



FORT ORD REUSE AUTHORITY
REGIONAL URBAN DESIGN GUIDELINES (RUDG) TASK FORCE
MEETING MINUTES

10:00a.m., Friday, June 27, 2014 | FORA Conference Room
920 2nd Avenue, Suite A, Marina, CA 93933

1. CALL TO ORDER

Confirming a quorum, Task Force Chair Michael Houlemard called the meeting to order at 10:10am. The following people were in attendance:

Committee Members

Layne Long, City of Marina
Elizabeth Caraker, City of Monterey
Carl Holm, Monterey County
Victoria Beach, City of Carmel-by-the-Sea

Other Attendees

Michael Houlemard, FORA
Steve Endsley, FORA
Josh Metz, FORA
Diana Ingersoll, City of Seaside
Bob Schafer, member of the public
Sean Kranyak, member of the public

2. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

None.

3. APPROVAL OF MEETING MINUTES

- a. Monday June 2, 2014
- b. Thursday June 19, 2014
- c. Friday June 20, 2014 (a&b)

Motion: Elizabeth Caraker moved, seconded by Victoria Beach.

Motion Passed: Unanimous

4. PUBLIC COMMENT PERIOD

None.

5. BUSINESS ITEMS

The Task Force heard a summary report from FORA staff on the outcomes of their RFP Finalist reference checks since the last meeting of the Task Force.

Motion: Layne Long moved that the Regional Urban Design Guidelines Task Force recommend that the FORA Board hire the team led by Dover-Kohl & Partners to complete the Regional Urban Design Guidelines project. Second by Victoria Beach.

Motion Passed: Unanimous

Task Force member Anya Spear called in to the meeting and agreed with the recommendation. John Dunn sent Diana Ingersoll to lend his support to the motion in his absence.

6. **ITEMS FROM MEMBERS**

Victoria Beach stated that the FORA staff handled the RUDG RFQ-RFP process with professionalism and that the products and procedures used allowed the Task Force to obtain quality applicants that addressed the project needs.

7. **ADJOURNMENT**

The next meeting of the RUDG Task Force will be set at a later date. The meeting was adjourned at approximately 10:45a.m.

Minutes prepared by Josh Metz