



# FORT ORD REUSE AUTHORITY

## ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES

8:15 a.m., Wednesday, April 15, 2015 | FORA Conference Room  
920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933

### 1. **CALL TO ORDER**

Chair Dawson called the meeting to order at 8:15 a.m. The following were present (*\*voting members\**):

Dan Dawson, City of Del Rey Oaks\*  
Carlos Urrutia, County of Monterey\*  
Elizabeth Caraker, City of Monterey\*  
John Dunn, City of Seaside\*  
Diana Ingersoll, City of Seaside  
Vicki Nakamura, MPC  
Chris Placco, CSUMB  
Layne Long, City of Marina\*

Steve Matarazzo, UCSC  
Tim O'Halloran, City of Seaside  
Lyle Shurtleff, BRAC  
Andy Sterbenz, S&W  
Bob Schaffer  
Patrick Breen, MCWD  
Mike Zeller, TAMC  
Don Hofer, MCP  
Kathleen Lee, Sup. Potter

FORA Staff:  
Steve Endsley  
Jonathan Garcia  
Crissy Maras

### 2. **PLEDGE OF ALLEGIANCE**

Bob Schaffer led the Pledge of Allegiance.

### 3. **ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

FORA Principal Planner Jonathan Garcia announced that Executive Officer Michael Houlemard, Principal Analyst Robert Norris, and Deputy Clerk Lena Spilman were currently in Washington, DC, this week with several FORA Board members for FORA's annual Federal Legislative Mission.

### 4. **PUBLIC COMMENT PERIOD**

None.

### 5. **APRIL 10, 2015 BOARD MEETING FOLLOW-UP**

Mr. Garcia provided an update on April 10<sup>th</sup> Board meeting discussions, including Board direction to continue to seek guidance from the Department of Industrial Relations on prevailing wage compliance under SB 854 and receiving reports on water augmentation and regional urban design guidelines.

### 6. **BUSINESS ITEMS**

#### a. **FY 2015/16 Capital Improvement Program**

##### i. **Confirm Development Forecasts/Revenue Projections**

After revisions to the City of Seaside's projections, staff presented updated development forecasts and revenue projections. Previously adopted Administrative Committee methodology was reviewed, including differentiating between planned and entitled projects, reflecting basic market conditions, staff and committee review, and committee confirmation of development forecasts.

MOTION: Steve Matarazzo moved, seconded by John Dunn, to confirm jurisdictional forecasts as submitted and presented.

MOTION PASSED: Unanimous.

##### ii. **Review Draft Executive Summary**

FORA staff noted that the Public Facilities Implementation Plan in the 1997 Base Reuse Plan outlined original CIP mitigations. Building removal was added by Board policy in FY

2000/01. FORA staff annually reviews forecasts and adjusts CIP projects/obligations/funding as necessary. As the CIP is annually adopted, the FORA Board sets priority projects. Based on previous CIP reviews, the FORA Community Facilities District/development fee has been reduced. Staff also noted that the 2018 FORA dissolution process will identify how mitigations can continue to be funded and completed after FORA's sunset.

**MOTION:** Mr. Dunn moved, seconded by Chair Dawson, to approve the Executive Summary presented, with one addition by Mr. Matarazzo.

**MOTION PASSED:** Unanimous.

### **iii. Prioritizing Projects**

Current FY 2014/15 CIP Table 2, Transportation/Transit Projects, was provided to members. FORA staff anticipates having the funding available, via grant or otherwise, to begin South Boundary Road improvements once the Habitat Conservation Plan is closer to finalization. Eastside Parkway plans are 90% complete but have yet to undergo environmental processing at this time. There may be an opportunity to complete that project in phases (similar to General Jim Moore Boulevard) as funding becomes available.

## **b. Receive Economic Development Program Status Report**

### **i. Economic Development Coordinator Recruitment**

Several applications had been received. The recruitment for this position closes on April 20<sup>th</sup>.

### **ii. California State University Monterey Bay Coordination**

The FORA Board approved a \$55K contribution toward the CSUMB Small Business Development Center. FORA and CSUMB are working on an agreement to coordinate economic development efforts.

### **iii. Coordination with jurisdictions/Business Council**

Many FORA jurisdictions are members of the Monterey Bay Economic Partnership. FORA is looking to participate in the partnership and the Monterey Bay Business Council in an effort to look at the region as a whole rather than as individual jurisdictions.

## **c. Receive Status Report on Marina Coast Water District (MCWD) Proposed Water Augmentation Project**

This item was initially envisioned as an informational item for the April FORA Board meeting, but with an understanding that a project needs to progress, the staff report suggested endorsing MCWD's request to begin the 10% desalination project design process as previously described to the Board and Administrative Committee. The Board asked several questions, including how existing litigation could move toward settlement, but was not yet comfortable endorsing the proposal. After the March Board meeting, FORA called a staff-level meeting with Cal-Am, MCWD and others to discuss a cooperative approach to meeting regional augmentation needs. At a future FORA Board meeting, Keith Israel from the Monterey Regional Water Pollution Control Agency would review recycled water options and discuss how they might align with current proposals.

It was noted by a Board member that MCWD does not need FORA Board endorsement to spend MCWD funds on that planning process. However, FORA does have approval authority over annual MCWD Ord Community Budgets. Committee members noted that illumination on Ord Community water augmentation should continue.

## **7. ITEMS FROM MEMBERS**

None.

## **8. ADJOURNMENT**

Chair Dawson adjourned the meeting at 9:25 a.m.