



**FORT ORD REUSE AUTHORITY**  
**REGULAR EXECUTIVE COMMITTEE MEETING MINUTES**  
**3:30 p.m., October 5, 2016** | FORA Executive Officer's Conference Room  
920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933

**1. CALL TO ORDER**

Chair O'Connell called the meeting to order at 3:39pm

Members Present:

Mayor Pro Tem Frank O'Connell (Chair)

Mayor Jerry Edelen (Del Rey Oaks)

Mayor Ralph Rubio (Seaside)

Andre Lewis for President Dr. Eduardo Ochoa (CSUMB)

Supervisor Jane Parker (Monterey County)

Mayor Joe Gunter (Salinas) (*absent*)

Executive Officer Michael Houlemard participated in the meeting via telephone.

**2. PLEDGE OF ALLEGIANCE**

Pledge of Allegiance was led by Mayor Jerry Edelen

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

Executive Officer Michael Houlemard announced the Opening Ceremony for the California Central Coast Veterans Cemetery (Seaside) will be held on October 11. Mr. Houlemard also announced that the William H. Gourley VA-DOD Outpatient Clinic ribbon cutting will be held on October 14, and is being coordinated through the City of Marina, the Hamstra Group (developer) and the U.S Department of Veterans Affairs (USDVA). Assistant Executive Officer Steve Endsley reminded the Committee about the Prevailing Wage training that will be held at FORA offices and coordinated with the State Department of Industrial Registration on November 1.

**4. PUBLIC COMMENT PERIOD**

There were no comments from the public

**5. APPROVAL OF MEETING MINUTES**

a. August 31, 2016

*On motion by Committee member Edelen and seconded by Committee member Parker and carried by the following vote, the Executive Committee approved the Regular Meeting Minutes of August 31, 2016.*

*Motion passed unanimously*

## 6. OCTOBER 14, 2016 AGENDA REVIEW

Review of the October 14 Board packet was conducted by Steve Endsley, the Committee was provided a brief overview of each of the agenda items. Mr. Endsley identified the changes that were made by the Administrative Committee. Authority Counsel Jon Giffen suggested that a closed session section be added to the added for the Conference with Legal Counsel – Existing Litigation, Gov. Code 54956.9(a) Keep Fort Ord Wild v. Fort Ord Reuse Authority (FORA), Case No.: M114961.

The Executive Committee made the following changes to the agenda:

- Items listed under item 2 – “Pledge of Allegiance” should be correctly identified under item 4 – “Acknowledgements, Announcements and Correspondence)
- All items on the consent agenda should be identified as “Information/Action” item

Mr. Endsley also reviewed item 6b on the 10/14 Board Agenda – Eastside Parkway Environmental Contract. Staff determined that in light of the questions that were proposed and instead of presenting the item as an amendment to an existing contract; the item would be presented as an information report to answer the twenty one (21) questions and provide the Board and public the opportunity to review the questions & answers, discuss legal tie to the litigation's, provide comments and follow up by going out to bid with an Request for Proposal/Request for Qualifications (RFP/RFQ) process. It was the consensus of the committee to follow Mr. Edelen recommendation to amend the item as an “information/action” item that will provide the Board the flexibility to take action if they desired to. Also, Mr. Rubio suggested staff provide a presentation that include the multiple options that are available to the Board.

There were no comments from the public on this item.

## 7. BUSINESS ITEMS

### a. Transportation Agency of Monterey County (TAMC) Fee Allocation Study

Jonathan Brinkmann, Principal Planner, provided the staff report and overview of what went before the Administrative Committee and what should be expected at the October 14 Board Meeting. The presentation to the Administrative Committee was a deficiency analysis of the model run by the Transportation Agency facilitated by consultant, Kimley-Lee; which illustrated the regional plan project and what the scenario would look like on FORA roadway system in 2035 using those land use assumptions. A grade of “D” or “F” would be classified as deficient and approximately seven (7) FORA roadways were determined to become deficient in that model run. After a number of questions from the Administrative Committee, the consultant will return at the October 26 to address those questions and concerns.

Public Comment was received on the item.

### b. Transition Task Force Update

Mr. Endsley provided an update of the Transition Task Force and the next meeting that is proposed to be held on Monday, October 24. Responses are still being gathered to determine the availability of the members. An email communication will be sent out to confirm the date and time.

Public comment was opened and none was received on the item.

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- c. Quarterly Economic Development Status Report  
Josh Metz, Economic Development Manager, provided a brief overview of Economic Developments Quarterly status and the key activities that have been the focus of the department since the last quarterly update provided in July, 2016. These key activities include:
  - Business Recruitment/Retention
  - UCMBEST
  - Start-up Challenge Monterey Bay
  - Community Engagement
  - Metrics
- d. Land Use Covenant Jurisdictions Annual Report Request
- e. Monthly Executive Officer Expenditures (Under \$100)  
Annual Dues payment to Monterey Bay Area Managers' Group for Fiscal Year 2016/17 in the amount of \$10.00.

**8. ITEMS FROM MEMBERS**

There were no items from members

**9. ADJOURNMENT** at 4:02pm