



FORT ORD REUSE AUTHORITY

ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES

8:15 a.m., Wednesday, July 15, 2015 | FORA Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

1. CALL TO ORDER

Chair Daniel Dawson called the meeting to order at 8:21 a.m. The following were present:

**voting members, AR = arrived after call to order*

Daniel Dawson, City of Del Rey Oaks*
Layne Long, City of Marina* (AR)
Melanie Beretti, County of Monterey*
Vicki Nakamura, MPC
Anya Spear, CSUMB
Mike Zeller, TAMC
Patrick Breen, MCWD
Dan Hofer, MCP
Kathleen Lee, Dist. 5 Sup. Potter

Diana Ingersoll, City of Seaside
Steve Matarazzo, UCSC
Chris Placco, CSUMB
Michael Wegley, MCWD
Lisa Rheinheimer, MST
Andy Sterbenz, Schaaf & Wheeler
Bob Schaffer
Chieko Nozuki, BRAC
William Collins, BRAC

FORA Staff:
Michael Houlemard
Steve Endsley
Jonathan Garcia
Josh Metz
Stan Cook
Lena Spilman
Maria Buell

2. PLEDGE OF ALLEGIANCE

Lena Spilman led the Pledge of Allegiance.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Executive Officer, Michael Houlemard, said Josh Metz as the Economic Development Coordinator.

4. PUBLIC COMMENT PERIOD

There were comments from public.

5. APPROVAL OF MEETING MINUTES

- a. June 3, 2015 Administrative Committee Minutes
- b. June 17, 2015 Administrative Committee Minutes

MOTION: Diana Ingersoll moved, seconded by Layne Long, to approve the June 3, 2015 and the June 17, 2015 minutes. Abstentions: Ms. Ingersoll only pertaining to June 17, 2015 minutes.

MOTION PASSED UNANIMOUSLY

6. JULY 10, 2015 BOARD MEETING FOLLOW UP

a. **Environmental Services Cooperative Agreement Quarterly Update**

Mr. Houlemard said board received a brief update report on ESCA.

b. **Prevailing Wage Status Report**

Michael Houlemard gave a brief summary on report to board on the prevailing wage issue as it has not been resolved with DIR. He said FORA submitted a letter to DIR; he added that two board members changed their position and want FORA to set up a separate vehicle for enforcement. Mr. Houlemard hopes that DIR responds soon with a determination.

7. BUSINESS ITEMS

a. California Department of Toxic Substances Control (DTSC)

Annual Land Use Covenant (LUC) reporting – FY14-15 Report request letter

Michael Houlemard introduced these items and said a survey would be needed by October 1st and will be available electronically. He added that the County will take the responsibility of reporting because they are not doing this and they have not objected. FORA continues to do so. Mr. Houlemard stated that LUC documents are important for jurisdictions and developers and they need to be managed properly. He added that this is valuable information as LUCIP is crucial to development. A presentation was made by California DTSC, Robert Carr.

8. WORKSHOP:

Chair Dawson called a recess at 8:50 a.m., announcing the workshops, per the meeting agenda.

a. Environmental Services Cooperative Agreement (ESCA)/Jurisdiction Land Use Covenant Implementation Plan Operations

Management Plan (LUCIP OMP Workshop)

Staff received comments from members of the Committee and public on the ESCA / LUCIP OMP documents. ESCA and U.S. Army representatives and were in attendance to respond to questions.

9. ITEMS FROM MEMBERS

Diana Ingersoll announced the Board of Architecture will review the Specific Plan for Monterey Downs and provide a recommendation to the Planning Commission this date. She also added that In/Out have received a conditional permit and expect this business to open sometime in mid-November; She further added that City of Seaside has begun review of its General Plan and requested FORA's assistance in this review process.

10. ADJOURNMENT

The business portion of the meeting was completed at 9:05 a.m. The meeting adjourned at the conclusion of the workshops (10:45 a.m.).