



APPROVED

FORT ORD REUSE AUTHORITY
EXECUTIVE COMMITTEE REGULAR MEETING MINUTES
3:30 p.m., Wednesday, December 5, 2018 | Executive Officer's Conference Room
920nd Avenue, Suite A, Marina CA 93933

1. CALL TO ORDER/ESTABLISHMENT OF QUORUM

The meeting was called to order at 3:30 p.m.

The following members were present:

Mayor Ralph Rubio (City of Seaside)

Mayor Jerry Edelen (City of Del Rey Oaks)

Councilmember Frank O'Connell (City of Marina)

Mayor Joe Gunter (City of Salinas)

Supervisor Jane Parker (County of Monterey)

2. PLEDGE OF ALLEGIANCE led by City of Marina Councilmember Frank O'Connell.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Executive Officer Michael Houlemard provided an oral report on the Monterey Bay Economic Partnership State of the Regional Conference that was held on November 30, 2018 in Monterey.

4. PUBLIC COMMENT PERIOD

Members of the public wishing to address the Executive Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.

There were no public comments received.

5. APPROVAL OF MEETING MINUTES

a. October 31, 2018 Meeting Minutes

MOTION: On motion by Committee member Edelen and second by Committee member O'Connell and carried by the following vote, the Executive Committee moved to approve the meeting minutes of October 31, 2018.

MOTION PASSED UNANIMOUSLY

6. DECEMBER 14, 2018 DRAFT BOARD MEETING INFORMATION/ACTION AGENDA REVIEW

Mr. Houlemard reviewed the items on the December 14, 2018 draft Board meeting agenda. It was reported that the Finance Committee reviewed the Fiscal year

2017-18 Financial Audit and recommended approval to the Board. Risk Manager Sheri Damon reviewed the Transition Plan resolution and report details that would be presented to the Board. Ms. Damon also indicated that the Executive Committee should consider whether a Special Meeting of the Board might be necessary in event there is not a unanimous vote on the Transition item. Staff recommended to tentatively schedule a Special Board meeting for Wednesday, December 19, 2018 at 4:00 p.m. The Committee discussed and determined that the versions of the resolution that should be presented to the Board should include but not limited to 1) "Board Members Parker/Haffa/Garfield Version", 2) "Hybrid" – which includes the staff resolution with Landwatch/Keep Fort Ord Wild language, City of Marina language and the City of Marina revised resolution that was received on December 5, 2018).

Principal Planner Jonathan Brinkmann reviewed the Land Use Covenant (LUC) item that would presented to the Board. The Committee asked that the order of the business items be changed so the LUC item would be the first Business Item on the agenda.

MOTION: On motion by Committee member O'Connell and second by Committee member Gunter and carried by the following, the Executive Committee moved to approve the December 14, 2018 Board meeting agenda with recommended changes and a request to ask Board members to hold Wednesday, December 19 at 4:00 p.m. for a possible special meeting.

MOTION PASSED UNANIMOUSLY

7. BUSINESS ITEMS

a. Appoint Nominating Committee for 2019 Board Officers

Mr. Houlemard reviewed the process for appointing a nominating Committee. A copy of the April 4, 2018 Executive Committee report and its attachments were provided to the Committee and the public which reviewed the "Executive Committee Selection Policy Review". The Committee discussed the item and made suggestions for the nominating committee.

MOTION: On motion by Committee member O'Connell and second by Committee member Gunter and carried by the following, the Executive Committee moved to appoint Board members Jane Parker, Joe Gunter, Frank O'Connell and Mary Ann Carbone to the nominating Committee and would meet at least 1 hour prior to the January 2, 2019 Executive Committee meeting.

MOTION PASSED UNANIMOUSLY

b. Consider Association of Defense Communities (ADC) Request for FORA to Host Fall 2019 Conference

Mr. Houlemard informed the Committee of ADC request for FORA to host its fall 2019 Conference. ADC has expressed an interested in FORA's attempt to transition as a Local Redevelopment Authority ("LRA"), how the jurisdictions are handling the recovery of the former base and how FORA's experience can be shared with other LRA's that are experiencing a similar situation. Mr. Houlemard stated that FORA has been co-host to the Committee in the past. The cost is approximately \$10,000 and takes about 18 months to plan. The Committee discussed the opportunity and staff responded to questions and comments. Mr. Houlemard advised the Committee that FORA is on schedule for its revenue this year and that the Section 115 trust gained income. While the Committee did not express any objection to FORA's participation and asked that the feasibility be further researched.

c. Fiscal Year 2017-18 Audited Financial Report

Controller Helen Rodriguez reviewed the fiscal year 2017-18 audited financial report and responded to questions and comments from the Committee. Mr. Houlemard advised the Committee that FORA is on schedule for its revenue this year and that the Section 115 trust gained income.

d. Report on the Selection of Human Resources Consultant

Mr. Houlemard reported that Regional Government Services ("RGS") was selected as the firm to serve as FORA's Human Resources consultant. Mr. Houlemard provided a brief background on the local firm and their work done in the area – including their experience in providing to support to an agency that is downsizing. A report will be provided to the Board at its January meeting.

e. Update on the Transition Plan Facilitator Consultant Request for Qualifications

Mr. Houlemard reported that FORA has not received any responses to the RFQ for a Transition Plan facilitator consultant. Assistant Executive Officer Steve Endsley provided feedback about the efforts that have been made to solicit responses. Mr. Houlemard indicated that he also discussed the option with RGS and they are considering the opportunity.

8. ITEMS FROM MEMBERS

There were no items from members.

9. ADJOURNMENT at 4:11 p.m. in honor of 41st United States President H.W. Bush.

Minutes Prepared by:
Dominique L. Davis
Deputy Clerk