



# FORT ORD REUSE AUTHORITY

920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933

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## REGIONAL URBAN DESIGN GUIDELINES TASK FORCE MEETING

9:00 a.m., Friday, December 19, 2014

920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933 (FORA Conference Room)

### AGENDA

1. **CALL TO ORDER**
2. **ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**
3. **APPROVAL OF MEETING MINUTES**
  - a. December 11, 2014 Meeting Minutes
4. **PUBLIC COMMENT PERIOD**

Individuals wishing to address this body on matters within the jurisdiction of FORA, but not on this agenda, may do so during the Public Comment Period for up to three minutes. Public comments on specific agenda items will be heard under that item.
5. **BUSINESS ITEMS**
  - a. Discuss Feb 2-13, 2015 Design Charrette schedule INFORMATION
6. **ITEMS FROM MEMBERS**
7. **ADJOURNMENT**

**NEXT MEETING: TBD**

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# FORT ORD REUSE AUTHORITY

## REGIONAL URBAN DESIGN GUIDELINES (RUDG) TASK FORCE

### MEETING MINUTES

1:00p.m., Thursday, December 11, 2014 | FORA Conference Room  
920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933

#### 1. CALL TO ORDER

Confirming a quorum, RUDG Task Force Chair Michael Houlemard called the meeting to order at 1:10pm. The following people were in attendance:

##### Committee Members

Layne Long, City of Marina  
John Dunn, City of Seaside  
Victoria Beach, City of Carmel-by-the-Sea  
Anya Spear, CSUMB

Michael Houlemard, FORA  
Jonathan Garcia, FORA  
Josh Metz, FORA  
Ariana Green, TAMC  
Justin Meek, City of Marina  
Steve Matarazzo, UCSC  
Brian Boudreau, Member of the public  
Beth Palmer, Member of the public  
Bob Schafer, Member of the public

##### Other Attendees

#### 2. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Staff noticed on-going planning in the Post Reassessment Advisory Committee (PRAC) for the Fort Ord Trails Symposium: *Regional Trails, transit and economic vitality*. To be held from 9:00am-5pm at CSUMB University Center, Thursday Jan 22, 2015. Staff also noticed the recent passing of Jim Arnold and recognized his extended service to FORA.

#### 3. APPROVAL OF MEETING MINUTES

a. October 30, 2014

Motion: Layne Long moved, seconded by Victoria Beach

Motion Passed: Unanimous

#### 4. PUBLIC COMMENT PERIOD

None.

#### 5. BUSINESS ITEMS

Members discussed the recent RUDG Site Visit. There was general agreement that the process worked well to educate the consulting team, establish a rapport and understanding between the consultants, jurisdiction staff, developers and stakeholders. Members suggested maintaining a continuity between the site visit and design charrette would be important.

Staff presented a draft RUDG charrette schedule. Members requested the following adjustments/refinements to the draft schedule:

- Reorganize the schedule to allow for education/orientation of stakeholders at the beginning of the charrette period.
- Adjust initial hands on workshop to Monday evening to allow for Marina City Council meetings
- Clarify target audience and public events

Members also requested a status report and next steps from the consulting team following the site visit. TAMC requested a meeting with the RUDG team before the public design event. Justin Meek suggested including childcare and refreshments to encourage public attendance at charrette events. Brian Boudreau inquired about consulting team follow-up with individual developers from site visit. Members recommended that the consulting team schedule individual meetings with developers during charrette period. Brian Boudreau suggested a focus on design improvements in the context of prevailing wage requirements would be useful. Members asked for refinements to schedule to be presented at next meeting.

6. **ITEMS FROM MEMBERS**

None.

7. **ADJOURNMENT**

The next meeting of the RUDG Task Force was set for Friday Dec 19 at 9:00am. The meeting was adjourned at approximately 2:45p.m.

