



# FORT ORD REUSE AUTHORITY

## REGULAR MEETING

### FORT ORD REUSE AUTHORITY (FORA) ADMINISTRATIVE COMMITTEE

Wednesday, June 19, 2019 at 8:30 a.m.

920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933 (FORA Conference Room)

## AGENDA

**1. CALL TO ORDER/ESTABLISHMENT OF QUORUM**

**2. PLEDGE OF ALLEGIANCE**

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, AND CORRESPONDENCE**

**4. PUBLIC COMMENT PERIOD**

*Members of the public wishing to address the Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes and will not receive Committee action. Whenever possible, written correspondence should be submitted to the Committee in advance of the meeting, to provide adequate time for its consideration.*

**5. APPROVAL OF MEETING MINUTES**

**ACTION**

- a. June 5, 2019 Meeting Minutes

**6. JUNE 14, 2019 BOARD MEETING FOLLOW-UP**

**7. BUSINESS ITEMS**

**INFORMATION/ACTION**

- a. 2018 Transition Plan
  - i. Review of Draft Implementing Agreements
- b. Building Removal/Financing Update

**8. ITEMS FROM MEMBERS**

**INFORMATION**

*Receive communication from Committee members as it pertains to future agenda items.*

**9. ADJOURNMENT**

**NEXT MEETING: Wednesday, July 3, 2019 at 8:30 a.m.**



**FORT ORD REUSE AUTHORITY**  
**ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES**  
**8:30 a.m., Wednesday, June 5, 2019 | FORA Conference Room**  
920<sup>nd</sup> Avenue, Suite A, Marina, CA 93933

**1. CALL TO ORDER**

Chair Michael A. Houlemard, Jr. called the meeting to order at 8:30 a.m.

The following members were present:

Dino Pick\* (City of Del Rey Oaks)  
Matt Morgensen \* (City of Marina)  
Patrick Breen (MCWD)  
Hans Uslar\* (City of Monterey)  
Layne Long\* (City of Marina)  
Mike Zeller (TAMC)  
Bill Collins (ARMY)

Lisa Rheinheimer (Monterey-Salinas Transit)  
Melanie Beretti\* (County of Monterey)  
Steve Matarazzo (UCMBEST)  
Vicki Nakamura (MPC)  
Craig Malin\* (City of Seaside)  
Anya Spear (CSUMB)  
\*Voting member

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Matt Morgensen.

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

- Executive Officer Michael A. Houlemard, Jr. has been recognized as the recipient of the Association of Defense Communities John Lynch Base Redevelopment Leadership Award.
- The County Chief Administrative Officer Lew Bauman has announced his retirement effective September 2019.
- Principal Analyst Robert Norris announced his retirement effective June 30, 2019.
- Principal Planner Jonathan Brinkmann has accepted a new position of Senior Analyst with Local Agency Formation Commission of Monterey County.
- Ikyuo Yoneda-Lopez has accepted a new position as Monterey Salinas Transit Marketing Manager.
- Assistant Executive Officer Steve Endsley announced his retirement effective June 30, 2019.

**4. PUBLIC COMMENT PERIOD**

*Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.*

There were no public comments received.

**5. APPROVAL OF MEETING MINUTES**

**ACTION**

a. May 15, 2019 Meeting Minutes

**MOTION:** On motion by Committee member Malin second by Committee member Beretti and carried by the following vote, the Administrative Committee moved to approve the May 15, 2019 regular meeting minutes as amended.

**MOTION PASSED UNANIMOUSLY**

- 6. JUNE 14, 2019 DRAFT BAORD MEETING AGENDA REVIEW** **INFORMATION/ACTION**  
Principal Planner Jonathan Brinkmann reviewed items on the draft Board agenda for the June 14, 2019 meeting. Mr. Houlemard noted that there may be one or two agenda items added by the Executive Committee. Staff responded to questions and comments from the Committee.

**7. BUSINESS ITEMS** **INFORMATION**

- a. 2018 Transition Plan
- i. Initial review of Draft Implementing Agreements  
Regional Governmental Services consultant Kendall Flint led the Committee members through a section-by-section review of the draft implementing agreements between the Fort Ord Reuse Authority, and the 5 land use jurisdictions: The City of Del Rey Oaks, the City of Marina, the City of Monterey, the City of Seaside, and the County of Monterey. The Committee provided feedback and direction. Mrs. Flint will update the draft implementing agreements with the committee's recommendations and distribute the updated draft version on Monday June 11, 2019 for further review. Mrs. Flint and staff responded to questions from the Committee and the Public.
- b. Transportation Study Status  
Mr. Brinkmann reminded the Committee members that at the May 10, 2019 Board of Directors meeting, the Board took a 2<sup>nd</sup> vote on the 2018 Transition Plan Transportation Study Service Work Order with Whitson Engineers approving the study. Whitson Engineers will be using the new Association of Monterey Bay Area Governments 20/40 Transportation Demand Model, along with other metrics. The initial work has begun on the study and is anticipated to be available for review by the Administrative Committee in August, prior to going to the Board. Staff responded to questions and comments from the Committee.
- c. Building Removal/Financing Update  
Mr. Brinkmann provided an update noting that the Administrative Committee members received an email on 5/31/2019, which included a spreadsheet providing three color-coded scenarios which tie directly to the Feasibility Memorandum issued on April 4, 2019. The scenarios identify a win-win for all stakeholders, with the exception of one scenario—a high residual allocation towards the County of Monterey. NHA Advisors will be following up with the County to narrow down those assumptions prior to the next Committee meeting in order to provide the best fiscal analysis for all jurisdictions. Staff responded to questions and comments from the Committee.

**8. ITEMS FROM MEMBERS**

None.

**9. ADJOURNMENT** at: 10:00 a.m.

Minutes Prepared By:  
Heidi Lizarbe  
Deputy Clerk