



REGIONAL URBAN DESIGN GUIDELINES (RUDG) TASK FORCE MEETING

3:00 p.m., Tuesday, May 10, 2016, *FORA Conference Room*

1. **CALL TO ORDER**

Confirming quorum, FORA Executive Officer and Chair Micahel Houlemard Jr. called the meeting to order at 3:11 p.m. The following were present:

Committee Members:

Carl Holm, Monterey County
Craig Malin, City of Seaside
Layne Long, City of Marina (arrived at 4 p.m.)
Anya Spear, California State University Monterey Bay (CSUMB)

FORA Staff:

Michael Houlemard, Jr.
Steve Endsley
Josh Metz
Mary Israel

Other Attendees:

Kathy Biala, Marina Planning Commission
Wendy Elliot, member of the public
Robert Guidi, U.S. Army Presidio of Monterey
Eric Morgan, Bureau of Land Management Virginia Murrillo, Transportation Agency of Monterey County (TAMC)
Bob Schaffer, member of the public
Karyn Wolfe, Citizens for Sustainable Marina

2. **PLEDGE OF ALLEGIANCE**

Carl Holm led the pledge of allegiance.

3. **ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

Correspondences from Anya Spear of CSUMB, Craig Malin of City of Seaside, and Karyn Wolfe with in-line responses from Mike Bellinger, consultant to the Task Force, were reviewed by the group and are attached to these minutes.

4. **APPROVAL OF MEETING MINUTES**

a. April 28, 2016

MOTION: Craig Malin moved, seconded by Carl Holm, to approve the April 28, 2016 RUDG Task Force minutes.

MOTION PASSED UNANIMOUSLY.

5. **PUBLIC COMMENT PERIOD**

None.

6. **BUSINESS ITEMS**

a. Draft RUDG content review/recommendations

Economic Development Coordinator Josh Metz presented the history of the RUDG in brief and proposed the Task Force look at the improvements and comments received over the

last weeks on landscaping, gateways, cross-sections and the checklist, and then consider a motion to notify the FORA Board of public review draft status.

Mr. Metz then reviewed the remaining questions from Task Force members and the public. The Task Force agreed to update where a lane width is mentioned for parkways, avenues and rural boulevards in the RUDG or the checklist to 12 foot width (particularly correcting illustrations in the RUDG). Task Force members agreed to reduce the size of blocks on page 32 of the RUDG from 1800 linear feet perimeter to 1500 linear feet as discussed in the checklist discussion (RUDG Task Force meeting minutes 4/28). Task Force members agreed to include bike racks as amenities in transit facilities; they asked for lighting direction to be “arced downward.” Instances of misspelling “manzanita” were pointed out by the public, as well as the need to update the phrase about RUDG plant palette in the Landscape Palettes Measures.

*** Mr. Houlemard passed the Chair to Mr. Holm at 4:05 p.m. and departed.***

MOTION: Craig Malin moved, and Layne Long seconded, to release the RUDG with adjustments as noted in response to Task Force comments to the public for a review period May 16th to noon May 31st, then return to the RUDG Task Force on June 1st.

MOTION PASSED UNANIMOUSLY.

*** The Task Force lost quorum at 4:18 p.m. ***

Layne Long shared advisory comments from Mayor Delgado pertaining to oaks and plant zones with stricter palettes. Mr. Long also encouraged members of the public who are dissatisfied with the decisions made on the plant palette at the Task Force level to take their comments to the FORA Board.

7. ITEMS FROM MEMBERS

None.

8. ADJOURNMENT

Mr. Holm adjourned the meeting at 4:33 p.m.

**NEXT MEETING: 10:30 a.m. Wednesday June 1, 2016
(or at the end of the FORA Administrative Meeting, whichever occurs later).**