



FORT ORD REUSE AUTHORITY

REGULAR EXECUTIVE COMMITTEE MEETING MINUTES

3:30 p.m., Wednesday, February 5, 2014 | FORA Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

1. CALL TO ORDER

Chair Edelen declared a quorum and called the meeting to order at 3:30 p.m.

Committee members present: Chair Edelen, Mayor Rubio, Mayor Pro-Tem O'Connell, Mayor Pendergrass and CSUMB Alternate Representative Andre Lewis.

2. CLOSED SESSION

The Committee adjourned into closed session at 3:31 p.m.

a. Conference with Legal Counsel - Existing Litigation, Gov Code 54956.9(a) – 2 Cases

- i. **Keep Fort Ord Wild v. Fort Ord Reuse Authority (FORA), Case Number: M114961**
- ii. **The City of Marina v. Fort Ord Reuse Authority, Case Number: M11856**

3. REPORT OUT OF CLOSED SESSION

The Committee reconvened into open session at 3:48 p.m. and Authority Counsel Jon Giffen announced that the Committee had taken no reportable action.

4. ACKNOWLEDGEMENTS, ANNOUNCEMENT, AND CORRESPONDENCE

Executive Officer Michael Houlemard stated that fundraising for Phase I of the California Central Coast Veterans Cemetery had concluded and FORA staff was working with the Community Foundation of Monterey County to repay the David and Lucile Packard Foundation loan eight months ahead of schedule.

5. PUBLIC COMMENT PERIOD

None.

6. APPROVAL OF MEETING MINUTES

a. January 2, 2014 Executive Committee Minutes

MOTION: Mayor Pendergrass moved, seconded by Mayor Pro-Tem O'Connell, to approve the minutes as presented.

MOTION PASSED: Ayes: Edelen, Rubio, O'Connell, Pendergrass, Noes: None

7. AGENDA REVIEW - FEBRUARY 13 2014 BOARD MEETING

Mr. Houlemard reviewed items in the draft February 13th Board packet, noting the City of Seaside had requested to remove item 9a from the agenda and to reschedule it for the March Board meeting.

8. OLD BUSINESS

a. Review FORA Elections Protocol

Chair Edelen reviewed several proposed Master Resolution amendments designed to promote greater flexibility and inclusion on the Executive Committee. The Committee unanimously recommended the staff/Chair proposed amendments for Board approval.

b. Consider Fort Ord Base Reuse Implementation Colloquia Line Item Budget Adjustment

Mr. Houlemard provided an overview of Colloquia expenses, noting that the event came in under budget in several areas. Travel and lodging costs for Colloquia speakers had been less than anticipated due to coordination with speakers and pricing from the Monterey Plaza Hotel, the Post Reassessment Advisory Committee (PRAC) was able to recruit speakers without the use of honoraria, California State University, Monterey Bay (CSUMB) covered all event advertisement costs, and the event was supported without the use of a facilitator. He explained that with those cost savings in mind, the PRAC had decided to cover all food and parking costs for the event. As these costs were not anticipated in the original budget, staff requested a budget adjustment to shift unused funds from other areas of the Colloquia budget to reimburse CSUMB for these items.

MOTION: Mayor Rubio moved, seconded by Mayor Pro-Tem O'Connell, to approve a budget adjustment, allowing unused funds from the Colloquia budget to be used to reimburse CSUMB for Colloquia catering and parking expenses, and directed staff to provide an informational report on the item to the Board at their February 13, 2014 meeting.

MOTION PASSED: Ayes: Edelen, Rubio, O'Connell, Pendergrass, Noes: None

9. NEW BUSINESS

a. Travel Report

Mr. Houlemard presented the item and discussed the upcoming 2014 Annual Federal Legislative Mission. He explained that the previously approved January trip to Sacramento to meet with the California Department of Fish and Wildlife and the California Department of Veterans Affairs would not likely occur until late February or sometime in March. He requested an open-ended reauthorization of the trip, noting that the Committee would be kept apprised of any travel plans.

MOTION: Mayor Rubio moved, seconded by Mayor Pro-Tem O'Connell to:

- 1) approve the Executive Officer and one member of the Legislative Committee to meet with the California Department of Fish and Wildlife and the California Department of Veterans Affairs in Sacramento on a date time to-be-determined, and;
- 2) approve the Executive Officer, Mayor Edelen, Mayor Rubio, and Supervisor Potter to travel to Washington, D.C. March 9-12, 2014 to participate in the 2014 Annual Federal Legislative Mission.

MOTION PASSED: Ayes: Rubio, Edelen, Pendergrass, Noes: O'Connell

b. Executive Officer's Expenditures

Mr. Houlemard stated there were no expenses to report for the previous month.

10. ITEMS FROM MEMBERS

None

11. **ADJOURNMENT**

Chair Edelen adjourned the meeting at 4:22 p.m.

Staff noted there was one remaining item requiring Committee approval, and Chair Edelen reconvened the Committee at 4:23 p.m. Chair Edelen, Mayor Rubio, Mayor Pendergrass, and Mr. Lewis were present.

Deputy Clerk Lena Spilman explained that the Executive Committee was responsible for setting a maximum airfare reimbursement amount for the Legislative Mission. She suggested \$650.00/person would likely be sufficient.

MOTION: Mayor Rubio moved, seconded by Mayor Pendergrass to approve a maximum airfare reimbursement of \$650/person for travel to Washington, DC for the Annual Federal Legislative Mission.

MOTION PASSED: Ayes: Edelen, Rubio, Pendergrass, Noes: None, *Absent:* O'Connell

Chair Edelen adjourned the meeting at 4:28 p.m.