



**FORT ORD REUSE AUTHORITY  
REGULAR EXECUTIVE COMMITTEE MEETING MINUTES**

3:30 p.m., May 4, 2016 | FORA Executive Officer's Conference Room  
920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933

**1. CALL TO ORDER**

Chair O'Connell declared a quorum and called the meeting to order at 3:30 p.m.

Committee Members Present: Chair O'Connell, Vice-Chair Rubio, Mayor Edelen, Mayor Gunter, Dr. Ochoa, and Supervisor Parker.

Others present: Jon Giffen (Authority Counsel), Steve Endsley, Helen Rodriguez

**2. PLEDGE OF ALLEGIANCE**

Pledge of allegiance was led by Chair O'Connell.

**3. CLOSED SESSION**

a. Conference with Legal Counsel - Existing Litigation, Gov. Code 54956.9(a)  
*Keep Fort Ord Wild v. Fort Ord Reuse Authority (FORA)*, Case No.: M114961

Chair O'Connell introduced this item before going to closed session and opened the floor for public comment. There was no public comment.

The Executive Committee adjourned into closed session at 3:31 p.m.

**4. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

The Executive Committee reconvened into open session at 3:33 p.m.

Authority Counsel, Jon Giffen, announced there was no reportable action taken by Executive Committee.

No public comment was received.

**5. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

Mr. Houlemard said he and Josh Metz participated in the Monterey Bay Entrepreneur Partnership summit on April 26 and that FORA is committed to economic development efforts and assist the region with creation of affordable housing. FORA worked 12 years ago in proposing a housing trust and he added there is renewed interest and reactivating it will take some time.

**6. PUBLIC COMMENT**

Chair O'Connell asked for public comment. No public comment was received.

**7. APPROVAL OF MEETING MINUTES**

a. March 30, 2016 Minutes

MOTION: Mayor Rubio moved, seconded by Mayor Edelen, to approve the March 30, 2016 meeting minutes as presented.

MOTION PASSED UNANIMOUSLY

Chair O'Connell asked for public comment. No public comment was received.

## **8. MAY 13, 2016 BOARD MEETING AGENDA REVIEW**

Mr. Houlemard reviewed the Draft May 13, 2016 Board agenda. Under consent agenda, items 5a-5d: Item 5a-Minutes; Item 5b: FORA funded a training burn for firefighters in this region. Seaside, Marina, Salinas rural and Monterey. Each jurisdiction was provided fire equipment and trucks equipped to respond to wild fires and a total of 15 agencies participated. As a result, a model was developed utilizing students from CSUMB. The Administrative Committee suggested the Executive Committee hear this and place it on Board's agenda; Item 5c: the Legislative Committee will review this item and make a recommendation for Board approval; Item 5d: Caretaker Costs report regarding eligible funding. Mr. Houlemard then asked the Executive Committee to consider moving Item 6f to Consent agenda since a report is not due from University of California on their progress. Members had a discussion on moving item 6e to 5e. Mr. Houlemard said Item 6a is being brought in May as requested by Supervisor Parker. Committee recommended to keep 6a but add it as an information/action. Item 6b: a 2<sup>nd</sup> vote to Oak Woodlands selection of consultant; Item 6c-water augmentation: sources of water to meet demand; the Board approved pure water project but additional means of water need to be worked out. MCWD and MRWPCA have approved the three-party Memorandum of Understanding and next step is to bring a consultant for a technical research/study. Committee members requested Item 6d change to "consider adoption;" Item 6c Authorize Executive Officer to execute a Memorandum of Agreement. Items 6d-6e be kept as action items; and Item 6f Administrative Committee recommended the Board receive this opinion. The Committee did not receive public comments.

MOTION: Mayor Edelen moved, seconded by Supervisor Parker, to approve the May 13, 2016 Board agenda as presented and to include all revisions to Agenda requested.

MOTION PASSED UNANIMOUSLY

## **9. BUSINESS ITEMS**

- a. FY 2016/17 Annual Budget
  - i. Review Budget/Receive Finance Committee Recommendation
  - ii. Provide Board Recommendation – Salaries and Benefits

Mr. Houlemard provided a brief summary report. He stated the Finance Committee (FC) reviewed the proposed annual budget at their last meeting and they requested estimates and adjustments to the Capital Improvement Program budget. The budget also includes a request for an approval of 3% cost of living adjustment (COLA) based on CPI index for San Francisco/Oakland. FC also requested an itemization of COLA given over the last few years along with information on other jurisdictions' COLA increases for this year. The impact to budget is only \$60,000 with salary and benefits. Lastly, he said a salary survey is underway and it is expected to be completed by June. The Committee received no public comment.

MOTION: Mayor Gunter moved, seconded by Mayor Rubio to approve FY 2016/16 Budget and additional items as recommended by Staff.

MOTION PASSED. Noes: Supervisor Parker

b. Fort Ord Reuse Authority Transition Task Force (TTF) Group

Mr. Houlemard updated the Committee on the Transition Task Force (an ad-hoc group) and their task to review FORA's Transition Plan for the next few months and present a recommendation to Board. He said a lot of work was requested from Staff and requests for documents (contracts, agreements), questions as to their assignability after 2020, and, request for binders to keep all information being provided. The proposed meetings will be every other week and next meetings are scheduled for May 11 and May 25 at 3:30 p.m.

The Committee received no public comments.

c. Post-Reassessment Advisory Committee (PRAC)

Jonathan Brinkmann said in response to Executive Committee's request, this item was brought to the Committee. He said staff is having difficulties in getting volunteers to serve and the memo highlights the work done since PRAC's inception up to current work. Committee members provided a discussion and made recommendations on need to focus on CEQA mitigations, FORA's obligations, roads network, blight removal, trails connections, etc. that need completion before 2020 as they impact CSUMB, Seaside and Marina. A suggestion was made that the Transition Task Force identify what PRAC can help with and then this Committee can review the appropriate function; and lastly, how the TTF could absorb the review of PRAC issues. Staff was asked to bring back a recommendation based on a review of these items presented as an action item for next meeting.

MOTION: Mayor Rubio moved, seconded by Mayor Edelen to receive the information and approve Staff's recommendation.

MOTION PASSED UNANIMOUSLY.

d. Monthly Executive Officer Expenditures

Deputy Clerk presented this item and requested approval of the expenditures for the month of April.

MOTION: Mayor Rubio moved, seconded by Mayor Gunter to approve the expenditures for month of April as presented by Staff.

MOTION PASSED UNANIMOUSLY

The Executive Committee received no public comment.

## 10. ITEMS FROM MEMBERS

Chair O'Connell announced he will not be attending the next Executive Committee meeting or the June Board meeting as he will be out of town.

## 11. ADJOURNMENT

The meeting adjourned at 4:27 p.m.