Minutes prepared by Josh Metz

# Fort Ord Regional Urban Design Guidelines

## Preliminary Charrette Schedule v5 12/16/14

|          | Sunday, Feb 1<br>DAY ZERO   | Monday, Feb 2<br>DAY ONE                               | Tuesday, Feb 3<br>DAY TWO           | Wednesday, Feb 4<br>DAY THREE   | Thursday, Feb 5<br>DAY FOUR                    | Friday, Feb 6<br>DAY FIVE                                 | Saturday, Feb 7<br>DAY SIX   | Sunday, Feb 8<br>DAY OFF                             | Monday, Feb 9<br>DAY SEVEN              | Tuesday, Feb 10<br>DAY EIGHT       | Wednesday, Feb 11<br>DAY NINE | Thursday, Feb 12<br>DAY TEN | Friday, Feb 13<br>DAY ELEVEN                          |  |  |  |  |  |  |  |
|----------|-----------------------------|--|-------------------------------------|---|--|---|------------------------------|--|---|------------------------------------|-------------------------------|-----------------------------|---|--|--|--|--|--|--|--|
| 8:00 AM  | Team Travels to<br>Fort Ord |  |                                     |   |  |   |                              |  |   |                                    |                               |                             |   |  |  |  |  |  |  |  |
| 9:00 AM  |                             | Set up Studio  | Team Briefing                       | Team Briefing   | Team Briefing                                  | Team Briefing   |                              |  | Team Briefing                           | Team Briefing                      |                               |                             |   |  |  |  |  |  |  |  |
| 10:00 AM |                             | Tour of Fort Ord and<br>Surrounding Areas              |                                     |   |  | Middle School Hands-on Design<br>Session<br>10:00 - 12:00 |                              | Mobile Charrette<br>(Seaside<br>Community<br>Center) |   |                                    |                               | Presentation Prep           |   |  |  |  |  |  |  |  |
| 11:00 AM |                             |  | Technical Mtg (Transportation)      | Technical Mtg (Marina)  |  |   | Technical Mtg (County)       |  |   | Technical Mtg (Education)          | Technical Mtg (TBD)           |                             |   |  |  |  |  |  |  |  |
| 12:00 PM |                             |  |                                     |   |  |   |                              |  |   |                                    |                               |                             |   |  |  |  |  |  |  |  |
| 1:00 PM  |                             | Katz/Speck/Dover Practicum                             | Technical Mtg (Developers)          | Technical Mtg (Seaside)   |  | Studio Design   | Technical Mtg (Monterey/DRO) |  | Technical Mtg (Diverse<br>Communities)  | Technical Mtg (RUDG Task<br>Force) |                               |                             |   |  |  |  |  |  |  |  |
| 2:00 PM  |                             |  | Alternative Concepts<br>Development | Alternative Concepts<br>Development   | Mobile Charrette (CSUMB<br>University Center ) | Studio Design   | Studio Design                | Studio Design  | Studio Design                           | Studio Design                      |                               |                             |   |  |  |  |  |  |  |  |
| 3:00 PM  |                             |  |                                     |   |  |   |                              |  |   |                                    |                               |                             |   |  |  |  |  |  |  |  |
| 4:00 PM  |                             | Set-up for Presentation                                |                                     |   |  |   |                              | Mobile Charrette<br>(Marina Library)                 |   |                                    |                               |                             |   |  |  |  |  |  |  |  |
| 5:00 PM  |                             | Facilitator Briefing at 5:30                           |                                     |   |  |   |                              |  |   |                                    |                               |                             | Set-up for Presentation                               |  |  |  |  |  |  |  |
| 6:00 PM  |                             | Charrette Kick-Off &<br>Hands-on Design<br><br>6pm-9pm | Marina City Council Meeting         | Mobile Charrette (Seaside<br>Community Center) Includes<br>unveiling Alternative Concepts | Seaside City Council Meeting                   |   |                              |  | Open House (includes<br>Preferred Plan) | Studio Design                      | Studio Design                 |                             | Work-in-Progress<br>Presentation<br>6:00 pm - 8:00 pm |  |  |  |  |  |  |  |
| 7:00 PM  |                             |  |                                     |   |  |   |                              |  |   |                                    |                               |                             |   |  |  |  |  |  |  |  |
| 8:00 PM  |                             |  |                                     |   |  |   |                              |  |   |                                    |                               |                             |   |  |  |  |  |  |  |  |
| 9:00 PM  |                             |  |                                     |   |  |   |                              |  |   |                                    |                               |                             |   |  |  |  |  |  |  |  |
|          |                             | City Council Meetings                                  | Technical Meetings                  | Community Event   | Team Meetings                                  | Open Studio Day<br>10am - 7pm<br>Drop-ins Welcome         |                              |  |   |                                    |                               |                             |   |  |  |  |  |  |  |  |

Team Departs  
Fort Ord

Fort Ord Board of  
Directors Briefing  
2:00

Remaining Team  
Departs  
Fort Ord