



FORT ORD REUSE AUTHORITY
ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES
8:30 a.m., Wednesday, December 2, 2015 | FORA Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

1. CALL TO ORDER

Chair Dawson called the meeting to order at 8:30 a.m. The following were present:

**voting members, AR = arrived after call to order*

Daniel Dawson, City Del Rey Oaks
Layne Long, City of Marina-AR*
Melanie Beretti, Monterey County AR
John Dunn, City of Seaside*
Elizabeth Caraker, City of Monterey*
Anya Spear, CSUMB
Chris Placco, CSUMB
Vicki Nakamura, (MPC)

Erin Harwayne, DD&A
Graham Bice, MBEST
Wendy Elliott, MC
Patrick Breen, MCWD
Mike McCullough, MRWPCA
Lyle Shurtleff, BRAC
Andy Sterbenz, Schaaf & Wheeler
Don Hofer, MCP
Bob Schaffer

FORA Staff:
Michael Houlemard Jr.
Steve Endsley
Jonathan Brinkmann
Josh Metz
Ted Lopez
Peter Said
Mary Israel
Maria Buell

2. PLEDGE OF ALLEGIANCE

Pledge of allegiance was led by John Dunn.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Mr. Houlemard announced the election of officers for 2016 and Graham Bice was nominated. Mary Israel, new Administrative Coordinator to FORA, was introduced to Administrative Committee.

4. PUBLIC COMMENT PERIOD

None.

5. APPROVAL OF MEETING MINUTES

a. November 3, 2015 Administrative Committee Minutes

MOTION: John Dunn moved, seconded by Elizabeth Caraker to approve the November 3, 2015 Administrative Committee minutes.

MOTION PASSED UNANIMOUSLY

6. NOVEMBER 13, 2015 BOARD FOLLOW UP

Mr. Houlemard provided a brief summary of the November Board meeting. He said on Item 8c, Prevailing Wage, 4-5 members of the public spoke regarding wages/labor conditions. He added that FORA obtained assistance from Senator Monning's office and finally received a response from Department of Industrial Relations (DIR). Mr. Long asked if complaints were identified as labor code violations and not prevailing wage violations. Mr. Houlemard responded that testimony was heard from both sides of the issue and that DIR response letter contradicts itself. Board has not voted to add the hiring of a Compliance Contractor to the shoulders of the jurisdictions and that under the Master Resolution, it requires these prevailing wage enforcements, even though some of these issues have already been tested at Court level (i.e., Dunes project).

Steve Endsley reported on the ongoing water issues and that these items are on the upcoming Board agenda. He added that on closed session, the water dispute resolution was discussed and there is a potential for possible litigation if it does not get approved. He added that Authority Counsel was asked to draft a Memorandum of Agreement delineating the items agreed to with MCWD. Mr. Houlemard stated the dispute resolution was agreed under the contract with MCWD, but Board requested an agreement in order to memorialize the terms.

The committee received comments from members and the public.

7. DECEMBER 11, 2015 BOARD MEETING AGENDA REVIEW

Steve Endsley provided a brief summary of the upcoming Board meeting and stated the water issue item are on as well as the 3-party

8. BUSINESS ITEMS

a. Approve 2016 Meeting Schedule

MOTION: Graham Bice moved, seconded by Chris Placco to approve the 2016 meeting schedule with revision to November meeting dates.

MOTION PASSED UNANIMOUSLY

b. Oak Woodland Conservation Planning Update

Ted Lopez provided a brief report and stated it will be discussed at the next Board meeting. He provided a background to this item and noted that in 1997, under the Base Reuse Plan, FORA County of Monterey and City of Seaside were the only jurisdictions to fulfill these requirements of oak woodland conservation planning. He added that County waited and 14 years later this had not been done. He further reiterated that this planning needs to be complete before FORA sunsets. He clarified that it is not FORA's responsibility, however, staff is trying to complete the policies of BRP. The Committee members asked questions and had comments about the composition of this advisory/work group, that Administrative Committee be the reviewer of this item; how this item will proceed; the funding available to assist these two jurisdictions and the clear determination that it is/is not a FORA responsibility. Mr. Houlemard clarified to members that this is not a conservation area but about smaller development areas for projects. Under State law, these areas were considered "blighted."

Chair Dawson said jurisdictions should be asked to take this responsibility.

John Dunn suggested recommendations to the power point presentation: that the last bullet be listed first; to add a professional advisory committee composed of the 7 recommended jurisdictions; that public participation be added so public is not left out; and, that County and City of Seaside could be the project managers and FORA only assists with funding for RFP.

Mr. Houlemard said both the County and City of Seaside would need to adopt ordinances so that the public review process would be done with them only.

c. Capital Improvement Program Development Forecasts Request

Jonathan Brinkmann distributed a list of the latest Capital Improvements. He added that these items must be submitted before January 15th in order to include them in CIP process. Peter Said added the deadlines are important otherwise there might be impacts on the timeline.

d. Surplus II Industrial Hygienist Selection update

Peter Said provided a brief report and said two (2) quality proposals were received, that Staff is evaluating the proposals and making a selection to be brought to the Board.

e. Water Augmentation Planning Process

Steve Endsley provided a brief report and stated that these elements would come back to Board. The funding for planning process is included and that Staff is moving forward with a Memorandum of Agreement as Board requested.

The Committee received public comment.

9. ITEMS FROM MEMBERS

None.

10. ADJOURNMENT

Meeting was adjourned at 10:23 a.m.