



# FORT ORD REUSE AUTHORITY

## REGULAR MEETING

### FORT ORD REUSE AUTHORITY (FORA) ADMINISTRATIVE COMMITTEE

Wednesday, February 13, 2019 at 8:30 a.m.

920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933 (FORA Conference Room)

## AGENDA

**1. CALL TO ORDER/ESTABLISHMENT OF QUORUM**

**2. PLEDGE OF ALLEGIANCE**

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, AND CORRESPONDENCE**

**4. PUBLIC COMMENT PERIOD**

*Members of the public wishing to address the Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes and will not receive Committee action. Whenever possible, written correspondence should be submitted to the Committee in advance of the meeting, to provide adequate time for its consideration.*

**5. APPROVAL OF MEETING MINUTES**

**ACTION**

- a. January 30, 2019 Meeting Minutes

**6. FEBRUARY 8, 2019 BOARD MEETING FOLLOW-UP**

**7. BUSINESS ITEMS**

**INFORMATION**

- a. 2018 Transition Plan Update
- b. Capital Improvement Program
  - i. Development Forecast Update

**8. ITEMS FROM MEMBERS**

**INFORMATION**

*Receive communication from Committee members as it pertains to future agenda items.*

**9. ADJOURNMENT**

**NEXT MEETING: Wednesday, February 27, 2019 at 8:30 a.m.**



**FORT ORD REUSE AUTHORITY**  
**ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES**  
**8:30 a.m., Wednesday, January 30, 2019 | FORA Conference Room**  
920<sup>th</sup> Avenue, Suite A, Marina, CA 93933

**1. CALL TO ORDER**

Chair Executive Officer Michael Houlemard called the meeting to order at 8:30 a.m.

The following members were present:

Craig Malin* (City of Seaside)	Lisa Rheinheimer (Monterey Salinas Transit)
Melanie Beretti* (Monterey County)	Matt Morgensen* (City of Marina)
Patrick Breen (MCWD)	Steve Matarazzo (UCMBEST)
Hans Uslar* (City of Monterey)	Anya Spear (CSUMB)
Vicki Nakamura (MPC)	Dino Pick* (City of Del Rey Oaks)
	*Voting Member

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Lisa Rheinheimer.

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

Monterey Salinas Transit (“MST”) will be having a ribbon cutting ceremony and dedication for a new Mobility Services Center in Salinas, CA. The Mobility Center will house the mobility department and an indoor mock bus environment to assist MST in assessing the functional needs of people who need additional support with the Rides Program.

The Army BRAC office will be holding their semiannual open house on Saturday, February 2, 2019, which will be focusing on the ground water clean-up and landfill. The tours will depart at 10:00 a.m. and 11:30 a.m.

The inaugural DART meetup will take place at the UCMBEST Center from 5-8 p.m. on Tuesday, February 12, 2019.

The LAFCO Commission held a meeting on January 28, 2019 regarding the 2018 Transition Plan and dissolution of FORA, no action was taken. LAFCO staff provided an update on what will be occurring in the next few months, along with FORA’s follow-up task on the Transition Plan. FORA staff provided an oral update, the commission had questions regarding the litigation reserves in the Transition Plan and if there would be any legislation or spot bill coming up.

**4. PUBLIC COMMENT PERIOD**

*Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.*

There were no public comments received.

**5. APPROVAL OF MEETING MINUTES**

**ACTION**

- a. January 16, 2019 Meeting Minutes

**MOTION:** On motion by Committee member Uslar and second by Committee member Beretti and carried by the following vote, the Administrative Committee moved to approve the January 16, 2019 regular meeting minutes.

**MOTION PASSED UNANIMOUSLY**

**6. FEBRUARY 8, 2019 BOARD MEETING AGENDA REVIEW**

**INFORMATION**

Principal Planner Jonathan Brinkmann reviewed the items on the draft Board agenda for February 8, 2019. There were no questions or comments from the Committee or public.

This item was for information only.

**7. BUSINESS ITEMS**

**INFORMATION/ACTION**

- a. Transition Plan update

Assistant Executive Officer Steve Endsley provided an overview on the 2018 Transition Plan and how the plan is a framework for continued discussions on the outstanding issues. The purpose of Regional Government Services (“RGS”) coming in, is to work with the jurisdictions to address any outstanding issues. Kendall Flint from RGS advised the Committee that their role is to objectively facilitate the issues. The idea is to define the areas where there are disagreements, and figure out where there is opportunity to come to acceptable terms or not. RGS will be meeting with each of the affected agencies and Board members to identify the areas of disagreement. Mrs. Flint stated that, by the next meeting they will have an updated report with the identified key issues. The committee has requested to set a Tentative Special Meeting on March 6, 2019 from 8:30 a.m. to 12:00 p.m. to complete review of the contract matrix, with the identified issues. Staff responded to questions and comments from the Committee members.

- b. Capital Improvement Plan

- i. Development Forecast Request  
ii. Building Removal Financial Consultant – Scope of Work

Principal Planner Jonathan Brinkmann advised the Committee that the due date for the development forecast request has passed. Several jurisdictions have submitted their development forecast, however, there are a some still outstanding. Mr. Brinkmann reminded all the jurisdictions of the importance of submitting the forecasts in a timely manner. FORA staff will follow up with the jurisdictions which have not yet submitted the development forecasts. Mr. Brinkmann announced at the last Administrative Committee meeting a draft scope of work was provided for the Building Removal Financial Services, comments/feedback were requested to be submitted by January 30, 2019, no feedback was received. Mr. Brinkman extended the due date for comments until Friday, February 1, 2019. Staff responded to questions and comments from the Committee members and members of the public.

**Information item only – no vote taken.**

**8. ITEMS FROM MEMBERS**

Executive Officer Houlemard provided an update regarding volunteering to become the C-Co-Chair of the Administrative Committee for the next year. Dino Pick from the City of Del Rey Oaks has volunteered to, be the 2019 Co-Chair. Mr. Pick will assume the post at the February Administrative Committee Meeting.

**9. ADJOURNMENT** at: 9:22 a.m.

Minutes Prepared By:  
Heidi Lizarbe  
Administrative Coordinator

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