



FORT ORD REUSE AUTHORITY

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REGIONAL URBAN DESIGN GUIDELINES TASK FORCE MEETING

10:00 a.m., Monday, March 23, 2015

920 2nd Avenue, Suite A, Marina CA 93933 (FORA Conference Room)

AGENDA

1. **CALL TO ORDER**
2. **ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**
3. **APPROVAL OF MEETING MINUTES**
 - a. March 3, 2015 Meeting Minutes
 - b. February 23, 2015 Meeting Minutes
4. **PUBLIC COMMENT PERIOD**

Individuals wishing to address this body on matters within the jurisdiction of FORA, but not on this agenda, may do so during the Public Comment Period for up to three minutes. Public comments on specific agenda items will be heard under that item.
5. **BUSINESS ITEMS**
 - a. Receive/review consultant's RUDG Progress Report INFORMATION
6. **ITEMS FROM MEMBERS**
7. **ADJOURNMENT**

NEXT MEETING: TBD

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FORT ORD REUSE AUTHORITY
REGIONAL URBAN DESIGN GUIDELINES (RUDG) TASK FORCE
MEETING MINUTES

1:00 PM March 3, 2015 FORA Conference Room
920 2nd Avenue, Suite A, Marina, CA 93933

1. CALL TO ORDER

RUDG Task Force Chair Michael Houlemard called the meeting to order at 1:05 pm.

Committee Members

John Dunn, City of Seaside
Victoria Beach, City of Carmel-by-the-Sea
Carl Holm, Monterey County
Layne Long, City of Marina
Elizabeth Caraker, City of Monterey
Anya Spear, CSUMB

Staff

Michael Houlemard, FORA
Steve Endsley, FORA
Jonathan Garcia, FORA
Katie Ahern, FORA

Other Attendees

Jane Haines, Member of the public
Bob Schaffer, Member of the public
Wendy Elliott, Marina Community Partners
Phyllis Meurer, Member of the public
Steve Matarazzo, University of California Santa Cruz
Hernan Guerrero, Dover, Kohl, and Partners (DKP)(via conference/video call)

2. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Chair Houlemard announced the ceremony and celebration of the Veteran's Cemetery ground breaking. The events will take place on March 13, 2015.

Chair Houlemard provided recent RUDG related correspondence from the City of Seaside.

3. APPROVAL OF MEETING MINUTES

Motion to approve minutes was delayed to the next RUDG Task Force meeting.

4. PUBLIC COMMENT PERIOD

Delayed until after the presentation.

5. BUSINESS ITEMS

Hernan from DKP gave a draft presentation of "Guidelines 101" that would be presented to the FORA Board Meeting on March 13, 2015.

John Dunn noted that it should be made clear that RUDG will be part of FORA's Consistency Determination approval process.

Carl Holm noted that Regional Design Guidelines are very broad, adding layers to the approval process. Each jurisdiction will also have their own design standards.

Chair Houlemard summarized suggestions for DKP to help with the next presentation:

1. Use BRP moving forward
2. Present urban design guideline examples from other jurisdiction and how they are used
3. Guidelines do not affect land use
4. Guidelines format should be a flowchart
5. Maps/figures should show already entitled project areas
6. Include discussions of Economic Vitality

With the suggestions, Hernan believed the company could deliver a revised presentation by Friday March 5, 2015. The Task Force will review and give suggestions if needed.

Chair Houlemard left the meeting at 2:35 pm and Victoria Beach took over as Chairperson.

6. ITEMS FROM MEMBERS

None.

7. PUBLIC COMMENT PERIOD

Wendy Elliot: When will we know which guidelines will be mandatory vs. suggestions

8. ADJOURNMENT

The next meeting of the RUDG Task Force was set for Monday, March 23, 2015 at 10 am in the FORA Conference Room

Meeting adjourned at 2:44 pm.

Minutes prepared by Katie Ahern



REGIONAL URBAN DESIGN GUIDELINES TASK FORCE

1:00 p.m., Tuesday, February 23, 2015

920 2nd Avenue, Suite A, Marina CA 93933 (FORA Conference Room)

MEETING MINUTES

1. CALL TO ORDER

Chair Michael Houlemard called the meeting to order at 1:05 p.m. Those in attendance:

Committee Members

Anya Spear, CSUMB
Carl Holm, Monterey County
John Dunn, City of Seaside
Layne Long, City of Marina
Victoria Beach, City of Carmel
Elizabeth Caraker, City of Monterey

FORA staff

Josh Metz
Jonathan Garcia
Steve Endsley
Katie Ahern
Michael Houlemard
Crissy Maras

Others

Jane Haines, member of the public (MOP)
Bob Schaffer, MOP
Phyllis Meurer, MOP
Theresa Syzmanis, City of Marina
Hernan Guerrero, DKP, via phone
Jason King, DKP, via phone
Steve Matarazzo, UCSC
Chris Placco, CSUMB
Steve Bloomer, MOP

2. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

RUDG Chair Houlemard acknowledged planning underway for March 13 CCVC Groundbreaking Ceremonies. Victoria Beach acknowledged quality work of FORA staff on RUDG process.

3. APPROVAL OF MEETING MINUTES

a. February 10, 2015 Meeting Minutes

MOTION: John Dunn moved, seconded by Elizabeth Caraker, to approve the minutes with addition of 2 attendee names (Elizabeth Caraker, City of Monterey and Chris Placco, CSUMB).

MOTION PASSED: Unanimous

4. PUBLIC COMMENT PERIOD

Steve Bloomer, MOP, thanked FORA staff Jen Simon for "This Week at FORA" emails, saying it helped him stay abreast of what's going on at FORA. He also referred to a recent Monterey Herald article referencing the RUDG process.

5. BUSINESS ITEMS

a. RUDG Project Next Steps

i. Task Force continuing focus

Task force continuing focus will be to complete RUDG development process and make recommendations to the Board in that regard. The FORA Board requested an update at their March meeting, including an explanation of what the guidelines are, and what they aren't.

ii. Consultant guidance/feedback

RUDG Consultants suggested their developer team members could present the results of their work during the charrette, which was not presented previously due to time constraints. They suggested presentations could be scheduled during forthcoming RUDG Task Force meetings using remote teleconferencing technology, and be followed by direct question and answer periods. Committee members expressed concern that the consultants were not using local architecture in their presentations and this was distracting viewers from the bigger messages.

iii. Project scope/timeline

The target for preliminary draft delivery is April 16th. Committee members agreed to meet on March 3rd to review the Board requested presentation and a March 23rd progress meeting to touch base prior to draft delivery.

6. ITEMS FROM MEMBERS

None.

7. ADJOURNMENT

The meeting was adjourned at 2:30 p.m.