



**FORT ORD REUSE AUTHORITY
EXECUTIVE COMMITTEE REGULAR MEETING MINUTES**

**3:30 p.m., Wednesday, November 29, 2017 | Executive Officer's Conference Room
920 2nd Avenue, Suite A, Marina CA 93933**

1. CALL TO ORDER/ESTABLISHMENT OF QUORUM

The meeting was called to order at 3:31 p.m.

The following members were present:

Mayor Ralph Rubio (City of Seaside)
Mayor Joe Gunter (City of Salinas)
Supervisor Jane Parker (County of Monterey)
Councilmember Frank O'Connell (City of Marina)
Mayor Jerry Edelen (City of Del Rey Oaks)
Dr. Eduardo Ochoa (CSUMB)

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by California State University Monterey Bay President, Dr. Ochoa.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Mr. Houlemard announced that there will be two sessions on Eastside Parkway Environmental Review Workshop on December 6, 2017 from 1:00pm to 3:00pm, and 6:00pm to 8:00pm at the Carpenters Union Hall.

4. PUBLIC COMMENT PERIOD

Members of the public wishing to address the Executive Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.

There were no verbal comments received from the public.

5. APPROVAL OF MEETING MINUTES

ACTION

a. November 8, 2017 Meeting Minutes

MOTION: On motion by Committee member Edelen and second by Committee member O'Connell and carried by the following vote, the meeting minutes of November 8, 2017 were approved.

MOTION PASSED UNANIMOUSLY

6. DECEMBER 8, 2017 DRAFT BOARD MEETING AGENDA REVIEW

INFORMATION

Executive Officer Michael Houlemard reviewed each of the items and noted the changes that have been proposed by the Administrative Committee and Authority Counsel since the draft agenda was distributed. Authority Counsel Jon Giffen stated there will be two items of potential litigation that will be discussed in close session.

MOTION: On motion by Committee member Edelen and second by Committee member O'Connell and carried by the following vote, the Executive Committee approved the December 8, 2017 Draft Board meeting agenda with the proposed changes.

MOTION PASSED UNANIMOUSLY

7. BUSINESS ITEMS

INFORMATION/ACTION

- a. 2018 Executive Committee Calendar
The 2018 meeting calendar for the Executive Committee was provided
- b. 2018 Nominating Committee Appointments
The Executive Committee appointed the Nominating Committee as follows:
Cynthia Garfield, Joe Gunter and Frank O'Connell. The nominating committee will meet and a report will be provided to the Board.

MOTION: On motion by Committee member Edelen and second by Committee member Gunter and carried by the following vote, the Executive Committee established the 2018 Nominating Committee.

MOTION PASSED UNANIMOUSLY

- c. Executive Officer Report and Travel Authorization
Mr. Houlemard advised the Committee that no action needed to be taken on this item. The request would be postponed until more information was gathered from the coordinators of the event that the Executive Officer to present at the event. The item was scheduled to return in January 2018.
- d. Board Meeting Correspondence and Public Comment Protocol
Mr. Houlemard expressed concerns received from Board members, public and staff regarding correspondence received after the deadline as indicated on the board meeting agendas. Mr. Houlemard stated staff will bring back improved direction for members of the public on how to participate and submit public comments.

8. ITEMS FROM MEMBERS

There were no items from members

9. ADJOURNMENT at 4:02 p.m.