



# FORT ORD REUSE AUTHORITY

920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933

Phone: (831) 883-3672 | Fax: (831) 883-3675 | [www.fora.org](http://www.fora.org)

## REGIONAL URBAN DESIGN GUIDELINES TASK FORCE

1:00 p.m., Monday, January 26, 2015

920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933 (FORA Conference Room)

### MEETING MINUTES

#### 1. CALL TO ORDER

A quorum was not achieved, so FORA Executive Officer Michael Houlemard called a Meeting of the Whole to order at 1:06 PM. Those in attendance:

##### Committee Members:

Anya Spear, CSUMB  
Carl Holm, Monterey County

##### FORA Staff:

Josh Metz  
Jonathan Garcia  
Steve Endsley  
Katie Ahern  
Michael Houlemard  
Crissy Maras

##### Others:

Jane Haines  
Bob Schaffer  
Ariana Green  
Jason King, via phone (RUDG consultant)

Committee Members arriving after the meeting commenced, establishing a quorum, included Elizabeth Caraker (City of Monterey), John Dunn (City of Seaside) and Victoria Beach (City of Carmel by the Sea).

#### 2. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Executive Officer Houlemard asked Carl Holm to lead the Pledge of Allegiance. Other announcements included Mr. Houlemard thanking staff and consultants for the successful Trails Symposium held at CSUMB January 22<sup>nd</sup>.

#### 3. APPROVAL OF MEETING MINUTES

- a. January 9, 2015 Meeting Minutes

When a quorum was achieved the minutes were unanimously approved as presented.

MOTION: Carl Holm moved, seconded by John Dunn, to approve the meeting minutes as presented.

MOTION PASSED: Unanimous.

#### 4. PUBLIC COMMENT PERIOD

None.

#### 5. BUSINESS ITEMS

- a. Receive RUDG Charrette plan update

Committee members discussed how to increase public awareness and press interest in the upcoming Design Fort Ord Charrette, including how to increase attendance within the African-American and Latino communities. Josh Metz, FORA Associate Planner, noted a February 9<sup>th</sup> Diverse Community Technical Meeting.

Mr. Metz presented a calander of upcoming Charette events, which the Committee reviewed, provided comments on and discussed various ways to increase participation.



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Committee Member Victoria Beach requested that the RUDG consultants follow up planned jurisdictional technical meetings with an email inviting jurisdictional representatives to express any additional thoughts at a future meeting. RUDG consultant Jason King confirmed that he would work with Mr. Metz to schedule those additional meetings as necessary.

Committee members requested that RUDG consultants not previously interviewed during the Trails Symposium be scheduled for radio interviews prior to the RUDG Charette. Mr. Metz confirmed that he would work to schedule those interviews and that he would send the Charette calendar, along with individual technical meeting invitations, to Members.

Executive Officer Houlemard directed Mr. King and the RUDG consultants to provide a ten minute status report at the February 4<sup>th</sup> Administrative Committee meeting and that their February 13<sup>th</sup> FORA Board presentation focus on upcoming work.

## 6. ITEMS FROM MEMBERS

None

## 7. ADJOURNMENT

The meeting was adjourned at 2:25 PM.

**NEXT MEETING: Tuesday, February 11, 1:00pm**