



APPROVED

FORT ORD REUSE AUTHORITY
ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES
8:30 a.m., Wednesday, May 1, 2019 | FORA Conference Room
920nd Avenue, Suite A, Marina, CA 93933

1. CALL TO ORDER

Chair Michael A. Houlemard, Jr. called the meeting to order at 8:30 a.m.

The following members were present:

Dino Pick* (City of Del Rey Oaks)	Lisa Rheinheimer (Monterey-Salinas Transit)
Layne Long* (City of Marina)	Melanie Beretti* (County of Monterey)
Patrick Breen (MCWD)	Steve Matarazzo (UCMBEST)
Hans Uslar* (City of Monterey)	Anya Spear (CSUMB)
Vicki Nakamura (MPC)	Craig Malin* (City of Seaside)
	*Voting member

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Marina City Manager Layne Long.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

- Keith Van Der Maaten, Marina Coast Water District (“MCWD”) General Manager advised the Committee that the Local Agency Formation Commission of Monterey County (“LAFCO”) unanimously voted in favor of the application to annex the lands within MCWD’s Ord Community Service Area.
- Executive Officer Michael A. Houlemard, Jr. updated the Committee that Layne Long, Steve Matarazzo, and he participated in a coordination meeting with the County of Monterey and University of California Santa Cruz (“UCSC”) regarding how to move forward on the Marina Airport & UCMBEST lands.

4. PUBLIC COMMENT PERIOD

Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.

There were no public comments received.

5. APPROVAL OF MEETING MINUTES

ACTION

- a. April 17, 2019 Meeting Minutes

MOTION: On motion by Committee member Malin second by Committee member Uslar and carried by the following vote, the Administrative Committee moved to approve the April 17, 2019 regular meeting minutes.

MOTION PASSED UNANIMOUSLY

6. DRAFT BOARD MEETING AGENDA REVIEW

INFORMATION/ACTION

- **May 8, 2019 Special Workshop**
Executive Officer Houlemard introduced the item and gave briefing on the purpose of the upcoming Special Workshop. Mr. Houlemard stated this workshop is to bring the Board members current on what the obligations and responsibilities are pertaining to both the Capital

Improvement Program (“CIP”) and the 2018 Transition Plan. It should provide the Board members with an understanding of how the two relate and inform each other. Assistant Executive Officer Steve Endsley reviewed the layout and the proposed direction of the workshop, scheduled for May 8, 2019. Principal Planner Jonathan Brinkmann updated the Committee on the content he is intending to present at the workshop. Staff responded to questions and comments from the Committee and public.

Kendall Flint of Regional Government Services (“RGS”) provided the Committee with a preview of the presentation, structure, and content that will be provided at the May 8th workshop in relation to the 2018 Transition Plan and the implementing agreements, which are in the process of being drafted. Committee members made comments and suggestions which will be incorporated into the presentation.

- **May 10, 2019 Board Meeting**

Mr. Houlemard reviewed the items on the draft Board agenda for May 10, 2019. ESCA Program Manager Stan Cook led the committee through a brief presentation on business item Environmental Services Cooperative Agreement (“ESCA”) Long Term Obligation Support Services Resolution. There were no questions or comments from the Committee or public.

This item was for information only.

7. BUSINESS ITEMS

INFORMATION/ACTION

a. Capital Improvement Program

i. Building Removal/Financing Update

Principal Planner Jonathan Brinkmann reviewed that the direction of the Administrative Committee at their April 17, 2019 meeting, was to have the item brought back with an update from NHA Advisors, based off the input from the cities of Marina and Seaside. FORA didn't not receive the required input from the jurisdictions in order to have the consultant produce comparable scenarios. If FORA receives the information, this item will be at the next scheduled Committee meeting. Staff responded to questions and comments from the Committee.

ii. Draft Capital Improvement Plan

Mr. Brinkmann provided an overview of the FORA draft FY 2019-20 CIP. The Committee discussed the CIP and the documents recommendations. The Committee did not take a vote to recommend Board approval or disapproval of the draft FY 2019-2020 CIP.

This item was for information only.

b. 2018 Transition Plan

1. Implementing Agreements Update

i. Environmental Services Cooperative Agreement

Mrs. Flint noted the draft agreements will be prepared based on direction given at the May 10, 2019 FORA Board meeting and will be circulated by the end of May.

ii. Marina Coast Water District

Keith Van Der Maaten reviewed the draft MCWD New Ord Community Water and Sewer Services implementing agreement with the Committee. Mr. Van Der Maaten requested any comments or feedback be submitted as soon as possible to ensure

MCWD staff has time to review them and respond. Staff and Mr. Van Der Maaten responded to questions from the Committee.

- iii. Transportation Agency of Monterey County
Mrs. Flint noted the draft agreements will be prepared based on direction given at the May 10, 2019 FORA Board \ meeting and will be circulated by the end of May.
- iv. Other Items
None.

**Quorum was lost at 10:36 a.m.*

2. Legislation Status

Mr. Houlemard updated the Committee on the status of Senate Bill 533. The bill was passed out of the Senate Committee and is extended to a 2-year bill.

8. ITEMS FROM MEMBERS

None.

9. ADJOURNMENT at: 10:39 a.m.

Minutes Prepared By:
Heidi Lizarbe
Deputy Clerk