



FORT ORD REUSE AUTHORITY

920 2nd Avenue, Suite A, Marina, CA 93933

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ADMINISTRATIVE COMMITTEE MEETING

8:15 a.m. Wednesday, July 15, 2015

920 2nd Avenue, Suite A, Marina CA 93933 (FORA Conference Room)

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

4. PUBLIC COMMENT PERIOD

Individuals wishing to address the Committee on matters within its jurisdiction, but not on this agenda, may do so during this period for up to three minutes. Comments on specific agenda items are heard under that item.

5. APPROVAL OF MEETING MINUTES

ACTION

a. June 3, 2015 Administrative Committee Minutes

b. June 17, 2015 Administrative Committee Minutes

6. JULY 10, 2015 BOARD MEETING FOLLOW-UP

INFORMATION/ACTION

7. BUSINESS ITEMS

a. California Department of Toxic Substances Control (DTSC)
Annual Land Use Covenant (LUC) Reporting - FY 14-15 Report
Request Letter

INFORMATION

8. WORKSHOP - *to begin at the later of 9:00 a.m. or completion of regular Administrative Committee business.*

a. Environmental Services Cooperative Agreement (ECSA)/
Jurisdiction Land Use Covenant Implementation Plan Operations
and Management Plan (LUCIP OMP) Workshop

INFORMATION

9. ITEMS FROM MEMBERS

10. ADJOURNMENT

Next Meeting Date: August 5, 2015

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FORT ORD REUSE AUTHORITY

ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES

8:15 a.m., Wednesday, June 3, 2015 | FORA Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

1. CALL TO ORDER

Chair Houlemard called the meeting to order at 8:16 a.m. The following were present:

**voting members, AR = arrived after call to order*

Melanie Beretti, County of Monterey*
Layne Long, City of Marina* AR
John Dunn, City of Seaside*
Elizabeth Caraker, City of Monterey*
Tim O'Halloran, City of Seaside
Vicki Nakamura, MPC
Anya Spear, CSUMB
Todd Muck, TAMC
Patrick Breen, MCWD
Graham Bice, UC MBEST

Bill Kocher, MCWD
Lisa Rheinheiner, MST
Lyle Shurtleff, BRAC
Kristie Reimer, Reimer Associates
Consulting
Andy Sterbenz, Schaaf & Wheeler
Bob Schaffer
Don Hofer, MCP
Doug Yount, ADE
Chuck Lande, Marina Heights

FORA Staff:
Michael Houlemard
Steve Endsley
Jonathan Garcia
Josh Metz
Stan Cook
Lena Spilman

2. PLEDGE OF ALLEGIANCE

Todd Muck led the Pledge of Allegiance.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Chair Houlemard reminded Committee members that BLM and FORA were co-hosting a 15th Anniversary celebration of the National Landscape Conservation Lands System at 2:30 p.m. in front of the FORA offices, during which they would unveil the new National Monument signage.

4. PUBLIC COMMENT PERIOD

None.

5. APPROVAL OF MEETING MINUTES

a. **April 29, 2015 Administrative Committee minutes**

b. **May 13, 2015 Administrative Committee minutes**

MOTION: John Dunn moved, seconded by Elizabeth Caraker, to approve the April 29, 2015 and the May 13, 2015 Administrative Committee minutes.

MOTION PASSED UNANIMOUSLY

6. JUNE 12, 2015 BOARD MEETING AGENDA REVIEW

Chair Houlemard provided an overview of items on the draft Board agenda, noting that the closed session was likely to be cancelled. Assistant Executive Officer Steve Endsley discussed ongoing water related issues and reviewed the proposed Marina Coast Water District (MCWD) agenda item. Staff responded to questions from the Committee and the public.

Layne Long entered at 8:48 a.m.

Principal Planner Jonathan Garcia described FORA Capital Improvement Program (CIP) transportation funding revisions, which deferred Off-Site Improvement project funding from FY 2018-

19 to 2019-20 in order to advance funding for Regional Improvement Highway 156 from FY 2019-20 to FY 2018-19. TAMC Deputy Director Todd Muck recommended deferring Transit Capital Improvement funding for Intermodal Centers instead of Off-Site Improvement funding, since the Off-Site Improvement projects in question were proceeding in the near-term. Lisa Rheinheimer, MST Director of Planning and Development, indicated the change was acceptable.

7. BUSINESS ITEMS

a. Marina Coast Water District FY 2015/16 Ord Community Budget

Chair Houlemard reviewed previous Board comments on the MCWD Ord Community Budget and the Board's request to staff for increased clarity regarding the contractual relationship between MCWD and FORA. Mr. Endsley provided an update to the Committee on the status of coordination efforts between FORA, Monterey Regional Water Pollution Control Agency (MRWPCA) and MCWD. Bill Kocher, MCWD Interim General Manager, emphasized the importance of separating Board approval of the Ord Community operating budget from the ongoing Board discussion of future water augmentation.

The Committee endorsed (by consensus) the current staff coordination efforts between MRWPCA, FORA, and MCWD and recommended establishing a timeline for recommendations to advance implementation of the Regional Urban Water Augmentation Program (RUWAP). Layne Long recommended exploration of technological advancements that could eliminate future need for redundant potable and reclaimed water systems.

b. Environmental Services Cooperative Agreement (ESCA)/Jurisdiction Land Use Control Implementation Plan Operation and Maintenance Plan (LUCIP OMP) Workshop

Chair Houlemard provided a brief overview of the purpose and objective of the LUCIP OMP. ESCA Program Manager Stan Cook discussed the need for jurisdictional participation in the June 17th Committee Workshop on this item and discussed comment period deadlines.

