



FORT ORD REUSE AUTHORITY
ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES
8:15 a.m., Wednesday, December 3, 2014 | FORA Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

1. CALL TO ORDER

Chair Houlemard called the meeting to order at 8:24 a.m. The following were present (*voting members):

Carlos Uruttia, County of Monterey*
Tim O'Halloran, City of Seaside *
Wendy Strimling, County of Monterey
Vicki Nakamura, MPC
Anya Spear, CSUMB
Lisa Rheinheimer, MST

Steve Matarazzo, UCSC
Lyle Shurtleff, BRAC
Patrick Breen, MCWD
Doug Yount, ADE
Bob Schaffer
Kathleen Lee, Sup. Potter's Office

FORA Staff:
Michael Houlemard
Jim Arnold
Crissy Maras
Jonathan Garcia
Josh Metz
Lena Spilman

Voting Members Absent: Elizabeth Caraker (City of Monterey), Layne Long (City of Marina), Dan Dawson (City of Del Rey Oaks).

2. PLEDGE OF ALLEGIANCE

Tim O'Halloran led the Pledge of Allegiance.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Chair Houlemard noted that the United Veterans Council would be hosting their Annual Recognition Dinner that night. He also announced both sides were close to finalizing a settlement agreement in the Marina v. FORA lawsuit regarding Preston Park.

4. PUBLIC COMMENT PERIOD

None.

5. APPROVAL OF MEETING MINUTES

- a. **October 1, 2014 Administrative Committee Meeting Minutes**
- b. **November 5, 2014 Administrative Committee Meeting Minutes**

Executive Officer Houlemard stated that the item would be postponed for lack of a quorum and the meeting would proceed as a meeting of the whole.

6. DECEMBER 12, 2014 BOARD MEETING - AGENDA REVIEW

Chair Houlemard postponed discussion of the Board packet and moved to item 7b to accommodate members needing to leave early (*item continued below*).

7. BUSINESS ITEMS

- b. **Pollution Legal Liability (PLL) Insurance Policy**
 - i. **First Named Insured Designee After 2020**
 - ii. **Individual Insurance Coverage Amounts**
 - iii. **Insurance Cost Reimbursement Agreements**

Chair Houlemard announced it was time to finalize jurisdiction participation in the PLL Insurance Policy, as executed agreements needed to be submitted to FORA by the end of December. Senior Planner Jonathan Garcia discussed recent discussions with the County of Monterey regarding their potential assumption of first named insured responsibility, and Chair Houlemard discussed alternatives for addressing outstanding items.

6. **DECEMBER 12, 2014 BOARD MEETING - AGENDA REVIEW (CONTINUED)**

Chair Houlemard reviewed the draft December 12th Board meeting agenda packet, and Associate Planner Josh Metz provided an overview of the January 22, 2015 Fort Ord Trails Symposium.

7. **BUSINESS ITEMS (CONTINUED)**

a. **Approve 2015 Meeting Dates**

Chair Houlemard reviewed the 2015 meeting schedule. No action was taken for lack of quorum.

c. **2012-14 Land Use Covenant Reporting Status Update**

Mr. Garcia announced that Land Use Covenant Reports were due by December 31, 2014.

d. **Regional Urban Design Guidelines (RUDG) Update**

Mr. Metz briefly discussed the outcome of the RUDG site visit and preparation for the February Charrette. Chair Houlemard informed the Committee that the charrette marketing plan and schedule had been amended to reflect requests for greater input from the Latino and African American communities.

e. **January 22, 2015 Trails Symposium Update**

Mr. Metz stated the item did not require further discussion.

8. **ITEMS FROM MEMBERS**

None

9. **ADJOURNMENT**

Chair Houlemard adjourned the meeting at 9:06 a.m.