions not a matter of visual importance.

Members reviewed integrated comments, as well as comments from Gene Doherty, which were missing from the packet. Members also reviewed detailed comments from Fred Watson, resulting in refinements to trail surface material and width guidelines, among others. Members agreed to further clarify where BRP quotes were used in the Objectives sections.

MOTION: Layne Long moved, and Craig Malin seconded, to recommend the RUDG, with adjustments as noted to improve the document, to the FORA Board of Directors for a vote.
MOTION PASSED UNANIMOUSLY.

7. ITEMS FROM MEMBERS

None.

8. ADJOURNMENT

Mr. Houlemard adjourned the meeting at 12:44 p.m.