



REGIONAL URBAN DESIGN GUIDELINES TASK FORCE

1:00 p.m., Tuesday, February 23, 2015

920 2nd Avenue, Suite A, Marina CA 93933 (FORA Conference Room)

MEETING MINUTES

1. CALL TO ORDER

Chair Michael Houlemard called the meeting to order at 1:05 p.m. Those in attendance:

Committee Members

Anya Spear, CSUMB
Carl Holm, Monterey County
John Dunn, City of Seaside
Layne Long, City of Marina
Victoria Beach, City of Carmel
Elizabeth Caraker, City of
Monterey

FORA staff

Josh Metz
Jonathan Garcia
Steve Endsley
Katie Ahern
Michael Houlemard
Crissy Maras

Others

Jane Haines, member of the public
(MOP)
Bob Schaffer, MOP
Phyllis Meurer, MOP
Theresa Syzmanis, City of Marina
Hernan Guerrero, DKP, via phone
Jason King, DKP, via phone
Steve Matarazzo, UCSC
Chris Placco, CSUMB
Steve Bloomer, MOP

2. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

RUDG Chair Houlemard acknowledged planning underway for March 13 CCVC Groundbreaking Ceremonies. Victoria Beach acknowledged quality work of FORA staff on RUDG process.

3. APPROVAL OF MEETING MINUTES

a. February 10, 2015 Meeting Minutes

MOTION: John Dunn moved, seconded by Elizabeth Caraker, to approve the minutes with addition of 2 attendee names (Elizabeth Caraker, City of Monterey and Chris Placco, CSUMB).

MOTION PASSED: Unanimous

4. PUBLIC COMMENT PERIOD

Steve Bloomer, MOP, thanked FORA staff Jen Simon for “This Week at FORA” emails, saying it helped him stay abreast of what’s going on at FORA. He also referred to a recent Monterey Herald article referencing the RUDG process.

5. BUSINESS ITEMS

a. RUDG Project Next Steps

i. Task Force continuing focus

Task force continuing focus will be to complete RUDG development process and make recommendations to the Board in that regard. The FORA Board requested an update at their March meeting, including an explanation of what the guidelines are, and what they aren’t.

ii. Consultant guidance/feedback

RUDG Consultants suggested their developer team members could present the results of their work during the charrette, which was not presented previously due to time constraints. They suggested presentations could be scheduled during forthcoming RUDG Task Force meetings using remote teleconferencing technology, and be followed by direct question and answer periods. Committee members expressed concern that the consultants were not using local architecture in their presentations and this was distracting viewers from the bigger messages.

iii. Project scope/timeline

The target for preliminary draft delivery is April 16th. Committee members agreed to meet on March 3rd to review the Board requested presentation and a March 23rd progress meeting to touch base prior to draft delivery.

6. ITEMS FROM MEMBERS

None.

7. ADJOURNMENT

The meeting was adjourned at 2:30 p.m.