



# Fort Ord Reuse Authority

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## EXECUTIVE COMMITTEE MEETING

Wednesday, April 3, 2013

3:30 p.m. – Office of Executive Officer

# APPROVED

## MINUTES

### 1. CALL TO ORDER

Chair Edelen acknowledged a quorum at 3:30 p.m. Other members in attendance were Mayor Pro-Tem O'Connell, Supervisor Potter, Mayor Rubio, Mayor Pendergrass, and Dr. Ochoa.

### 2. CLOSED SESSION

#### a. Conference with Legal Counsel - Existing Litigation, Gov Code 54956.9(a) – 1 Case

##### i. The City of Marina v. Fort Ord Reuse Authority, Case #: M118566

The Committee adjourned into closed session at 3:30 p.m.

### 3. REPORT OUT OF CLOSED SESSION

Special Legal Counsel Jon Giffen announced that the Committee had received a report from legal counsel and took no reportable action.

### 3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, AND CORRESPONDENCE

Executive Officer Houlemard discussed the May 2-3, 2013 Prevailing Wage Conference.

### 4. PUBLIC COMMENT PERIOD

None

### 5. APPROVAL OF MEETING MINUTES

#### a. March 6, 2013 Executive Committee Minutes

#### b. March 28, 2013 Executive Committee Minutes

**MOTION:** Supervisor Potter moved, seconded by Mayor Pendergrass, to approve the minutes as presented.

**MOTION PASSED:** unanimous

### 6. REVIEW APRIL 12, 2013 BOARD MEETING AGENDA

Mr. Houlemard distributed a revised draft April 12, 2013 Board agenda and discussed items included in the draft Board packet. The Committee directed staff to schedule a special Executive Committee meeting for Monday, April 8, 2013 to review the draft Authority Counsel Contract with Kennedy, Archer, and Giffen. Mr. Houlemard distributed an updated draft version of item 7e on the Board agenda and Jane Haines addressed the Committee regarding the item.

#### a. Special Counsel to Review Base Reuse Plan Actions

Mr. Houlemard discussed the possibility of retaining Alan Waltner to complete the Board requested review of current and future Base Reuse Plan actions.

### 7. OLD BUSINESS

#### a. Clarify Meeting Refreshments Expense Payment

**MOTION:** Mayor Rubio moved, seconded by Mayor Pendergrass, to approve the ongoing purchase of food items for Administrative Committee meetings.

**MOTION PASSED:** Ayes: Edelen, Rubio, Pendergrass. Abstentions: Supervisor Potter, Mayor Pro-Tem O'Connell

**b. Consider FORA Board Meeting Practices/Procedures**

**i. Board Meeting Schedule**

Mr. Houlemard stated that some Board members had requested Board meetings be scheduled on a different day and/or time. The Committee directed staff to move the start time for the May and June Board meetings to 2:00 p.m., with an adjournment time of 5:00 p.m.

**ii. 2<sup>nd</sup> Vote Procedure**

Mr. Houlemard reviewed the procedure for 2<sup>nd</sup> votes and Mayor Edelen indicated his intention to permit public comment on 2<sup>nd</sup> vote items.

**iii. Placement of Public Comment**

Mr. Houlemard stated that several Board members had requested that the public comment period be moved to the beginning of the Board agendas. The Committee directed staff to keep the public comment period immediately preceding the Executive Officer's Report.

**iv. Reproduction and Distribution of Items Received from the Public**

Mr. Houlemard discussed repeated requests from some members of the public to distribute materials received by staff as little as twenty minutes before the meeting. He explained that the requests were nearly impossible to address with such little time to prepare materials and had become disruptive to operations. The Committee directed staff to establish a policy whereby all materials received from the public for distribution a Board/committee meeting must be received by the close of business the day prior to the meeting.

**8. NEW BUSINESS**

**a. Consider Executive Committee Letter of Support for AB 946 (Assemblymember Stone)**

**b. Consider Executive Committee Letter of Support for SB 106 (Senator Monning)**

Mr. Houlemard discussed AB 946 and SB 106, noting that because the bills were scheduled for committee hearings on April 12<sup>th</sup>.

**MOTION:** Mayor Pro-Tem O'Connell moved, seconded by Mayor Rubio, to authorize Chair Edelen to sign a letter of Support for AB 946 and SB 106 on behalf of the FORA Executive Committee and to recommend Board support for the legislation.

**MOTION PASSED:** unanimous.

**c. Executive Officer Travel Report**

Mr. Houlemard provided an oral report on Principal Analyst Robert Norris' recent trip to Washington, D.C.


**9. ADJOURNMENT**

Chair Edelen adjourned the meeting at 5:57 p.m.

*Minutes Prepared by:*

*Lena Spilman, Deputy Clerk*

Approved by:

  
Michael A. Houlemard, Jr., Executive Officer