



# **FORT ORD REUSE AUTHORITY**

## **REGULAR EXECUTIVE COMMITTEE MEETING MINUTES**

3:30 p.m., Wednesday, May 7, 2014 | FORA Conference Room  
920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933

### **1. CALL TO ORDER**

Chair Edelen declared a quorum and called the meeting to order at 3:30 p.m.

Committee Members Present: Chair Edelen, Supervisor Potter, Mayor Rubio, Mayor Pro-Tem O'Connell, and Mayor Pendergrass.

### **2. CLOSED SESSION**

The Committee adjourned into closed session at 3:31 p.m.

#### **a. Conference with Legal Counsel - Existing Litigation, Gov Code 54956.9(a) – 2 Cases**

- i. **Keep Fort Ord Wild v. Fort Ord Reuse Authority (FORA), Case Number: M114961**
- ii. **The City of Marina v. Fort Ord Reuse Authority, Case Number: M11856**

### **3. REPORT OUT OF CLOSED SESSION**

The Committee reconvened into open session at 3:57 p.m. and Authority Counsel Jon Giffen announced that the Committee had taken no reportable action.

### **4. ACKNOWLEDGEMENTS, ANNOUNCEMENT, AND CORRESPONDENCE**

None.

### **5. PUBLIC COMMENT PERIOD**

None.

### **6. APPROVAL OF MEETING MINUTES**

#### **a. April 2, 2014 Executive Committee Minutes**

MOTION: Supervisor Potter moved, seconded by Mayor Pendergrass, to approve the minutes as presented.

MOTION PASSED: unanimous.

### **7. AGENDA REVIEW - MAY 16, 2014 BOARD MEETING**

Mr. Houlemard provided an overview of the May 16<sup>th</sup> draft Board agenda packet. Chair Edelen suggested that the Board present recently departed Board Alternate Erica Parker with a Certificate of Appreciation. Staff stated they would contact Ms. Parker to coordinate. The Committee directed staff to move agenda item 8c to New Business and to designate item 10c as "information/action." Mr. Houlemard informed the Committee that the City of Seaside had requested to reschedule item 10d for June Board consideration. He also noted that the Administrative Committee had earlier that day recommended the Board not take action to approve items 10b.iii or 10b.iv. They asked that the items be designated as "information/action" for the purpose of permitting direction to the Administrative Committee regarding further item review.

## 8. **NEW BUSINESS**

### a. **Annual Review/Approval of Cell Phone Stipend**

FORA controller Ivana Bednarik presented the item to the Committee, explaining that the Executive Officer's cell phone stipend must be approved annually by the Executive Committee. The Committee approved the Executive Officer's FY 2014/15 cell phone stipend by consensus.

### b. **Review FY 2014/15 Annual Budget**

#### i. **Review Budget/Receive Finance Committee Recommendation**

#### ii. **Provide Board Recommendation - New Staff Position**

#### iii. **Provide Board Recommendation - Salaries and Benefits**

Ms. Bednarik distributed the draft FY 2014/15 Annual Budget and additional materials related to items ii and iii. The Committee unanimously deferred the item to their June 4, 2014 meeting to allow time for review.

### c. **Travel Report**

#### i. **Establish Maximum Airfare Reimbursement for ADC National Summit**

Deputy Clerk Lena Spilman discussed the details of the proposed trip, noting that while previous airfare reimbursements for Washington, DC had been set at \$650, she had been informed that several travelers had not been able to find tickets at that price. Ms. Spilman recommended a limit of \$700.

MOTION: Supervisor Potter moved, seconded by Mayor Rubio, to set the maximum airfare reimbursement limit for the 2014 National Summit trip at \$700.

MOTION PASSED: unanimous.

#### ii. **Receive Report on March 25-26, 2014 Habitat Conservation Plan (HCP) and California Central Coast Veterans Cemetery (CCCVC) coordination meetings in Sacramento**

Mayor Edelen provided a report to the Committee on the outcome of the March meetings, noting that follow-up meetings would be necessary.

#### iii. **Update on follow-up HCP coordination meetings**

Mr. Houlemard explained that Senator Monning had offered to help coordinate follow-up on the HCP item and that he and potentially one Executive Committee member would tentatively return to Sacramento sometime in mid/late May.

#### iv. **Approve Travel for DTSC ESCA Coordination Meeting**

Mr. Houlemard discussed the May 13-14, 2014 trip to Sacramento, which would include a meeting with the Department of Toxic Substances Control (DTSC) regarding the ESCA Group 2 DTSC Residential Protocol Preliminary Draft Report and a meeting with the Department of Fish and Wildlife regarding the Habitat Conservation Plan.

MOTION: Mayor Rubio moved, seconded by Mayor Pendergrass, to approve Executive Officer travel to Sacramento May 13-14, 2013, including hotel accommodations.

MOTION PASSED: unanimous.

### d. **Monthly Executive Officer Expenditures**

Mr. Houlemard stated it was an informational item and no discussion was necessary.

## 9. **ITEMS FROM MEMBERS**

None

## 10. **ADJOURNMENT**

Chair Edelen adjourned the meeting at 4:23 p.m.