



FORT ORD REUSE AUTHORITY

ADMINISTRATIVE COMMITTEE SPECIAL MEETING MINUTES

8:15 a.m. - Wednesday, July 2, 2013

920 2nd Avenue, Suite A, Marina, CA 93933 (FORA Conference Room)

1. CALL TO ORDER AND ROLL CALL

Co-Chair Houlemard called the meeting to order at 8:21 a.m. The following were present, as indicated by signatures on the roll sheet:

Carl Holm, County of Monterey*
Debby Platt, City of Marina*
John Dunn, City of Seaside*
Elizabeth Caraker, City of Monterey*
Tim O'Halloran, City of Seaside Diana
Paul Greenway, County of Monterey
Lyle Shurtleff, BRAC

Vicki Nakamura, MPC
Graham Bice, UC MBEST
Kathleen Lee, Sup. Potter's Office
Bob Schaffer
Scott Hilk, MCP

FORA Staff:
Michael Houlemard
Steve Endsley
Jim Arnold
Crissy Maras
Jonathan Garcia
Lena Spilman

* Voting Members

2. PLEDGE OF ALLEGIANCE

Debby Platt led the Pledge of Allegiance.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Graham Bice stated that Scott Brandt had been appointed UCSC Vice-Chancellor of Research and that Mr. Brandt may attend the July 12, 2013 FORA Board meeting as the new UCSC Board Member. Co-Chair Houlemard discussed several recent instances of serious vandalism to Bureau of Land Management Equipment on FORA property.

4. PUBLIC COMMENT PERIOD

None.

5. APPROVAL OF MEETING MINUTES

a. **June 19, 2013 Administrative Committee Minutes**

MOTION: John Dunn moved, seconded by Carl Holm, to accept the June 19, 2013 minutes, amended to delete Graham Bice's name from the list of meeting attendees.

MOTION PASSED: unanimous.

6. JUNE 21, 2013 BOARD MEETING FOLLOW UP

a. **FY 2013-14 Capital Improvement Program (CIP)**

Co-Chair Houlemard explained that at the June 21 FORA Board meeting, the Board provided direction to staff to return the CIP to the Administrative Committee for further review and to schedule Board reconsideration of the item in 30 days. He noted the Board directed a progress report be presented at the July 12, FORA Board meeting.

i. Post-FORA Implications

The Committee directed staff to update/revise the previously distributed memo regarding post-FORA options for consideration at their July 17, 2013 meeting.

ii. CIP Funding and Project Agreement

The jurisdictions agreed to review/revise their development forecasts and to submit them to FORA no later than Thursday, July 11th for presentation and consideration at the July 17th Committee meeting.

iii. Building Removal Credits

FORA staff agreed to make corrections and clarifying changes to the CIP tables and text regarding building removal credits.

iv. CIP Narrative

Staff stated that they planned to meet with Scott Hilk prior to the next Committee meeting to discuss the CIP narrative.

7. JULY 12, 2013 BOARD MEETING AGENDA REVIEW

Co-Chair Houlemard led a review of the July 12, 2013 draft Board packet.

8. OLD BUSINESS

a. HCP Update

i. Draft Implementing Agreement

ii. Draft Implementing Ordinance/Policy

iii. Draft JPA Agreement

Senior FORA Planner Jonathan Garcia provided an update on the Habitat Conservation Plan (HCP) and asked that Committee members provide any comments on the provided materials by the end of July to avoid requests for last minute modifications as the process moves forward.

9. ITEMS FROM MEMBERS

None.

10. ADJOURNMENT

Co-Chair Houlemard adjourned the meeting at 9:50 a.m.