



# FORT ORD REUSE AUTHORITY

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## REGIONAL URBAN DESIGN GUIDELINES TASK FORCE MEETING

1:00 p.m., Monday, September 22, 2014

920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933 (FORA Conference Room)

### AGENDA

1. **CALL TO ORDER**

2. **ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

3. **APPROVAL OF MEETING MINUTES**

a. Friday June 27, 2014

4. **PUBLIC COMMENT PERIOD**

Individuals wishing to address this body on matters within the jurisdiction of FORA, but not on this agenda, may do so during the Public Comment Period for up to three minutes. Public comments on specific agenda items will be heard under that item.

5. **BUSINESS ITEMS**

- a. Re-introduce RUDG Consultant Team & Task Force Members
- b. Receive update on project schedule
- c. Discuss key issues and next steps
- d. Discuss interview list for Site Visit

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6. **ITEMS FROM MEMBERS**

7. **ADJOURNMENT**

**NEXT MEETING: TBD**

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**FORT ORD REUSE AUTHORITY**  
**REGIONAL URBAN DESIGN GUIDELINES (RUDG) TASK FORCE**  
**MEETING MINUTES**

10:00a.m., Friday, June 27, 2014 | FORA Conference Room  
920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933

**1. CALL TO ORDER**

Confirming a quorum, Task Force Chair Michael Houlemard called the meeting to order at 10:10am. The following people were in attendance:

**Committee Members**

Layne Long, City of Marina  
Elizabeth Caraker, City of Monterey  
Carl Holm, Monterey County  
Victoria Beach, City of Carmel-by-the-Sea

**Other Attendees**

Michael Houlemard, FORA  
Steve Endsley, FORA  
Josh Metz, FORA  
Diana Ingersoll, City of Seaside  
Bob Schafer, member of the public  
Sean Kranyak, member of the public

**2. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

None.

**3. APPROVAL OF MEETING MINUTES**

- a. Monday June 2, 2014
- b. Thursday June 19, 2014
- c. Friday June 20, 2014 (a&b)

Motion: Elizabeth Caraker moved, seconded by Victoria Beach.

Motion Passed: Unanimous

**4. PUBLIC COMMENT PERIOD**

None.

**5. BUSINESS ITEMS**

The Task Force heard a summary report from FORA staff on the outcomes of their RFP Finalist reference checks since the last meeting of the Task Force.

Motion: Layne Long moved that the Regional Urban Design Guidelines Task Force recommend that the FORA Board hire the team led by Dover-Kohl & Partners to complete the Regional Urban Design Guidelines project. Second by Victoria Beach.

Motion Passed: Unanimous

Task Force member Anya Spear called in to the meeting and agreed with the recommendation. John Dunn sent Diana Ingersoll to lend his support to the motion in his absence.

6. **ITEMS FROM MEMBERS**

Victoria Beach stated that the FORA staff handled the RUDG RFQ-RFP process with professionalism and that the products and procedures used allowed the Task Force to obtain quality applicants that addressed the project needs.

7. **ADJOURNMENT**

The next meeting of the RUDG Task Force will be set at a later date. The meeting was adjourned at approximately 10:45a.m.

Minutes prepared by Josh Metz