



**FORT ORD REUSE AUTHORITY**  
**REGIONAL URBAN DESIGN GUIDELINES (RUDG) TASK FORCE**  
**MEETING MINUTES**

1:00p.m., Wednesday, April 30, 2014 | FORA Conference Room  
920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933

**1. CALL TO ORDER**

Confirming a quorum, Del Rey Oaks City Manager Dan Dawson called the meeting to order at 1:05pm. The following people were in attendance:

**Committee Members**

Carl Holm, Monterey County  
Dan Dawson, City of Del Rey Oaks  
John Dunn, City of Seaside  
Victoria Beach, City of Carmel-by-the-Sea  
Layne Long, City of Marina  
Elizabeth Caraker, City of Monterey

**Other Attendees**

Steve Endsley, FORA  
Jonathan Garcia, FORA  
Josh Metz, FORA  
Anya Spear, CSUMB  
Andrew Cook, TAMC  
Wendy Elliott, Dunes Development  
Jane Haines, member of the public  
Richard James, member of the public  
Bob Schafer, member of the public

**2. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

None.

**3. APPROVAL OF MEETING MINUTES**

MOTION: Carl Holm moved, seconded by John Dunn.

MOTION PASSED: Unanimous.

**4. PUBLIC COMMENT PERIOD**

None.

**5. OLD BUSINESS**

The task force reviewed and provided input on the DRAFT Request for Proposals (RFP) that was sent out on Friday /25. Members provided input on specific content and section organization. Staff received comments and made notes for revision.

**6. NEXT STEPS**

FORA staff will provide a 2<sup>nd</sup> DRAFT RFP for task force review by the end of day Tuesday 5/6. Staff will post 2<sup>nd</sup> revision on Google Docs and send a link to Task Force members to provide additional input using the *track changes* functionality.

**7. ITEMS FROM MEMBERS**

None.

8. **ADJOURNMENT**

The next meeting of the RUDG Task Force was scheduled for Friday May 9th from 12:00 to 2:00pm. The meeting was adjourned at approximately 3:10 pm.

Minutes prepared by Josh Metz