



FORT ORD REUSE AUTHORITY

REGULAR EXECUTIVE COMMITTEE MEETING MINUTES

3:30 p.m., Wednesday, October 30, 2013 | FORA Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

1. CALL TO ORDER

Chair Edelen declared a quorum and called the meeting to order at 3:30 p.m.

Committee members present: Chair Edelen, Mayor Pendergrass, Mayor Rubio, and Mayor Pro-Tem O'Connell. Absent: Supervisor Potter and Dr. Ochoa.

2. CLOSED SESSION

The Committee adjourned into closed session at 3:31 p.m.

a. Conference with Legal Counsel - Existing Litigation, Gov Code 54956.9(a) – 5 Cases

i. **Keep Fort Ord Wild v. Fort Ord Reuse Authority, Case Numbers: M114961, M116438**

ii. **Bogan v. Houlemard, Case Number: M122980**

iii. **City of Seaside v. Valenzuela, Case number: M124499**

iv. **The City of Marina v. Fort Ord Reuse Authority, Case Number: M118566**

3. REPORT OUT OF CLOSED SESSION

The Committee reconvened into open session and Authority Counsel Jon Giffen announced the Committee took no reportable action.

4. ACKNOWLEDGEMENTS, ANNOUNCEMENT, AND CORRESPONDENCE

Executive Officer Michael Houlemard discussed ongoing fundraising efforts for the California Central Coast Veterans Cemetery. He announced that the Ground Breaking Ceremony for the Joint Department of Veterans Affairs and Department of Defense Clinic would take place at 1:00 p.m. on November 11, 2013.

5. PUBLIC COMMENT PERIOD

None.

6. APPROVAL OF MEETING MINUTES

a. October 2, 2013 Executive Committee Minutes

MOTION: Mayor Pendergrass moved, seconded by Mayor Pro-Tem O'Connell, to approve the minutes as presented.

MOTION PASSED: unanimous

7. AGENDA REVIEW - NOVEMBER 8, 2013 BOARD MEETING

a. FORA Board/Committee Policy Review

The Committee directed staff to include a report on public correspondence policies and agenda packet protocol on the November 8th Board meeting agenda under Executive Officer's Report. The Committee also determined that all materials received from the public for distribution at a Board/committee meeting must be received by noon one day prior to the

meeting and asked staff to include a notice on future Board meeting agendas stating that “in order for the Board to adequately review and evaluate public correspondence related to agenda items, comments must be received by noon the day prior to the Board meeting.”

Mr. Houlemard led a review of the November 8, 2013 Board agenda packet. He stated the Board had occasionally made motions to “receive” informational reports, which it was not required to do and which, due to FORA’s second vote rule, could result in delayed “receipt” of non-action items. The Committee determined to discontinue the practice.

8. OLD BUSINESS

a. Travel/Purchase Authorization

Deputy Clerk Lena Spilman presented the item, which included several reimbursement requests not requiring Committee action. Controller Ivana Bednarik discussed several amendments to the FORA Reimbursement Policy that would be reviewed by the Finance Committee prior to being presented to the Board in December.

9. ITEMS FROM MEMBERS

None

10. ADJOURNMENT

Chair Edelen adjourned the meeting at 4:41 p.m.