



FORT ORD REUSE AUTHORITY
ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES
8:30 a.m., Wednesday, October 5, 2016 | FORA Conference Room
920nd Avenue, Suite A, Marina CA 93933

1. CALL TO ORDER at 8:33am

Steve Endsley called the meeting to order at 8:31a.m. The following were present:

**voting members, AR = arrived after call to order*

Craig Malin, City of Seaside*

Elizabeth Caraker, City of Monterey*

Layne Long, City of Marina*

Melanie Barette, County of Monterey*

Daniel Dawson, City of Del Rey Oaks*

Steve Matarazzo, UCSC (p)

Vicki Nakamura, MPC (p)

Patrick Breen, MCWD

Kathleen Ventimiglia, CSUMB (p)

Todd Muck, TAMC

Doug Yount, MCP (p)

Gage Dayton, UCSC Natural

Reserves (p)

Mike Zeller, TAMC (p)

Bill Collins, US Army

Bob Schaffer

Nick Nichols (p)

Don Hofer, MCP (p)

Lisa Rheinheimer (p)

Kathleen Lee (p)

FORA Staff:

Steve Endsley

Dominique Jones

Jonathan Brinkmann

Peter Said

Robert Norris

Sheri Damon

Mary Israel

Ikuyo Yoneda-Lopez

2. PLEDGE OF ALLEGIANCE

Pledge of allegiance was led by Bob Shaffer

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Assistant Executive Officer, Steve Endsley, announced the Opening Ceremony for the California Central Coast Veterans Cemetery (Seaside) will be held on October 11 and provided details regarding the parking and post ceremony reception that would be held at the Oldemeyer Center in Seaside. Mr. Endsley also announced that the William H. Gourley VA-DOD Outpatient Clinic ribbon cutting will be held on October 14. Mr. Layne Long introduced the City of Marina's new Community Development Director, Fred Aegerter.

4. PUBLIC COMMENT PERIOD

There were no comments from the public.

5. APPROVAL OF MEETING MINUTES

a. August 31, 2016 Administrative Committee Minutes

On motion by Craig Malin and seconded by Elizabeth Caraker, the Administrative Committee approved the August 31, 2016 Regular Meeting Minutes.

MOTION PASSED UNANIMOUSLY

6. OCTOBER 14, 2016 BOARD PACKET REVIEW

The Administrative Committee reviewed the October 14 Board Agenda packet and provided direction to recommend to the Executive Committee that all items listed under the Consent Agenda be "information/action". Mr. Endsley reviewed the consent agenda and business items and advised the committee which FORA staff member would be presenting the item at the Board meeting.

Jonathan Brinkmann, Principal Planner, provided an overview the October 14 Board packet item 7a – “Authorize Execution of Amendment #1 to City of Del Rey Oaks – FORA Insurance Repayment Agreement” and its placement on the agenda as a follow up item. This item serves as a follow up to the Board from the October 10, 2014 meeting in which the Board authorized the amendment, however the same amendment has not yet been considered by Del Rey Oaks City Council. FORA staff made minor revisions to Amendment #1 to reflect the current amount to be paid by Del Rey Oaks as of September 30, 2016.

Peter Said, Project Specialist, provided an overview the October 14 Board packet item 7c – “Water Augmentation Project Planning Process”; which is moving forward. The pipeline agreement executed by Marina Coast Water District. In regards to the study to look at the water remaining to be determined and varying factors will be reviewed and a solicitation is currently being drafted. Staff anticipates presenting a negotiated contract to the Board for consideration in December 2016.

Josh Metz, Economic Development Manager, provided an overview the October 14 Board packet item 7d – “Economic Development Quarterly Status Update” and item 7e – “University of California Monterey Bay Education Science and Technology (UC MBEST) Status Report”. The Economic Development Quarterly report details the highlights and progress since the last update provided in July, 2016. The UC MBEST report provided a background overview of the project, intended outcomes and goals and the next steps that will further the collaboration and new development interests.

- a. Capital Improvement Program (CIP) - Eastside Parkway Environmental Review Contract Amendment (October 14, 2016 Board packet item 6b)

Mr. Brinkmann and Mr. Endsley, provided an overview of the status of response for the Capital Improvement Program – Eastside Parkway Environmental Review Contract. Staff was prepared to propose a contract amendment with Whitson Engineers allowing future environmental work on this project under the FORA Master Resolution, however after receiving first 19 questions (later followed by 2 additional questions) from Monterey County Supervisor Jane Parkers office, it was recommended by Authority Counsel to pull the item from the agenda to allow staff to time to answer the questions. Staff has since revised its recommendation and provided those three (3) alternatives to the Board.

Public Comment was received on the item. Doug Yount indicated a correction needed to be made on October 14 Board packet item 7f – “Fort Ord Reuse Authority Building Removal Program Update” – within the section titled “Marina Stockade Removal Preparations” – Mr. Yount stated that Marina Community Partners (MCP) is not in agreement with the statement that indicated FORA has completed its wooden building removal obligation according to the Memorandum of Agreement and that there are still cost outstanding and an invoice has been sent for cost reimbursement and that there are still other obligations for phases 2 and 3 of the projects.

The Administrative Committee accepted the report.

7. BUSINESS ITEMS

- a. Transportation Agency of Monterey County (TAMC) Fee Allocation Study
Mr. Brinkmann introduced consultant, Kimley-Lee presented the study in a power point presentation. Public Comment was received on the item. The Administrative Committee requested that a follow up presentation be made in regards to the concerns raised by certain Jurisdictions.

b. Transition Task Force Update

Mr. Endsley advised the Administrative Committee that a date was proposed for the next Transition Task Force meeting – October 24 is in the process to be confirmed by members and more information would be released in a appropriate time frame.

c. Quarterly Economic Development Status Report

Mr. Metz previously provided an update on this item during the October 14 Board packet review.

d. Land Use Covenant Jurisdictions Annual Report Request

Mr. Brinkmann provided an overview of the annual reports and advised jurisdictions that have not yet submitted their reports to do so as soon as possible. The deadline was September 30.

8. ITEMS FROM MEMBERS

There were no items from members

9. ADJOURNMENT

The meeting adjourned at 9:49am