



# FORT ORD REUSE AUTHORITY

## ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES

8:15 a.m., Wednesday, June 18, 2014 | FORA Conference Room  
920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933

### 1. CALL TO ORDER

Co-chair Dawson called the meeting to order at 8:15 a.m. The following were present:

Dan Dawson, City of Del Rey Oaks\*  
Carl Holm, County of Monterey\*  
Elizabeth Caraker, City of Monterey\*  
John Dunn, City of Seaside\*  
Diana Ingersoll, City of Seaside  
Vicki Nakamura, MPC  
Patrick Breen, MCWD  
Kelly Cadiente, MCWD  
Brian Lee, MCWD  
Lyle Shurtleff, BRAC

Mike Zeller, TAMC  
Doug Yount, ADE  
Tim O'Halloran, City of Seaside  
Bob Schaffer  
Chuck Lande, Marina Heights  
Wendy Elliott, MCP  
Sean Kranyak, MPP  
Brian Boudreau, Monterey Downs  
Philip Molnar, Monterey Herald

FORA Staff:  
Steve Endsley  
Jim Arnold  
Crissy Maras  
Stan Cook  
Josh Metz

\*voting members

### 2. PLEDGE OF ALLEGIANCE

Assistant Executive Officer Steve Endsley led the Pledge of Allegiance.

### 3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

None.

### 4. APPROVAL OF MEETING MINUTES

#### a. **June 4, 2014 Joint Administrative Committee minutes**

MOTION: Elizabeth Caraker moved, seconded by Diana Ingersoll, to approve the minutes of the June 4, 2014 Administrative Committee meeting.

MOTION PASSED: unanimous

### 5. PUBLIC COMMENT PERIOD

None.

John Dunn entered at 8:20 a.m. (*replacing Seaside alternate Diana Ingersoll*)

### 6. JUNE 13, 2014 BOARD MEETING FOLLOW UP

Mr. Endsley provided an overview of Board deliberations and actions from the Board meeting.

### 7. BUSINESS ITEMS

#### a. **FY 2014/15 Marina Coast Water District Ord Community Water/Wastewater Budget**

##### i. **Review Identified Policy Issues**

Mr. Endsley discussed the policy issues document provided by FORA staff and emphasized the need to separate the ongoing policy issues from specific objections regarding the FY 2104/15 Marina Coast Water District (MCWD) Budget. FORA staff received comments from the Committee for incorporation into the document and staff agreed to return a revised version to the next Administrative Committee meeting.

##### ii. **Provide Board Budget Recommendation**

MCWD Interim General Manager Brian Lee discussed the FORA MCWD budget approval process. He noted that MCWD had not received any substantive objections to their budget, which their Board planned to consider for approval the following day. However, the District would remain committed to working with FORA for resolution of outstanding policy questions. Resolution of the identified policy items would span multiple fiscal years, prompting MCWD to move forward with their annual budget approval independent of the ongoing policy discussions. He emphasized that the MCWD annual budget was not a fixed document and could be adjusted throughout the year, as needed.

Staff suggested the July 2, 2014 Administrative Committee meeting be a joint meeting with the Water and Wastewater Oversight Committee. The Committee agreed and unanimously determined to withhold a MCWD budget recommendation until reviewing the revised policy issues document at the next meeting.

**b. Habitat Conservation Plan Joint Powers Authority (JPA) Agreement**

Grants and Contracts Coordinator Crissy Maras explained that a copy of the JPA Agreement was provided in the Committee packet, noting that the University of California (UC) Regents had already approved the document. FORA staff requested all jurisdictions approve the document by August 31, 2014. Committee members and several members of the public requested distribution of the staff report that accompanied the UC Regents item, for use as a template in their own jurisdiction. Staff stated they could obtain the report from UC Santa Cruz.

Members of the Committee and public expressed hesitation with approving the JPA document prior to release of the Habitat Conservation Plan and suggested that the items be adopted together as one package. Questions were raised regarding the Habitat Conservation Plan schedule and staff agreed to return to the next Committee meeting with a project update and timeline.

**c. Regional Urban Design Guidelines Task Force (RUDG) Update**

Associate Planner Josh Metz stated that in preparation for respondent presentations at the end of the week, the RUDG Task Force would meet the following day to review the respondent evaluation criteria. He noted that one respondent had withdrawn, leaving two remaining teams.

**8. ITEMS FROM MEMBERS**

None.

**9. ADJOURNMENT**

Co-Chair Dawson adjourned the meeting at 10:01 a.m.