



**APPROVED**

**FORT ORD REUSE AUTHORITY**  
**ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES**  
**8:30 a.m., Wednesday, March 14, 2018 | FORA Conference Room**  
920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933

**1. CALL TO ORDER**

Co-Chair City of Seaside City Manager Craig Malin called the meeting to order at 8:32 a.m.

The following members were present:

Craig Malin\* (City of Seaside)

Lisa Rheinheimer (MST)

Layne Long\* (City of Marina)

Anya Spear (CSUMB)

Hans Uslar\* (City of Monterey)

Melanie Beretti\* (Monterey County)

Dino Pick\* (City of Del Rey Oaks)

Todd Bodem\* (City of Sand City)

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mr. Malin.

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

Executive Officer Michael Houlemard informed the Committee of a power outage FORA experienced on March 13, 2018 that resulted in the office closing early.

**4. PUBLIC COMMENT PERIOD**

*Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.*

There were no public comments received.

**5. APPROVAL OF MEETING MINUTES**

**ACTION**

a. February 28, 2018 Meeting Minutes

MOTION: On motion by Committee member Pick and second by Committee member Uslar and carried by the following vote, the Administrative Committee moved to approve the February 28, 2018 meeting minutes.

**MOTION PASSED UNANIMOUSLY**

**6. MARCH 9, 2018 BOARD FOLLOW-UP**

**INFORMATION**

FORA staff led the discussion regarding the March 9 Board meeting and reviewed each of actions taken by the Board. Staff responded to questions and comments from the Committee and the public.

This item was for information only.

**7. BUSINESS ITEMS**

**INFORMATION/ACTION**

a. Capital Improvement Program

- i. Presentation on Base Reuse Plan Reassessment Report Background
- ii. Review and Approve Development Forecast Requests
- iii. Transportation and Transit Improvements Prioritization Coordination

Mr. Houlemard introduced the item and explained why the presentation was being brought before the Committee. Principal Planner Jonathan Brinkmann presented the item and reviewed the Base Reuse Plan (BRP) Development & Resource Management Plan (DRMP), the process for to amend the BRP, the 2012 Reassessment Report Category IV. The staff recommendation was for the Committee to consider the jurisdictions development forecast and FORA staff would initiate working with jurisdictions staff on transportation and transit prioritizing ranking, and report back progress at the next Administrative Committee meeting. Assistant Executive Officer Steve Endsley provided more information with comments. Staff responded to questions and comments from the Committee and public.

The Committee discussed how the task of revising the limitations for the development forecast can be reviewed in a more focused manner.

MOTION: On motion by Committee member Pick and second by Committee member Uslar and carried by the following vote, the Administrative Committee moved to approve the Development Forecast Requests and to form a task force to look at each Jurisdictions General Plan and consider reprioritizing the CIP programs and projects to the Board.

**MOTION PASSED UNANIMOUSLY**

**MOTION PASSED UNANIMOUSLY**

**8. ITEMS FROM MEMBERS**

There were no items from members

**9. ADJOURNMENT at 9:29 a.m.**

Minutes Prepared By:  
Dominique Jones  
Deputy Clerk

Approved by:   
Michael A. Houlemard, Jr.  
Executive Officer