



FORT ORD REUSE AUTHORITY

ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES

8:15 a.m., Wednesday, January 21, 2015 | FORA Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

1. CALL TO ORDER

Chair Houlemard called the meeting to order at 8:20 a.m. The following were present (**voting members*):

Carlos Uruttia, County of Monterey*
Elizabeth Caraker, City of Monterey*
John Dunn, City of Seaside*
Todd Bodem, City of Sand City*
Layne Long, City of Marina*
Melanie Beretti, County of Monterey
Vicki Nakamura, MPC
Mike Zeller, TAMC
Patrick Breen, MCWD
Anya Spear, CSUMB

Chris Placco, CSUMB
Lisa Rheinheimer, MST
Steve Matarazzo, UCSC
Lyle Shurtleff, BRAC
Wendy Elliot, MCP
Andy Sterbenz, Schaaf & Wheeler
Doug Yount, ADE
Bob Schaffer
Kathleen Lee, Sup. Potter's Office

FORA Staff:
Michael Houlemard
Steve Endsley
Jonathan Garcia
Josh Metz
Lena Spilman

Voting Members Absent: None.

2. PLEDGE OF ALLEGIANCE

Todd Bodem led the Pledge of Allegiance.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Several new Committee members introduced themselves: Sand City Administrator Todd Bodem, Monterey County Resource Management Agency representative Melanie Beretti, CSUMB Associate Vice President of Campus Planning & Development Chris Placco, and Marina Coast Water District Interim General Manager Bill Kocher.

Chair Houlemard announced that the Board would meet in a special closed session meeting that afternoon to discuss the ongoing litigation with the City of Marina regarding Preston Park. He also noted that the next day FORA was hosting the Fort Ord Trails Symposium at CSUMB and urged Committee participation.

4. PUBLIC COMMENT PERIOD

None.

5. APPROVAL OF MEETING MINUTES

a. **December 3, 2014 Administrative Committee Meeting Minutes**

MOTION: John Dunn moved, seconded by Anya Spear, to approve the December 3, 2014 minutes, as presented.

MOTION PASSED: Ayes: Dunn, Caraker, Bodem, Urrutia. Noes: None. Absent: Dawson, Long.

6. JANUARY 9, 2014 BOARD MEETING FOLLOW UP

Chair Houlemard briefly discussed items from the January 9th Board meeting.

7. BUSINESS ITEMS

a. Fort Ord Pollution Legal Liability Insurance Policy

i. Distribute Copies of New Insurance Policy

ii. Review Draft Cross Border Claim Agreement

Senior Planner Jonathan Garcia discussed the Cross Border Claims Agreement and requested jurisdictional review within two weeks.

b. California Department of Toxic Substances Control (DTSC) Annual Land Use Covenant (LUC) Reporting - Submittals

i. FY 11-12 Reports

ii. Combined FY 12-13 and 13-14 Reports

Mr. Garcia announced that all FY 11-12, 12-13, and 13-14 LUC Reports had been submitted.

c. Fort Ord Trails Symposium – January 22, 2015

Chair Houlemard discussed the regional economic implications of the Trails Symposium discussion and reviewed the following day's event schedule.

d. Fort Ord Design Charrette – February 2, 2015 Kick-off Event

Associate Planner Josh Metz provided an overview of the charrette process and discussed the February 2nd kick-off event.

Layne Long entered at 8:43 a.m.

e. Capital Improvement Program Development Forecast Updates

Chair Houlemard reminder Committee members and members of the development community that it was time to begin working on development forecasts for the FY 2015/16 Capital Improvement Program.

8. ITEMS FROM MEMBERS

None.

9. ADJOURNMENT

Chair Houlemard adjourned the meeting at 9:04 a.m.