



FORT ORD REUSE AUTHORITY

REGIONAL URBAN DESIGN GUIDELINES TASK FORCE REGULAR MEETING NOTES

10:00 a.m., August 27, 2015 | FORA Conference Room
920 2nd Avenue, Suite A, Marina, CA 93933

1. CALL TO ORDER AND ROLL CALL

Regional Urban Design Guidelines (RUDG) Task Force (Task Force) Chair Michael Houlemard called the meeting to order at 10:05 a.m. The following were present:

Members:

John Dunn, City of Seaside
Victoria Beach, City of Carmel-by-the-Sea
Layne Long, City of Marina
Carl Holm, Monterey County
Elizabeth Caraker, City of Monterey
Chris Placco, CSUMB

FORA Staff:

Michael Houlemard
Jonathan Garcia
Josh Metz
Steve Endsley
Ted Lopez

Others:

Bob Schaffer
Anya Spear
Diana Ingersoll
Jane Haines
Kathy Biala
Gene Doherty
Steve Matarazzo
Tim O'Halloran
Rick Medina
Bob Schaffer
Jason King, DKP
Beth Palmer
Brian Boudreau
Wendy Elliott
Jason King

2. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Chair Michael Houlemard and FORA Economic Development Coordinator Josh Metz welcomed Task Force members and general public. Chair Houlemard invited Task Force members to make any announcements. Member Victoria Beach announced that Transportation Agency for Monterey County (TAMC) had included the proposed Fort Ord Trail and Greenway (FORTAG) into its project list. Chris Placco announced that CSUMB was conducting a Master Plan workshop on September 8, 2015, 4:30 pm, at the CSUMB student center. John Dunn announced that City of Seaside submitted their comments on RUDG the evening of August 17, 2015.

3. APPROVAL OF MEETING MINUTES

a. August 18, 2015 Meeting Minutes.

MOTION: John Dunn moved, seconded by Victoria Beach to approve the August 18, 2015 minutes as presented.

MOTION PASSED: Unanimous.

4. PUBLIC COMMENT PERIOD

None

5. **BUSINESS ITEMS**

a. Complete review of RUDG narrative

Chair Houlemard introduced RUDG consultant, Jason King with Dover, Kohl & Partners. Chair Houlemard also noted that Task Force members should continue reviewing the guidelines, which will be presented as a “working draft” to the Board at an upcoming meeting.

Mr. King delivered a presentation on the draft RUDG document. Task Force members picked up review where it last left on page 2.2 “Legible Centers.”

General discussion by Task Force members ensued on Fronts Face Fronts, Primacy of Open Spaces, Scale of Public Spaces, Walkable Streets, Legible Centers, Mix of Building Types, Context of Sensitive Trails and Customized Gateways.

Victoria Beach expressed a need to add more building types into the Mix of Building Types. Wendy Elliott noted that the guidelines promote flexibility to include single-family, accessory and cottage / granny flat units.

John Dunn commented that the guidelines should have gateway design standards, including adding a “destination signage program.” Chris Placco also expressed that a definition of “gateways” be developed. Steve Matarazzo reiterated that adding gateway design standards should also be reflected in the FORA Capital Improvement Program (CIP). Ideally, FORA should establish a funding source to construct new gateways.

Task Force members also commented that the RUDG document should be reorganized to make stronger connections to the Base Reuse Plan (BRP), specifically reorganized by Centers, Gateways, Corridors, and Trails. Elizabeth Caraker commented that this approach should include a summarization in the introduction on the intent or purpose of the RUDG.

Task Force members recommended that a re-organization and re-structure of the RUDG document be completed prior to the next Task Force meeting for review and comment.

b. Review draft maps & guidelines

Task Force members did not review this item. The item will be carried over to the next meeting.

c. Review Introduction redraft, decision tree/flow chart diagram, and revised narrative format

Task Force members did not review this item. The item will be carried over to the next meeting.

The Task Force will continue their review of the draft RUDG on Thursday, September 10, 2015 at 11:00 a.m.

6. **ITEMS FROM MEMBERS**

None.

7. **ADJOURNMENT**

The meeting was adjourned at 2:03 p.m.