



FORT ORD REUSE AUTHORITY

ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES

8:15 a.m., Wednesday, July 1, 2015 | FORA Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

1. **CALL TO ORDER**

Co-chair Michael Houlemard called the meeting to order at 8:17 a.m. The following were present:

**voting members, AR = arrived after call to order*

Melanie Beretti, Monterey County
John Dunn, City of Seaside*
Vicki Nakamura, MPC (AR)
Anya Spear, CSUMB
Mike Zeller, TAMC
Patrick Breen, MCWD

Steve Matarazzo, UCSC
Chris Placco, CSUMB
Michael Wegley, MCWD
Lisa Rheinheimer, MS
Andy Sterbenz, Schaaf & Wheeler
Bob Schaffer

FORA Staff:
Michael Houlemard
Steve Endsley
Jonathan Garcia
Josh Metz
Stan Cook
Lena Spilman
Maria Buell

2. **PLEDGE OF ALLEGIANCE**

Steve Matarazzo led the Pledge of Allegiance.

3. **ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

Executive Officer, Michael Houlemard, introduced new Deputy Clerk/Executive Assistant, Maria Buell.

4. **PUBLIC COMMENT PERIOD**

There were comments from public.

5. **APPROVAL OF MEETING MINUTES**

- a. June 3, 2015 Administrative Committee Minutes
- b. June 17, 2015 Administrative Committee Minutes

There was no quorum at the meeting; therefore, the minutes were not approved.

6. **JULY 10, 2015 BOARD MEETING AGENDA REVIEW**

Steve Endsley led a review of the draft July 10th Board agenda. Executive Officer, Michael Houlemard, stated that the RUDG met and that DRAFT Guidelines will be made available; however, more revisions need to be made. He added that a special board meeting will be set to present these guidelines. He also reported the outcome of staff's trip to Sacramento. He also added that CSUMB is doing a Master Plan and that it might "synchronize" with the RUDG.

7. **BUSINESS ITEMS**

a. **Habitat Conservation Plan Update**

Principal Planner Jonathan Garcia provided an update and stated that the Plan is under "review" process. He said there are 2 follow-up meetings to be scheduled. There is a delay with the U.S. Fish and Wildlife (USFW) due to a staff member retiring. Mr. Garcia, along with Mayor Edelen and Chair Houlemard went to Sacramento. FORA proposed that the current contact at USFW continue with FORA's project. They met with Kevin Hunting and had a discussion with Sec. Laird. Mr. Houlemard stated that FORA is also seeking support of Senator Monning's office. The completion of the review timeline is September. Mr. Houlemard added that USFW reviewed the

document thoroughly and that Mr. Garcia has spent thousands of hours reviewing it too. Principal Planner Garcia added that it received positive comments from USFW. Comments from the public present were received.

b. Marina Coast Water District Recycled Water Planning Update

Assistant Executive Officer Steve Endsley introduced the item and that staff report notes previous PCA/MCWD coordination meeting. There have been no meetings since that time. Patrick Breen and Andy Sterbenz from the MCWD said their board will take action at the next Monday meeting regarding augmentation water project. Co-Chair Houlemard said the MCWD's budget is related to FORA augmentation of water for development of Fort Ord. Water relates to CIP and that securing water is important in order to complete these projects. No comments from the public were received

c. Economic Development 100-Day Plan Presentation

Michael Houlemard briefly discussed kick-off to Economic Development program and Josh Metz, Economic Development Coordinator, provided a power point presentation that highlighted the collaborative efforts between CSUMB/MPC and developer meetings. Mr. Metz introduced the metrics to the Economic Development 100-day Plan process. RUDG will also be part of his workload; the 4 initiatives are water, capacity, facilities and connectivity. He added that facilities are needed to build businesses and he will conduct outreach via industry specific workshops to explore export of products and the sustainability of business growth. Mr. Metz said he plans to hold quarterly meetings before Board and provide reports/updates. Mr. Metz responded to question from the committee and members of public.

d. Regional Urban Design Guidelines

Josh Metz provided a status update with power point presentation regarding the upcoming draft guidelines and reviewed a proposed meeting schedule.

8. ITEMS FROM MEMBERS

Andy Sterbenz, MCWD, shared that State is about to adopt a "Landscape Irrigation/ Landscape Planning Review" which will affect landscaping planning review.

Chair Michael Houlemard said that he might be adding "SB-854 Prevailing Wages" status report to the Board agenda.

9. ADJOURNMENT

Co-chair Houlemard adjourned the meeting at 9:24 a.m. The meeting remained a meeting of the whole; no quorum was established.