7. ITEMS FROM MEMBERS

None

8. ADJOURNMENT

Chair Houlemard adjourned the meeting at 9:30 a.m. in honor of his mother, Gwendolyn Theresa Houlemard, who had recently passed away.



FORT ORD REUSE AUTHORITY

ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES

8:15 a.m., Wednesday, June 17, 2015 | FORA Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

1. CALL TO ORDER

Co-Chair Dawson called the meeting to order at 8:17 a.m. The following were present:

**voting members, AR = arrived after call to order*

Daniel Dawson, City of Del Rey Oaks*
Melanie Beretti, County of Monterey*
John Dunn, City of Seaside*
Tim O'Halloran, City of Seaside
Diana Ingersoll, City of Seaside
Vicki Nakamura, MPC
Anya Spear, CSUMB
Mike Zeller, TAMC
Patrick Breen, MCWD

Steve Matarazzo, UCSC
Chris Placco, CSUMB
Mike Welley, MCWD
Lisa Rheinheimer, MST
Lyle Shurtleff, BRAC
Kathleen Lee, Sup. Potter's Office
Andy Sterbenz, Schaaf & Wheeler
Bob Schaffer
Wendy Elliott, MCP

FORA Staff:
Michael Houlemard
Steve Endsley
Jonathan Garcia
Josh Metz
Stan Cook
Lena Spilman

2. PLEDGE OF ALLEGIANCE

Principal Planner Jonathan Garcia led the Pledge of Allegiance.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

None.

4. PUBLIC COMMENT PERIOD

None.

5. JUNE 12, 2015 BOARD MEETING FOLLOW-UP

a. **FY 15-16 Marina Coast Water District (MCWD) Ord Community Budget**

Mr. Garcia discussed the Board's unanimous rejection of the Ord Community budget at the June 12th Board meeting and stated that the Board's findings would be transmitted to MCWD that day, as required under the MCWD-FORA Facilities Agreement. Executive Officer Houlemard added that MCWD would have the option to resubmit an amended budget for further Board review. MCWD representative Patrick Breen stated that the MCWD Board adopted the previously presented Ord Community Budget on June 15th, absent the rate increase and the desalinated water project planning funds the FORA Board identified for removal.

b. **FY 15-16 FORA Capital Improvement Program (CIP) Revisions**

Mr. Houlemard reviewed changes to the FORA CIP program and Mr. Garcia noted that additional information on caretaker costs and building removal would be presented to the Committee at a later date.

6. BUSINESS ITEMS

a. **Post Reassessment Work Program Categories 1 and 2 Consultant Selection Panel**

Economic Development Coordinator Josh Metz stated that FORA was ready to release a request for proposals for a consultant to complete the remaining category 1 and 2 items. Mr. Metz requested volunteers from the Committee to serve on the consultant selection panel. Melanie Beretti volunteered and John Dunn indicated that Diana Ingersoll or her appointee would

participate from the City of Seaside. The Committee also suggested that Layne Long also be appointed to the selection panel.

b. Regional Urban Design Guidelines (RUDG)

Mr. Metz stated that he hoped to distribute the draft guidelines document Friday, June 19 or Monday, June 22. The official draft document would be presented at the July Board meeting, which would commence a 30-day public review period. He noted that the current timeline included delivery of a final draft at the November Board meeting. Mr. Metz stated that the next meeting of the RUDG would take place on June 25th at 9 a.m.

c. FORA Economic Development Program – 100-Day Plan

Mr. Houlemard announced that Mr. Metz had transitioned from his previous position as Senior Planner to a new position as FORA's Economic Development Coordinator. Mr. Houlemard discussed the regional importance and tri-county focus of this newly created position. Mr. Metz reviewed his environmental and economic development experience and briefly highlighted the key components of his first 100-day plan for the position. Mr. Metz and Mr. Houlemard responded to comments and suggestions from the Committee and members of the public.

7. ITEMS FROM MEMBERS

Chris Placco, California State University Monterey Bay (CSUMB) Associate Vice-President of Campus Planning and Development, announced that CSUMB's Master Planning Design Team would be in town later in the month to hold a series of stakeholder meetings to solicit input on the CSUMB Master Plan update. He stated that CSUMB planned to hold a charrette at the end of August and that he would keep the Committee apprised of their progress.

Steve Matarazzo requested that the next Committee agenda include an update on the Habitat Conservation Plan process. Mr. Houlemard agreed and noted that staff would also report on the outcome of their meeting with the California Department of Fish and Wildlife the day prior in Sacramento.

Patrick Breen introduced MCWD's new District Engineer Mike Welley.

Lisa Rheinheimer announced the Monterey-Salinas Transit's "cord-cutting" for the new wirelessly charged trolley in Monterey, the first publicly operated electric trolley in the nation.

8. WORKSHOP

Chair Dawson called a recess at 9:05 a.m., announcing that, per the meeting agenda, the Committee would reconvene at 10:00 a.m.

a. Environmental Services Cooperative Agreement (ESCA)/Jurisdiction Land Use Control Implementation Plan Operations and Management Plan (LUCIP OMP) Workshop

The Committee reconvened at 10:05 a.m. Staff received comments from members of the Committee and public on the LUCIP OMP documents and ESCA representatives were in attendance to respond to questions.

9. ADJOURNMENT

The Committee adjourned at 11:52 a.m.