



# FORT ORD REUSE AUTHORITY

## ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES

8:15 a.m., Wednesday, October 1, 2014 | FORA Conference Room  
920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933

### 1. CALL TO ORDER

Co-chair Houlemard called the meeting to order at 8:18 a.m. The following were present (*\*voting members*):

John Ford, County of Monterey\*  
John Dunn, City of Seaside \*  
Elizabeth Caraker, City of Monterey \*  
Layne Long, City of Marina\*  
Vicki Nakamura, MPC  
Anya Spear, CSUMB  
Lisa Rheinheimer, MST  
Patrick Breen, MCWD  
Brian Lee, MCWD  
Tim O'Halloran, City of Seaside

Graham Bice, UC MBEST  
Donna Blitzer, UCSC  
Steve Matarazzo, UCSC  
Lyle Shurtleff, Fort Ord BRAC  
Kathleen Lee, Sup. Potter's Office  
Bob Schaffer  
Don Hofer, Shea Homes  
Brian Boudreau, Monterey Downs  
Chuck Lande, Marina Heights

FORA Staff:  
Michael Houlemard  
Steve Endsley  
Jim Arnold  
Crissy Maras  
Jonathan Garcia  
Josh Metz  
Lena Spilman

Voting Members Absent: Dan Dawson (City of Del Rey Oaks)

### 2. PLEDGE OF ALLEGIANCE

John Ford led the Pledge of Allegiance.

### 3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Associate Planner Josh Metz stated that a staff working group, primarily comprised of Seaside City and Monterey County staff, was meeting to discuss compliance with Base Reuse Plan policies across jurisdictional boundaries. Executive Officer Michael Houlemard announced that Congressman Farr and Senator Monning had held a joint press conference that Monday to announce that the \$6.7 million federal grant for construction of the California Central Coast Veterans Cemetery had been awarded to the State of California. Cemetery groundbreaking was anticipated to take place in February. Graham Bice explained that Donna Blitzer and Steve Matarazzo would be attending Administrative Committee meetings in his place for the next several months as he worked on another project.

### 4. PUBLIC COMMENT PERIOD

None.

### 5. APPROVAL OF MEETING MINUTES

#### a. **September 10, 2014 Administrative Committee Meeting Minutes**

The meeting minutes were approved by unanimous consent.

### 6. OCTOBER 10, 2014 BOARD MEETING - AGENDA REVIEW

Mr. Houlemard provided an overview of items on the October 10<sup>th</sup> Board meeting agenda, noting that item 7b would be pulled at the City of Marina's request and that other agenda items could be removed if the Executive Committee determined the agenda was too full. Mr. Houlemard added that item 8b would become an "information/action" item. The Committee discussed the challenges of prevailing wage compliance and Layne Long requested that Mr. Houlemard's letter to him be removed from the item 8g attachments.

## **7. BUSINESS ITEMS**

### **a. California Department of Toxic Substances Control (DTSC) Annual Land Use Covenant (LUC) Reporting - Combined FY 12-13 and FY 13-14 Report Request Letter**

Mr. Houlemard stated that one jurisdiction had yet to submit their FY 12-13 LUC Report, but FORA staff had received assurances it would be forthcoming. He emphasized the importance of submitting FY 13-14 reports in a timely manner.

### **b. Regional Urban Design Guidelines (RUDG) - Draft Interview List**

Mr. Metz announced that staff had begun preparations for the November 12-19<sup>th</sup> consultant site visit, during which the consultants would conduct a series of stakeholder meetings and interviews. He requested jurisdictions forward the names of any staff members that should be included in the process.

## **8. ITEMS FROM MEMBERS**

None.

## **9. ADJOURNMENT**

Co-Chair Houlemard adjourned the meeting at 9:03 a.m.