



FORT ORD REUSE AUTHORITY

ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES

8:15 a.m., Wednesday, June 17, 2015 | FORA Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

1. CALL TO ORDER

Co-Chair Dawson called the meeting to order at 8:17 a.m. The following were present:

**voting members, AR = arrived after call to order*

Daniel Dawson, City of Del Rey Oaks*
Melanie Beretti, County of Monterey*
John Dunn, City of Seaside*
Tim O'Halloran, City of Seaside
Diana Ingersoll, City of Seaside
Vicki Nakamura, MPC
Anya Spear, CSUMB
Mike Zeller, TAMC
Patrick Breen, MCWD

Steve Matarazzo, UCSC
Chris Placco, CSUMB
Mike Welley, MCWD
Lisa Rheinheimer, MST
Lyle Shurtleff, BRAC
Kathleen Lee, Sup. Potter's Office
Andy Sterbenz, Schaaf & Wheeler
Bob Schaffer
Wendy Elliott, MCP

FORA Staff:
Michael Houlemard
Steve Endsley
Jonathan Garcia
Josh Metz
Stan Cook
Lena Spilman

2. PLEDGE OF ALLEGIANCE

Principal Planner Jonathan Garcia led the Pledge of Allegiance.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

None.

4. PUBLIC COMMENT PERIOD

None.

5. JUNE 12, 2015 BOARD MEETING FOLLOW-UP

a. **FY 15-16 Marina Coast Water District (MCWD) Ord Community Budget**

Mr. Garcia discussed the Board's unanimous rejection of the Ord Community budget at the June 12th Board meeting and stated that the Board's findings would be transmitted to MCWD that day, as required under the MCWD-FORA Facilities Agreement. Executive Officer Houlemard added that MCWD would have the option to resubmit an amended budget for further Board review. MCWD representative Patrick Breen stated that the MCWD Board adopted the previously presented Ord Community Budget on June 15th, absent the rate increase and the desalinated water project planning funds the FORA Board identified for removal.

b. **FY 15-16 FORA Capital Improvement Program (CIP) Revisions**

Mr. Houlemard reviewed changes to the FORA CIP program and Mr. Garcia noted that additional information on caretaker costs and building removal would be presented to the Committee at a later date.

6. BUSINESS ITEMS

a. **Post Reassessment Work Program Categories 1 and 2 Consultant Selection Panel**

Economic Development Coordinator Josh Metz stated that FORA was ready to release a request for proposals for a consultant to complete the remaining category 1 and 2 items. Mr. Metz requested volunteers from the Committee to serve on the consultant selection panel. Melanie Beretti volunteered and John Dunn indicated that Diana Ingersoll or her appointee would

participate from the City of Seaside. The Committee also suggested that Layne Long also be appointed to the selection panel.

b. Regional Urban Design Guidelines (RUDG)

Mr. Metz stated that he hoped to distribute the draft guidelines document Friday, June 19 or Monday, June 22. The official draft document would be presented at the July Board meeting, which would commence a 30-day public review period. He noted that the current timeline included delivery of a final draft at the November Board meeting. Mr. Metz stated that the next meeting of the RUDG would take place on June 25th at 9 a.m.

c. FORA Economic Development Program – 100-Day Plan

Mr. Houlemard announced that Mr. Metz had transitioned from his previous position as Senior Planner to a new position as FORA's Economic Development Coordinator. Mr. Houlemard discussed the regional importance and tri-county focus of this newly created position. Mr. Metz reviewed his environmental and economic development experience and briefly highlighted the key components of his first 100-day plan for the position. Mr. Metz and Mr. Houlemard responded to comments and suggestions from the Committee and members of the public.

7. ITEMS FROM MEMBERS

Chris Placco, California State University Monterey Bay (CSUMB) Associate Vice-President of Campus Planning and Development, announced that CSUMB's Master Planning Design Team would be in town later in the month to hold a series of stakeholder meetings to solicit input on the CSUMB Master Plan update. He stated that CSUMB planned to hold a charrette at the end of August and that he would keep the Committee apprised of their progress.

Steve Matarazzo requested that the next Committee agenda include an update on the Habitat Conservation Plan process. Mr. Houlemard agreed and noted that staff would also report on the outcome of their meeting with the California Department of Fish and Wildlife the day prior in Sacramento.

Patrick Breen introduced MCWD's new District Engineer Mike Welley.

Lisa Rheinheimer announced the Monterey-Salinas Transit's "cord-cutting" for the new wirelessly charged trolley in Monterey, the first publicly operated electric trolley in the nation.

8. WORKSHOP

Chair Dawson called a recess at 9:05 a.m., announcing that, per the meeting agenda, the Committee would reconvene at 10:00 a.m.

a. Environmental Services Cooperative Agreement (ESCA)/Jurisdiction Land Use Control Implementation Plan Operations and Management Plan (LUCIP OMP) Workshop

The Committee reconvened at 10:05 a.m. Staff received comments from members of the Committee and public on the LUCIP OMP documents and ESCA representatives were in attendance to respond to questions.

9. ADJOURNMENT

The Committee adjourned at 11:52 a.m.