



FORT ORD REUSE AUTHORITY

EXECUTIVE COMMITTEE REGULAR MEETING MINUTES

3:30 p.m., Friday, June 5, 2013 | Office of the Executive Officer
920 2nd Avenue, Ste. A, Marina CA 93933

1. CALL TO ORDER

Vice-Chair O'Connell declared a quorum and called the meeting to order at 3:30 p.m.

2. CLOSED SESSION

- a. **Conference with Legal Counsel - Existing Litigation, Gov Code 54956.9(a) – 4 Cases**
 - i. **Keep Fort Ord Wild v. Fort Ord Reuse Authority, Case Numbers: M114961, M116438, M119217**
 - ii. **The City of Marina v. Fort Ord Reuse Authority, Case Number: M118566**
- b. **Public Employee Performance Evaluation – Executive Officer (Gov Code 54957)**

The Committee adjourned into closed session at 3:32 p.m. and reconvened into open session at 3:41 p.m.

3. REPORT OUT OF CLOSED SESSION

Legal Counsel Jon Giffen announced that the Committee took no reportable action.

4. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

- a. **Base Reuse Plan Reassessment American Planning Association Best Practices Award of Merit**

Assistant Executive Officer Steve Endsley announced that on May 17, 2013 the Base Reuse Plan Reassessment Report had received the Best Practices Award of Merit from the Northern California Section of the American Planning Association.

5. PUBLIC COMMENT PERIOD

None.

6. CONSENT AGENDA

- a. **May 1, 2013 Executive Committee Minutes**
- b. **Executive Officer Travel Report**
- c. **Approve International City/County Management Association (ICMA) Annual Membership Dues for Executive Officer**

MOTION: Mayor Rubio moved, seconded by Mayor Pendergrass, to approve the consent agenda, amending “Executive Officer” in item 6c to “Assistant Executive Officer.”

MOTION PASSED: unanimous.

7. JUNE 21, 2013 BOARD MEETING – AGENDA REVIEW

Mr. Endsley provided an overview of the upcoming June 21, 2013 Board meeting agenda, noting that the Administrative Committee would meet on June 19th to continue their review of the FY 2013/14 Capital Improvement Program (CIP). Members of the development community

expressed their desire that the Board postpone consideration of the CIP until outstanding issues were resolved at the Administrative Committee level.

MOTION: Vice-Chair O'Connell moved, seconded by Mayor Pendergrass, to direct staff to change Board agenda item 9a (FY 2013/14 CIP) to "information/action" and to add an informational status report on the two proposed ballot measures to the agenda as item 11i.

MOTION PASSED: unanimous.

8. OLD BUSINESS

a. FORA FY 2013-14 Preliminary Budget

i. Review Budget/Receive Finance Committee Recommendation

ii. Consider Board Recommendation Regarding Salaries and Benefits

Controller Ivana Bednarik presented the FY 2013/14 Budget. She noted that the item was provided to the Board in May and presented several salaries and benefits alternatives.

MOTION: Mayor Rubio moved, seconded by Mayor Pendergrass, to recommend approval of the FY 2013/14 Budget, to include a 2.5 percent cost-of-living salary increase, scheduled salary step advances, and increased employer contribution to employee health insurance premiums.

MOTION PASSED: Ayes: Mayor Rubio, Mayor Pendergrass. Noe: Vice-Chair O'Connell

b. FORA Legislative Mission/ADC National Summit Travel Expenses

The Committee did not consider this item due to the time constraints of several Committee members.

c. Executive Officer Purchase Authorization Procedure

Ms. Bednarik explained that staff was experiencing some difficulty complying with the new requirement that all Executive Officer purchases and/or travel requests receive prior authorization from the Executive Committee. She suggested the Committee consider an alternate means of temporary approval for urgent items that must be addressed prior to the next monthly Committee meeting.

MOTION: Mayor Pendergrass moved, seconded by Mayor Rubio, to permit staff to seek temporary approval for urgent travel and/or purchase authorizations from the Board Chair, or in his absence the Vice-Chair, when formal Committee approval is not practical due to the Committee's meeting schedule. All temporary approvals will be presented to the Committee at their next meeting for concurrence.

MOTION PASSED: unanimous

9. ADJOURNMENT

Vice-Chair O'Connell adjourned the meeting at 4:38 p.m.

Minutes prepared by:

Lena Spilman, Deputy Clerk