



**FORT ORD REUSE AUTHORITY  
REGULAR EXECUTIVE COMMITTEE MEETING MINUTES**

3:30 p.m., March 2, 2016 | FORA Executive Officer's Conference Room  
920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933

**1. CALL TO ORDER /PLEDGE OF ALLEGIANCE**

Chair O'Connell declared a quorum and called the meeting to order at 3:30 pm.

Committee Members Present: Chair O'Connell, Vice-Chair Rubio, Mayor Edelen, and Mayor Gunter.

Absent: Supervisor Parker, Dr. Eduardo Ochoa

Others present: Jon Giffen (Authority Counsel)

Pledge of allegiance was led by Chair O'Connell.

**2. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

Mr. Houlemard introduced Helen Rodriguez, FORA's new Controller/Finance Manager who will be replacing Ivana Bednarik when Ms. Bednarik retires in April.

**3. PUBLIC COMMENT PERIOD**

No public comment was received.

**4. APPROVAL OF MEETING MINUTES**

a. December 30, 2015 Minutes

MOTION: moved by Mayor Edelen, seconded by Mayor Rubio, to approve the meeting minutes as presented.

**MOTION PASSED UNANIMOUSLY**

No public comment was received.

**5. MARCH 11, 2016 BOARD MEETING AGENDA REVIEW**

a. FORA Prevailing Wage Program

b. Water Augmentation: 3-Party Pipeline Financing

Mr. Houlemard made clarifications on the consent agenda items: 1) the February 12 draft minutes will not be ready for review due to Maria Buell's family emergency; 2) Councilmember Alan Haffa will be leaving the Post Reassessment Advisory Committee and joining the Finance Committee. Chair O'Connell suggested the draft minutes be pushed to April for review. Mr. Houlemard then provided an overview of the draft Board packet for March 11, 2016 meeting. Mr. Giffen noted that a closed session item needs to be added to the agenda.

No public comment was received.

MOTION: moved by Mayor Rubio, seconded by Mayor Edelen, to approve the March 11, 2016 agenda as presented to include revisions requested.

**MOTION PASSED UNANIMOUSLY**

## 6. BUSINESS ITEMS

### a. Mid-Year Budget: Staffing / Benefits Adjustments

Ms. Bednarik stated this item was presented to the Board last month; however, due to the Executive Committee not having a quorum at its February meeting, they were unable to provide their review. A discussion followed that all committee present voted "yes" at the board meeting and are comfortable accepting this report.

MOTION: moved by Mayor Gunter, seconded by Mayor Rubio, to accept this report as presented by staff.

MOTION PASSED UNANIMOUSLY

No public comment was received.

### b. Purchase Authorizations

Discussion was made on purchase of table for 10 for this celebratory economic development event honoring Mayor Rubio as Public Official of the Year. Members commented on the importance of supporting the work Mr. Rubio continually makes toward the benefit of the former Fort Ord, City of Seaside and the regional citizens which garners all of our support for this honor.

MOTION: Moved by Mayor Gunter, seconded by Mayor Edelen, to authorize purchase of a table for 10.

MOTION PASSED with Chair O'Connell's dissenting vote.

No public comment was received.

### c. Travel Authorization Request

Ms. Bednarik reported that travel arrangements for the Sacramento Legislative mission trip for February 8 and 9 required temporary/emergency authorization since the Executive Committee did not meet on February 3. As per the approved procedure for temporary/urgent travel request, this item has been presented. Ms. Bednarik also reported and clarified on the need for additional night required for the D.C. trip due to late afternoon meeting with Congressman Farr. Mr. Houlemard then gave a brief report on all the successful and productive meetings held on all trips.

MOTION: Moved by Mayor Rubio, seconded by Mayor Edelen, to accept all staff's recommendations.

MOTION PASSED UNANIMOUSLY

No public comment was received.

### d. Monthly Executive officer Expenditures (under \$100)

Mr. Houlemard stated this item was self-explanatory.

No public comment was received.

### e. FORA 2020 Sunset and Transition Plan

Steve Endsley gave a brief PowerPoint presentation on this item in Staff's recommendations for options moving forward and noted FORA sunset is slated for 2020, however, progress on some of the important obligations must begin soon if they are to be completed. He added that some items will need to continue and require coordination beyond any timeline imposed by the transition plan. Members commented this information must be provided to the Board as soon as possible, and that the Executive Committee should review it as an action item at its next regular meeting.

The Committee received public comment.

7. **CLOSED SESSION** – The Committee adjourned into closed session at 4:00 p.m.
  - a. Conference with Legal Counsel - Existing Litigation, Gov. Code 54956.9(a) – 1 Case  
*Keep Fort Ord Wild v. FORA*, Case No. M114961

8. **REPORT OUT OF CLOSED SESSION**

The Committee reconvened into open session at 4:14 p.m. Authority Counsel announced there was no reportable action.

9. **ADJOURNMENT.**

Chair O'Connell adjourned the meeting at 4:15 p.m.