



FORT ORD REUSE AUTHORITY

ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES

8:15 a.m., Wednesday, March 4, 2015 | FORA Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

1. **CALL TO ORDER**

Chair Houlemard called the meeting to order at 8:20 a.m. The following were present (**voting members*):

Melanie Beretti, County of Monterey*
Elizabeth Caraker, City of Monterey*
John Dunn, City of Seaside*
Layne Long, City of Marina*
Diana Ingersoll, City of Seaside
Vicki Nakamura, MPC
Patrick Breen, MCWD
Anya Spear, CSUMB

Bill Kocher, MCWD
Chris Placco, CSUMB
Steve Matarazzo, UCSC
Lyle Shurtleff, BRAC
Tim O'Halloran, City of Seaside
Peter Le, MCWD
Bob Schaffer
Wendy Elliot, MCP

FORA Staff:
Michael Houlemard
Steve Endsley
Jonathan Garcia
Lena Spilman
Crissy Maras

Voting Members Absent: Dan Dawson.

2. **PLEDGE OF ALLEGIANCE**

Bill Kocher led the Pledge of Allegiance.

3. **ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

Lyle Shurtleff distributed copies of the 2015 Fort Ord Environmental Cleanup Community Survey, requesting committee member participation.

Chair Houlemard discussed the upcoming March 13, 2015, California Central Coast Veterans Cemetery Ground Breaking Reception, noting extraordinary contributions to the event from the City of Seaside, Monterey-Salinas Transit, the County of Monterey, and the Army.

4. **PUBLIC COMMENT PERIOD**

None.

5. **APPROVAL OF MEETING MINUTES**

a. **February 4, 2015 Administrative Committee Meeting Minutes**

b. **February 18, 2015 Administrative Committee Meeting Minutes**

MOTION: Steve Matarazzo moved, seconded by Anya Spear, to approve the minutes, as presented.

MOTION PASSED: Ayes: Ingersoll, Caraker, Beretti. Noes: None. *Absent:* Dawson, Long.

John Dunn entered at 8:25 a.m. (replacing alternate Diana Ingersoll)

6. **FEBRUARY 13, 2014 BOARD MEETING AGENDA REVIEW**

Chair Houlemard noted a typo on the agenda as to the date of the February Board meeting, which should read March 13 instead of March 4.

Layne Long entered at 8:30 a.m.

Principal Analyst Robert Norris provided an overview of the prevailing wage report that would be included in the final Board packet and Chair Houlemard described the I-Bank proposal to facilitate completion of FORA's remaining building removal obligation. He agreed to distribute a concept proposal and loan terms to all Committee members. Layne Long suggested amending the economic development program proposal to include establishment of an economic development funding pool, accessible to jurisdictions for the purpose of enhancing individual economic development activities. Chair Houlemard stated he would include Mr. Long's suggestion in the staff report as an alternative for Board consideration. Chair Houlemard reviewed the draft Board travel report and discussed the upcoming Association of Defense Communities Installation Innovation Forum in Monterey and the Federal Legislative Mission to Washington, DC.

7. BUSINESS ITEMS

a. Fort Ord Pollution Legal Liability Insurance Policy – Review Draft Cross Border Claim Agreement

Chair Houlemard stated the County of Monterey was in the process of working on adjustments to the agreement and discussed the importance of moving the item forward to completion as quickly as possible.

b. Capital Improvement Program (CIP) Development Forecast Updates

Chair Houlemard announced that FORA staff needed to receive development forecasts from all jurisdictions as soon as possible so that CIP review could commence at the next meeting.

c. Environmental Services Cooperative Agreement (ESCA) Update/Long-Term Discussion

ESCA Program Manager Stan Cook provided an update on ESCA long-term stewardship issues.

d. Marina Coast Water District (MCWD) proposed Water Augmentation Project

Assistant Executive Officer Steve Endsley introduced the item, noting that MCWD had requested to make a presentation to the Board at the March 13, 2015 Board meeting. MCWD Interim General manager Bill Kocher provided the Committee and preview of the Board presentations and responded to questions and suggestions from members of the Committee. MCWD Board member/FORA ex-officio Board member Peter Le also addressed the Committee and responded to questions.

8. ITEMS FROM MEMBERS

None.

9. ADJOURNMENT

Chair Houlemard adjourned the meeting at 10:05 a.m.