



## REGIONAL URBAN DESIGN GUIDELINES (RUDG) TASK FORCE MEETING

1:00 p.m., Thursday, April 28, 2016, FORA Conference Room

### 1. CALL TO ORDER

Confirming quorum, FORA Economic Development Coordinator Josh Metz called the meeting to order at 1:03 a.m. The following were present:

#### Committee Members:

Layne Long, City of Marina  
Anya Spear, California State University Monterey Bay (CSUMB)  
Carl Holm, Monterey County

#### FORA Staff:

Steve Endsley  
Mary Israel  
Josh Metz  
Michael Houlemaire, Jr. (entered at 1:50 p.m.)

#### Other Attendees:

Mike Bellinger, BFS Landscape Architects (BFSLA)  
Kathy Biala, Marina Planning Commission  
Steve Matarazzo, University of California Santa Cruz  
Karyn Wolfe, Citizens for Sustainable Marina  
Eric Morgan, Bureau of Land Management  
Robert Guidi, U.S. Army Presidio of Monterey  
Bob Schaffer, member of the public

### 2. PLEDGE OF ALLEGIANCE

Eric Morgan led the pledge of allegiance.

### 3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

A representative of Citizens for Sustainable Marina submitted correspondence to the RUDG Task Force and also conveyed the information verbally.

### 4. APPROVAL OF MEETING MINUTES

a. April 14, 2016

MOTION: Carl Holm moved, seconded by Anya Spear, to approve the April 14, 2016 RUDG Task Force minutes.

MOTION PASSED. Craig Malin abstained.

### 5. PUBLIC COMMENT PERIOD

None.

### 6. BUSINESS ITEMS

Draft RUDG content review/edit/recommendations

i. Landscaping

Mike Bellinger of BFSLA reviewed several changes to the plant palette including adding a range of trees, native shrubs and native groundcover plants. Comments were made by two members of the public: one in favor of the process and the decisions made, and the other asking for all phrases that specify special treatment for growing success with oaks to be removed from the plant palette.

ii. Checklist v9.3 Review

The RUDG Task Force discussed LEED standards for building mix and agreed to have a link from the RUDG website to the LEED Neighborhood Design National Standards.

The RUDG Task Force discussed the language in the Buildings Orientation section. They prefer to have #4 say “Building fronts face building fronts on the other side of streets or building fronts face fronts or sides of other buildings within blocks.”

The RUDG Task Force discussed the language in the Trails section. They prefer to clarify which Major and Minor Trails require the surfaces specified in #5. They also requested language to clearly distinguish pathway, sidewalk and trial in the RUDG, and that surfacing choices be expanded. Mr. Metz said that alternative surfaces could be described in the notes section for review by planners and FORA staff.

Mr. Metz answered question from the public about how the checklist would be distributed by saying it would be distributed to planning departments in all jurisdictions with a flyer explaining the BRP and the RUDG and how the checklist is used. He said FORA staff will train the planning departments on how to use the checklist as well.

iii. Gateways

Mr. Metz showed an updated version of the Gateways page on the RUDG website and asked the RUDG Task Force for guidance. Michael Houlemard, who entered the meeting at 1:50 p.m., said the graphics were good and the images should be included as “ideas.” Other Task Force members offered terms such as “examples,” “samples” and “concepts.” A member of the public asked for the two other palettes in previous drafts to be put back in to the section.

Mr. Bellinger reviewed his additions of landscaping palette and sign materials guidance to the gateway section. RUDG Task Force members embraced the suggestions.

iv. Cross-sections

Mr. Metz showed an updated table of Regional Circulation Corridors with cross section types that staff prepared to answer the question of which cross section illustrations the RUDG should offer. He said that the cross-sections were narrowed down to three types: Avenue, Parkway and Boulevard. Members of the RUDG Task Force were pleased that the designs encourage narrower lanes, such as 11 foot wide lanes in.

MOTION: Craig Malin moved, and Michael Houlemard seconded, to close discussion on the above-itemized topics and to forward the RUDG with adjustments to the Landscaping Palette by Mr. Bellinger as he sees fit in response to the discussion and adjustments by staff to the checklist and gateways as reflected in this meeting to the FORA Board of Directors.

MOTION PASSED UNANIMOUSLY.

**7. ITEMS FROM MEMBERS**

None.

**8. ADJOURNMENT**

Mr. Metz adjourned the meeting at 3:02 p.m.

**NEXT MEETING: 3:00 p.m. Tuesday May 10, 2016**