



APPROVED

**FORT ORD REUSE AUTHORITY**  
**ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES**  
**8:30 a.m., Wednesday, February 13, 2019 | FORA Conference Room**  
920<sup>nd</sup> Avenue, Suite A, Marina, CA 93933

**1. CALL TO ORDER**

Chair Executive Officer Michael Houlemard called the meeting to order at 8:30 a.m.

The following members were present:

Craig Malin\* (City of Seaside)

Melanie Beretti\* (Monterey County)

Patrick Breen (MCWD)

Hans Uslar\* (City of Monterey)

Vicki Nakamura (MPC)

Lisa Rheinheimer (Monterey Salinas Transit)

Layne Long\* (City of Marina)

Steve Matarazzo (UCMBEST)

\*Voting Member

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by LAFCO Executive Officer Kate McKenna

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

Ms. McKenna announced Joe Serrano from LAFCO will be departing from the Monterey LAFCO office and assuming a position of Executive Director of the Santa Cruz LAFCO.

Chair Michael Houlemard, Jr. announced that Del Rey Oaks City Manager Dino Pick was chosen as the Administrative Committee Co-Chair to succeed Seaside City Manager Craig Malin. The Committee commended Mr. Malin for his service as Co-Chair

**4. PUBLIC COMMENT PERIOD**

*Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.*

There were no public comments received.

**5. APPROVAL OF MEETING MINUTES**

**ACTION**

a. January 30, 2019 Meeting Minutes

**MOTION:** On motion by Committee member Malin and second by Committee member Uslar and carried by the following vote, the Administrative Committee moved to approve the January 30, 2019 regular meeting minutes.

**MOTION PASSED UNANIMOUSLY**

- 6. FEBRUARY 8, 2019 BOARD MEETING AGENDA REVIEW** **INFORMATION**  
Principal Planner Jonathan Brinkmann provided an overview of the February 9, 2018 draft Board meeting items and responded to questions and comments from the Committee. Public comment was received.

This item was for information only.

- 7. BUSINESS ITEMS** **INFORMATION/ACTION**
- a. Transition Plan Update  
Chair Houlemard reviewed an Outstanding Issues List, which delineated concerns regarding Transition Plan items received from certain Board members at the February 8, 2019 Board of Directors meeting. It was stated that the conversations on how FORA will meet obligations and which jurisdictions will inherit certain contracts need to take place in the Administrative Committee meetings and then presented to the Board in order for further action to be taken. It was also noted there was extended discussion on Transition Plan issues such as consultants needing to meet and work with each jurisdiction, the anticipation and preparation of reduction in and reorganizing of staff and an upcoming classification and compensation study.
- b. Capital Improvement Program
- i. Development Forecast Request  
Principal Planner Jonathan Brinkmann introduced the item and reviewed the Draft Fiscal Year 2019/20 Through Post-FORA Development Forecast for Residential and Non-Residential Annual Land Use Construction, and Draft Fiscal Year 19/20 Land Sales Revenue. Mr. Brinkmann noted that these forecasts were still missing updated projections from the City of Marina. Staff responded to questions and comments from the Committee. Public comment was received. There was no action taken on the item.

**Information item only – no vote taken.**

- 8. ITEMS FROM MEMBERS**
- 9. ADJOURNMENT** at: 9:54 a.m.

Minutes Prepared By:  
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Administrative Coordinator