



FORT ORD REUSE AUTHORITY
ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES
8:30 a.m., Wednesday, May 4, 2016 | FORA Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

1. CALL TO ORDER

Mr. Houlemard called the meeting to order at 8:34 a.m. Due to the lack of quorum, a meeting of the whole was held.

The following were present:

**voting members, AR = arrived after call to order*

Craig Malin, City of Seaside*

Melanie Beretti, Monterey County*

Chris Placco, CSUMB

Steve Matarazzo, UCSC

Vicki Nakamura, MPC

Lisa Reinheimer, MST

Erin Harwayne, DD&A

Keith Van Der Maaten, MCWD

Wendy Elliott, MCP

Don Hofer, Shea Homes

Beth Palmer

Mike Zeller

Lars Pearce

Kathleen Lee, Monterey County

Tad Stern, MBI

Darci Kremin, MBI

Bob Schaffer

FORA Staff:

Michael Houlemard Jr.

Steve Endsley

Jonathan Brinkmann

Ted Lopez

Peter Said

Jen Simon

Josh Metz

Absent: Elizabeth Caraker, Layne Long, Dan Dawson

2. PLEDGE OF ALLEGIANCE

Pledge of allegiance was led by Darci Kremin.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Mr. Houlemard referenced a letter from Michael Baker International and said copies were available. He also introduced Helen Rodriguez as the new Controller and added the recruitment of a prevailing wage coordinator was now completed and a selection announcement will be made next week. Vicki Nakamura announced a roundabout project at MPC being reviewed on May 11th at 6 p.m.

4. PUBLIC COMMENT PERIOD

None.

5. APPROVAL OF MEETING MINUTES

(This item was tabled to next meeting due to lack of quorum.)

a. February 17 and April 13, 2016 Administrative Committee Minutes

6. MAY 13, 2016 BOARD MEETING AGENDA REVIEW

Mr. Houlemard provided an overview on several items on the upcoming Board agenda. Michael Baker International's members, Tad and Darci, made a presentation to the Committee. Mr. Brinkmann gave background information and Mr. Endsley added the historical context on the Categories I & II actions and PRAC review. Mr. Houlemard asked for Committee's recommendation to Board and the month to be presented as an action item. Members suggested this item be presented to Board at the May meeting.

The Committee received public comments.

7. BUSINESS ITEMS

a. The Parker Flats Prescribed Burn Experiment: 10th Year Post-fire Vegetation Recovery in 2015

Mr. Houlemard gave background information, history of providing firefighting equipment, training burn and reported the test was a success and a culmination to a 10-year process. Mr. Brinkmann introduced Lars Pearce who gave a PowerPoint presentation. Mr. Endsley praised the collaborative effort between 16 agencies. A member of public asked about cost and whether agencies that provided services accounted for their expenses. Mr. Houlemard responded that FORA provided \$100k, but other agency costs, if any, were not calculated and added if the Army were to provide this same service would have cost millions of dollars. He added this item will be provided to the Board.

The Committee received Committee member and public comments.

b. Water Augmentation Planning Process

Peter Said gave an overview and a PowerPoint presentation and Mr. Endsley gave a brief background on this item.

The Committee received public comments.

c. Capital Improvement Program Planning

Peter Said gave PowerPoint for overview of process planning and priorities. Mr. Houlemard reported there are other analysis to occur after this analysis is refined further before presented to the Board.

The Committee received public comments.

8. ITEMS FROM MEMBERS

None.

9. ADJOURNMENT

The meeting of the whole adjourned at 10:10 a.m.