



# FORT ORD REUSE AUTHORITY

## REGULAR MEETING

### FORT ORD REUSE AUTHORITY (FORA) ADMINISTRATIVE COMMITTEE

Wednesday, September 13, 2017 at 8:30 a.m.

920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933 (FORA Conference Room)

## AGENDA

**1. CALL TO ORDER/ESTABLISHMENT OF QUORUM**

**2. PLEDGE OF ALLEGIANCE**

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, AND CORRESPONDENCE**

**4. PUBLIC COMMENT PERIOD**

*Members of the public wishing to address the Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes and will not receive Committee action. Whenever possible, written correspondence should be submitted to the Committee in advance of the meeting, to provide adequate time for its consideration.*

**5. APPROVAL OF MEETING MINUTES**

**ACTION**

- a. August 2, 2017 Meeting Minutes
- b. August 30, 2017 Meeting Minutes

**6. SEPTEMBER 8, 2017 WORKSHOP/BOARD MEETING FOLLOW-UP**

**INFORMATION**

- a. Transportation Workshop
- b. Capital Improvement Program Master Services Contracts

**7. SEPTEMBER 12, 2017 PREVAILING WAGE SEMINAR FOLLOW-UP**

**INFORMATION**

**8. ITEMS FROM MEMBERS**

**INFORMATION**

*Receive communication from Committee members as it pertains to future agenda items.*

**9. ADJOURNMENT**

**NEXT MEETING: Wednesday, October 4, 2017**



**FORT ORD REUSE AUTHORITY**  
**ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES**  
**8:30 a.m., Wednesday, August 2, 2017 | FORA Conference Room**  
920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933

**1. CALL TO ORDER**

Co-Chair, Michael Houlemard called the meeting to order at 8:31 a.m.

The following members were present:

AR = After Roll Call; \* = voting member

Craig Malin\* (City of Seaside)  
Dino Pick\* (City of Del Rey Oaks)  
Melanie Beretti\* (County of Monterey)  
Anya Spear (CSUMB)  
Steve Matarazzo (UCMBEST)

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Jonathan Brinkmann.

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

Principal Planner, Jonathan Brinkmann announced the second screen check for the draft Habitat Conservation Plan has entered a 60 day review period which will end on September 29, 2017. Also, hard copies of the Capital Improvement Program was distributed to the Committee.

Mr. Houlemard advised the Committee that the US Army was considering conducting prescribed burns this year depending on the availability of crews and as weather permitted. Also, the Army planned to host a public meeting regarding the Explanation of Significant difference that occurred in the Comprehensive Environmental Response, Compensation & Liability Act (also known as CERCLA).

Del Rey Oaks City Manager, Dino Pick announced a public meeting held by the City's Economic Development team and Stakeholders regarding the south Boundary Road project would be held on August 8, 2017 at 2:30 p.m.

**4. PUBLIC COMMENT PERIOD**

*Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.*

There were no comments received from the public.

**5. APPROVAL OF MEETING MINUTES**

a. July 19, 2017 Regular Meeting Minutes

*MOTION: On motion by Committee member Pick and second by Committee member Beretti and carried by the following vote, the Administrative Committee moved to approve the July 19, 2017 meeting minutes.*

**MOTION PASSED UNANIMOUSLY**

**6. JULY 26, 2017 BOARD SPECIAL MEETING/WORKSHOP FOLLOW UP**

Mr. Brinkmann provided an overview of the building removal workshop and some of the questions and discussions that the Board had. Workshop participants also provided feedback on the benefits of the workshop.

**7. AUGUST 11, 2017 DRAFT BOARD MEETING AGENDA**

Mr. Houlemard provided an overview of the items on the draft August 11, 2017 Board agenda. The Groundwater Sustainability Agency presentations were reviewed and the legislative session report from Congressman Jimmy Panetta.

**8. BUSINESS ITEMS**

a. Caretaker Cost Reimbursement Policy

Mr. Brinkmann reviewed the above mentioned policy and reminded the jurisdictions of the August 31, 2017 deadline.

**9. ITEMS FROM MEMBERS**

Mr. Houlemard advised the Committee that establishing a date for the transportation workshop was still in progress. The current target date is August 14, 2017 at 3:00 p.m. FORA staff will follow up with confirmation of the workshop date.

**10. ADJOURNMENT** at 9:05 a.m.



**FORT ORD REUSE AUTHORITY**  
**ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES**  
**8:30 a.m., Wednesday, August 30, 2017 | FORA Conference Room**  
920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933

**1. CALL TO ORDER**

Co-Chair, Craig Malin called the meeting to order at 8:34 a.m.

The following members were present:

AR = After Roll Call; \* = voting member

Craig Malin\* (City of Seaside)

Melani Beretti\* (County of Monterey)

Anya Spear (CSUMB)

Steve Matarazzo (UCMBEST)

Michelle Overmeyer (MST)

Bill Collins (US Army BRAC)

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Craig Malin.

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

Executive Officer, Michael Houlemard announced the transportation workshop/Board meeting on September 8, 2017 at 1:30 p.m. and a Prevailing Wage Workshop by the Department of Industrial Relations would be held on September 12, 2017 at 8:30 a.m.

**4. PUBLIC COMMENT PERIOD**

*Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.*

There were no comments received from the public.

**5. APPROVAL OF MEETING MINUTES**

**ACTION**

a. August 2, 2017 Regular Meeting Minutes

The item was continued to the next regular meeting due to a lack of quorum of voting members.

**6. SEPTMEBER 8, 2017 BOARD MEETING AGENDA REVIEW**

**INFORMATION**

Mr. Houlemard provided an overview of the September 8, 2017 Transportation Workshop/Board meeting items and discussed the Master Services Contracts listed in the Business items. Mr. Houlemard responded to questions from the Committee and public.

There was no action taken on this item.

**7. BUSINESS ITEMS**

**INFORMATION**

a. Caretaker Cost Reimbursement Policy

Principal Planner, Jonathan Brinkmann reminded the Committee that the deadline is August 31, 2017.

**8. ITEMS FROM MEMBERS**

There were no items received from members.

**9. ADJOURNMENT** at 8:39 a.m.